

**R.M. OF MARYFIELD NO. 91  
Special Meeting of Council  
115 Main Street Maryfield, SK**

**Minutes**

**October 9, 2025**

**Page 1**

Reeve: Marty Botterill  
Councilors: Division 1 – Chad Lawless - Absent      Division 2 – Keith Raisbeck  
Division 3 – Tyler Van Eaton                      Division 4 – Louis Hebert  
Division 5 – Bryce Olson                              Division 6 – Tyler Adamson

Acting Administrator: Lynne Hewitt  
Assistant Administrator: Tammy Roe

**CALL TO ORDER:** With quorum being present, Reeve Marty Botterill called the meeting to order at 8:02 a.m.

**CONFLICT OF INTEREST:** None

**AGENDA:**

**231-2025 OLSON:** That the agenda be adopted as distributed.

**CARRIED**

Delegates: 8:05 a.m. – Assistant Foreman – Dee Silvius  
8:30 a.m. – Foreman – Donnie Adair

**MINUTES:**

**214-2025 HEBERT:** That the minutes of September 11, 2025 regular meeting of Council be approved with changes as presented.

**CARRIED**

**CORRESPONDENCE:**

**215-2025 LAWLESS:** That Council acknowledge receipt of the list of correspondence.

**CARRIED**

**FINANCIAL STATEMENT:**

**216-2025 VAN EATON:** That Council approve the Financial Statement for September 2025 as presented.

**CARRIED**

**REPORTS:**

**217-2025 LAWLESS:** That the following reports be received as presented:

Dee Silvius – Assistant Foreman	Donnie Adair - Foreman
Lynne Hewitt – Acting Administrator	Tammy Roe – Assistant Administrator
Keith Raisbeck – Library Meeting	

**CARRIED**

**OLD BUSINESS:**

**RIRG/BORROW PIT:**

**218-2025 BOTTERILL:** That Council approve an increase to \$6,000.00 per acre for crop damage for a borrow pit for the purpose of road maintenance.

**CARRIED**

**NEW BUSINESS:**

**DUCKS UNLIMITED EASEMENT:**

**219-2025 VAN EATON:** That Council acknowledges the Ducks Unlimited Canada Conservation Easements for NE 23-11-30 W1 and SW 26-11-30 W1.

**CARRIED**

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**Page 2**

**DEVELOPMENT PERMIT:**

**220-2025 LAWLESS:** That Council approve the development permit for NW 23-09-30 W1.  
**CARRIED**

**DEVELOPMENT PERMIT:**

**221-2025 LAWLESS:** That Council approve the development permit for SE 16-09-30 W1.  
**CARRIED**

**BANK TENDERS:**

**222-2025 BOTTERILL:** That Council request proposals for Banking services for 2026.  
**CARRIED**

**SARM MIDTERM CONVENTION:**

**223-2025 BOTTERILL:** That Council rescind Motion 208-2025.  
**CARRIED**

**SARM MIDTERM CONVENTION:**

**224-2025 HEBERT:** That Council authorizes Keith Raisbeck, Tyler Van Eaton, and Assistant Administrator Tammy Roe to attend SARM Midterm Convention in Regina, SK from November 5-6, 2025 and that Keith Raisbeck and Tyler Van Eaton be appointed voting delegates of the Municipality.  
**CARRIED**

**TENDER FOR AUDITOR:**

**225-2025 BOTTERILL:** That Council approve the Rural Municipality of Maryfield No. 91 to request proposals for auditors for 2025.  
**CARRIED**

**SEASONAL WORKER:**

**226-2025 BOTTERILL:** That Council acknowledge October 31, 2025 as the tentative layoff date for Brent Sanders, weather permitting.  
**CARRIED**

**DOOR QUOTE:**

**227-2025 HEBERT:** That Council accept the quote from Chimo Building Centre to replace the existing office door for \$6,045.99 plus any other charges that may occur.  
**CARRIED**

**ACCOUNTS PAYABLE:**

**228-2025 RAISBECK:** That the List of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments of \$251,969.83 plus, Cheques #11440 - 11473, in the amount of \$63,136.61 totaling \$315,106.44 to be approved for payment.  
**CARRIED**

**OPEN IN CAMERA:**

**229-2025 BOTTERILL:** That Council move to an "In Camera" session at 11:05 am as per Subsection 120(2)(a) of the Municipalities Act to discuss personnel business.  
**CARRIED**

Acting Administrator Lynne Hewitt and Assistant Administrator Tammy Roe left the meeting at 11:05 am.

Acting Administrator Lynne Hewitt and Assistant Administrator Tammy Roe returned to the meeting at 11:55 am.

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**CLOSED IN CAMERA:**

**230-2025 BOTTERILL:** That council close "In Camera" session and reopen the meeting at 11:56 am.

**CARRIED**

**ADJOURNMENT:**

**231-2025 RAISBECK:** That this meeting shall be adjourned at 11:57 am.

**CARRIED**

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Reeve

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Administrator