

R.M. OF MARYFIELD NO. 91
Regular Meeting of Council
115 Main Street Maryfield, SK
January 6, 2026

Minutes

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Reeve: Marty Botterill
Councilors: Division 1 – Chad Lawless Division 2 – Keith Raisbeck
 Division 3 – Tyler Van Eaton Division 4 – Louis Hebert
 Division 5 – Bryce Olson Division 6 – Tyler Adamson

Administrator: Lynne Hewitt

CALL TO ORDER: With quorum being present, Reeve Marty Botterill called the meeting to order at 1:00 p.m.

CONFLICT OF INTEREST: None

AGENDA:

01-2026 RAISBECK: That the agenda be adopted as distributed.

CARRIED

Delegates: 1:00 p.m. Dee Silvius – Assistant Foreman

MINUTES

02-2026 LAWLESS: That the minutes of November 13, 2025 regular meeting of Council be approved as presented.

CARRIED

FINANCIAL STATEMENT

03-2026 OLSEN: That Council approve the Financial Statement for November 2025 as presented.

CARRIED

REPORTS

04-2026 ADAMSON: That the following reports be received as presented:

Dee Silvius – Assistant Foreman
Lynne Hewitt – Administrator
Marty Botterill – Moosomin Health Care Foundation

CARRIED

OPEN IN CAMERA

05-2026 BOTTERILL: That council move to an “In Camera” session at 2:25 p.m. as per Subsection 120(2)(a) of the Municipalities Act to discuss personnel business.

CARRIED

CLOSED IN CAMERA

06-2026 BOTTERILL: That council close “In Camera” session and reopen the meeting at 3:00 p.m.

CARRIED

NEW BUSINESS:

COUNCIL INDEMNITY 2026:

07-2026: HEBERT That Council set the rates of remuneration for council members for attending regular and special meetings of council for the next 12 months at the following:

Regular Meeting	\$250.00	Committee Meeting	\$200.00
Special Meeting	\$250.00	Supervision/Office Supervision	\$ 39.00/hour

CARRIED



MILEAGE RATE 2026:

08-2026: VAN EATON: That Council set the rate of mileage to \$0.75 per kilometer for everyone authorized to travel on behalf of the municipality.

CARRIED

CONVENTION RATE 2026:

09-2026: VAN EATON: That Council set the rate of reimbursement for council members who attend conventions, district meetings, and workshops at \$300.00/day and \$200.00/day be set for travel expenses to convention the day prior.

CARRIED

ANNUAL FIRE BRIGADE PAYMENT:

10-2026 BOTTERILL: That Council approve the 2026 annual payment of \$6,000.00 to The Fire Brigade as per Bylaw 04-2024.

CARRIED

SARM INSURANCE:

11-2026: OLSON: That the Council renew LSIP insurance for \$2,265.40, PSIP insurance for \$7,370.59, Excess Liability of \$3 Million for \$917.00, Errors and Omissions for \$328.00 and Fidelity Bond for \$620.10 for 2026.

CARRIED

SARM LONG TERM DISABILITY INSURANCE:

12-2026 ADAMSON: That Council renew SARM Long-Term and Short-Term Disability Benefits based on an estimation of 2026 wages for all eligible employees and that the Municipality continue to pay 100% of the premiums on behalf of each employee.

CARRIED

MEMBERSHIP RENEWALS 2026:

13-2026 RAISBECK: That Council renew the following memberships for 2025:

SARM	\$3,444.04	RMAA	\$425.00
SETPC	\$100.00	APAS	\$10,731.42
Sask-Tips	\$100.00		

CARRIED

COMMUNITY GRANT:

14-2026 VAN EATON: That Council allocate the R.M.'s population to the following Communities for the Saskatchewan Lotteries Community Grant Program for 2025:

Town of Moosomin	30
Town of Fleming	15
Village of Fairlight	15
Village of Maryfield	<u>198</u>
Total RM Population	258

CARRIED

SARM CONVENTION:

15-2026 HEBERT: That Council approve Louis Hebert, Keith Raisbeck, Marty Botterill, Tyler Van Eaton and Lynne Hewitt to attend SARM Convention in Regina, SK from March 10th to 12th, 2026 and that Marty Botterill and Louis Hebert be appointed as voting delegates of the Municipality.

CARRIED



ROAD MAINTENANCE AGREEMENTS:

16-2026 BOTTERILL: That Council send 2026 Road Maintenance Agreements to the following:

- 1) Tundra Oil & Gas Ltd.
- 2) Questerre Energy Corporation

CARRIED

LIBRARY DONATION:

17-2026 RAISBECK: That Council approve a donation of \$500 to the Maryfield Library.

CARRIED

TUNDRA OIL & GAS:

18-2026 LAWLESS: That Council approve the development permits for the 16-11-9-30 W1M to extend existing lease and drilling of one well and 9-11-9-30 W1M to extend lease and drilling of two wells.

CARRIED

DEVELOPMENT PERMIT:

19-2026 HEBERT: That Council approve the development permit for SW 20-12-31 W1M.

CARRIED

MOOSOMIN & DIST. HEALTH

CARE FOUNDATION:

20-2026 BOTTERILL: That council donate \$2000.00 to the Moosomin & District Health Care Foundation for 2026.

DEFEATED

MEETING DATING CHANGE:

21-2026 RAISBECK: That council change the February 12th, 2026 regular meeting of Council to February

19th, 2026 at 2:15 p.m.

CARRIED

PUBLIC MEETING:

22-2026 RAISBECK: That council hold a 1 hour public meeting on February 19th, 2026 to inform the public regarding the proposed new municipal shop.

CARRIED

SPECIAL MEETING:

23-2026 OLSEN: That a special meeting be held on February 23rd at 1:00 p.m. to open tenders for the RIRG Road Project and shop tenders.

CARRIED

HOLIDAY/MEDICAL REQUESTS

24-2026 BOTTERILL: That council approve the following holiday/medical requests:

Dee Silvius – January 12th-16th, 2026

CARRIED

ACCOUNTS PAYABLE

25-2026 VAN EATON: That the List of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments of \$53,352.21 plus, Cheques #11560-#11578 in the amount of \$36,167.91 be approved for payment.



CARRIED

ADJOURNMENT

26-2026 RAISBECK: That this meeting shall be adjourned at 4:07 pm.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator