

**R.M. OF MARYFIELD NO. 91  
Regular Meeting of Council  
115 Main Street Maryfield, SK  
April 17, 2025**

**Minutes**

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|              |                              |                             |
|--------------|------------------------------|-----------------------------|
| Reeve:       | Marty Botterill              |                             |
| Councillors: | Division 1 – Chad Lawless    | Division 2 – Keith Raisbeck |
|              | Division 3 – Tyler Van Eaton | Division 4 – Louis Hebert   |
|              | Division 5 – Bryce Olson     | Division 6 – Tyler Adamson  |

Acting Administrator: Lynne Hewitt  
Assistant Administrator: Tammy Roe

**CALL TO ORDER:** With quorum being present, Reeve Mary Botterill called the meeting to order at 12:59 p.m.

**CONFLICT OF INTEREST:**  
Tyler Van Eaton declared a conflict with agenda item #15.

**AGENDA:**  
**86-2025 HEBERT:** That the agenda be adopted as distributed.

**CARRIED**

Delegates: 1:00 p.m. – Foreman Don Adair

**MINUTES:**  
**87-2025 VAN EATON:** That the minutes of February 13, 2025 regular meeting of Council and February 25, 2025 special meeting be approved as presented.

**CARRIED**

**CORRESPONDENCE:**  
**88-2025 LAWLESS:** That Council acknowledge receipt of the list of correspondence.

**CARRIED**

**FINANCIAL STATEMENT:**  
**89-2025 OLSON:** That Council approve the Financial Statement for February, 2025 as presented.

**CARRIED**

**REPORTS:**  
**90-2025 ADAMSON:** That the following reports be received as presented:

|                                     |   |
|-------------------------------------|---|
| Don Adair – Foreman                 | Lynne Hewitt – Acting Administrator         |
| Keith Raisbeck – Maryfield Villa    | Tyler Van Eaton – Maryfield Fire Department |
| Tammy Roe – Assistant Administrator | Tyler Adamson – Maryfield School Donation   |

**CARRIED**

**OLD BUSINESS:**

**2025 SEASONAL WORKER:**  
**91-2025 VAN EATON:** That Council agrees to hire Brent Sanders for the 2025 Seasonal position at rate of \$28.00 per hour, May 1<sup>st</sup>, 2025 start date.

**CARRIED**

**MUNICIPAL SHOP:**  
**92-2025 HEBERT:** That Council accept the quote from SaskEnergy to install natural gas at the new proposed municipal shop.

**CARRIED**

**93-2025 HEBERT:** That R.M. of Maryfield No. 91 contact The Village of Maryfield for permission to connect to the village's water infrastructure for the new proposed municipal shop.

**CARRIED**

**NEW BUSINESS:**

**DIG SAFE BREAKFAST:**

**94-2025 HEBERT:** That Council approve the Maintenance Employees to attend Saskatchewan Common Ground Alliance Dig Safe Breakfast, Wednesday April 30, 2025 in Moosomin if they so choose.

**CARRIED**

**2024 TAX ARREARS:**

**95-2025 OLSON:** That Council accepts the List of Lands in Arrears as presented and the list exclude properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy; and that TAXervice be authorized to manage tax enforcement proceedings on behalf of municipality and that TAXervice arrange for the list of lands in arrears to be published in The World Spectator.

**CARRIED**

**BYLAW 05/2021:**

**96-2025 BOTTERILL:** That Council having reviewed Bylaw 05/2021 Boundary Road Agreement with R.M. of Wallace-Woodworth, that changes are not required and will review again, in four years.

**CARRIED**

**EDUCATION PROPERTY TAX:**

**97-2025 VAN EATON:** That Council acknowledges the 2025 Education Property Tax Mill Rates as presented.

|                                |            |
|--------------------------------|------------|
| Agricultural Property          | 1.07 mills |
| Residential Property           | 4.27 mills |
| Commercial/Industrial Property | 6.37 mills |
| Resource Property              | 7.49 mills |

**CARRIED**

**MINISTRY OF AGRICULTURE:**

**98-2025 BOTTERILL:** That Council acknowledges and does not have a problem with Ministry of Agriculture selling NE 29-12-31 W1.

**CARRIED**

**SMHI WITHDRAWAL:**

**99-2025 BOTTERILL:** That Council acknowledge the SMHI withdrawal list from hail insurance. SW 27-12-30 W1

**CARRIED**

**TSS FUNDING:**

**100-2025 VAN EATON:** That Council agrees to help R.M. of Martin in attaining the TSS Funding by signing up for Governance Essentials for the Municipal Sector courses if needed.

**CARRIED**

**HAY TENDER:**

**101-2025 BOTTERILL:** That Council advertises a tender for the SE PT 28-09-31 W1 for the 2025 haying season.

**CARRIED**

**AUTO PAK:**

**102-2025 RAISBECK:** That Council acknowledges the R.M. of Maryfield's SGI Auto Pak for 2025 as presented.

**CARRIED**

**SWEETING ENTERPRISES LTD:**

**103-2025 OLSON:** That Council approves the request of Sweeting Enterprises Ltd to enter the R.M. gravel pits for access to haul crushed gravel for the R.M. of Maryfield, Village of Maryfield, and Village of Fairlight ratepayers from all R.M. gravel pits for 2025. Pit Run from Walton and Page Pits only for 2025 season. The Administrator shall give prior authorization in the form of a purchase order for any gravel to be hauled. Sweeting Enterprises Ltd shall submit invoices for hauling in the R.M. and the R.M. shall bill ratepayers accordingly. This gravel is not to be used for resale.  
**CARRIED**

**ACCOUNTS PAYABLE:**

**104-2025 HEBERT:** That the List of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments of \$67,883.98 plus, Cheques #11254 - 11288, in the amount of \$44,913.90, totaling \$112,797.88 to be approved for payment.  
**CARRIED**

Councillor Tyler Van Eaton having declared a conflict and left the meeting at 3:23 pm

**DEVELOPMENT PERMIT:**

**105-2025 HERBERT:** That Council approve the development permit for SE 34-10-30 W1.  
**CARRIED**

Councillor Tyler Van Eaton returned to the meeting at 3:31 pm

**OPEN IN CAMERA:**

**106-2025 BOTTERILL:** That Council move to an "In Camera" session at 4:17 p.m. as per Subsection 120(2)(a) of the Municipalities Act to discuss personnel business.  
**CARRIED**

Lynne Hewitt and Tammy Roe left the meeting.

**CLOSED IN CAMERA:**

**107-2025 BOTTERILL:** That council close "In Camera" session and reopen the meeting at 4:56 p.m.  
**CARRIED**

Lynne Hewitt and Tammy Roe returned to the meeting.

**COUNCIL MEETING:**

**108-2025 RAISBECK:** That Council approves the meeting times for May – October 2025 meetings be changed to 8:00 am.  
**CARRIED**

**ADJOURNMENT:**

**109-2025 RAISBECK:** That this meeting shall be adjourned at 5:01 p.m.  
**CARRIED**

  
Reeve

  
Acting Administrator