

**R.M. OF MARYFIELD NO. 91
Special Meeting of Council
115 Main Street Maryfield, SK
November 13, 2025**

Minutes

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Reeve: Marty Botterill
Councilors: Division 1 – Chad Lawless Division 2 – Keith Raisbeck
 Division 3 – Tyler Van Eaton Division 4 – Louis Hebert
 Division 5 – Bryce Olson Division 6 – Tyler Adamson -1:57 pm

Administrator: Lynne Hewitt

Public Disclosure statements were filed by all Council members as required by legislation.

CALL TO ORDER: With quorum being present, Reeve Marty Botterill called the meeting to order at 1:00 p.m.

CONFLICT OF INTEREST: M. Botterill, T. Adamson, K. Raisbeck – Agenda Item #2

AGENDA:

236-2025 OLSON: That the agenda be adopted as distributed.

CARRIED

Delegates: 1:00 p.m. Dee Silvius – Assistant Foreman

MINUTES:

237-2025 HEBERT: That the minutes of October 9, 2025 regular meeting of Council and the October 16, 2025 Special meeting of Council be approved with changes.

CARRIED

CORRESPONDENCE:

238-2025 BOTTERILL: That Council acknowledge receipt of the list of correspondence.

CARRIED

FINANCIAL STATEMENT:

239-2025 VAN EATON: That Council approve the Financial Statement for October 2025 as presented.

CARRIED

REPORTS:

240-2025 BOTTERILL: That the following reports be received as presented:

Dee Silvius – Assistant Foreman	Donnie Adair - Foreman
Lynne Hewitt – Acting Administrator	Tyler Van Eaton – Fire Department.
Keith Raisbeck – SARM Convention	SARM Convention

CARRIED

OLD BUSINESS:

RIRG/BORROW PIT:

241-2025 BOTTERILL: That Council pay \$.75/yd for clay/borrow pit and crop damage for the 2025 RIRG road construction to Rick and Sandra Johnston.

CARRIED

NEW BUSINESS:

SIGNING AUTHORITY:

242-2025 BOTTERILL: That T. Roe be removed from signing authority with the R.M. of Maryfield No. 91 effective immediately.

CARRIED

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RBC VISA:

243-2025 ADAMSON: That the RBC Visa issued in name of T. Roe be cancelled effective immediately.
CARRIED

RESCIND MOTION:

244-2025 BOTTERILL: That Motion #80-2025 be rescinded.
CARRIED

APPOINT ADMINISTRATOR:

245-2025 BOTTERILL: That Lynne Hewitt be appointed as the Administrator effective November 13, 2025.
CARRIED

RBC VISA:

246-2025 RAISBECK: That Council approve an RBC Visa Credit Card for the Lynne Hewitt with a limit of \$5,000.00.
CARRIED

TUNDRA OIL & GAS:

247-2025 LAWLESS: That Council approve the development permits for the NW23-09-30 W1M to bore electrical cable from 4-13-9-30 W1M to 13-12-9-30 W1M. and the development permit for 1-11-9-30 W1M to extend an existing lease to drill an additional well.
CARRIED

Tyler Van Eaton declared a conflict and left the meeting at 2:41 p.m.

MARYFIELD FIRE DEPT.

248-2025 ADAMSON: That Council forward \$42,974.40 from the Village of Maryfield that was received during fundraising for the 1995 Oshkosh T800 to the Maryfield Fire Brigade.
CARRIED

Tyler Van Eaton returned to the meeting at 2:45 p.m.

SGI DEDUCTIBLE

249-2025 HEBERT: That Council pay the \$200.00 deductible for Wendy Clements for her window that was damaged by an R.M. of Maryfield No. 91 gravel truck.
CARRIED

SARM HIGH INTEREST SAVINGS ACCOUNT:

250-2025 HEBERT: That Council deposit \$3,000,000.00(3 million) from the RBC General Bank account into the SARM High Interest Savings account.
CARRIED

APAS:

251-2025 VAN EATON: That the R.M. of Maryfield No. 91 renew their membership in APAS for 2026.
CARRIED

GRAVEL/ENBRIDGE:

252-2025 HEBERT: That council supply approximately 100 yards of gravel to Clint Radke due to damage that was done due to an Enbridge Line 3 Replacement in 2023.
CARRIED

TIRES/OUTSIDE EQUIP.

253-2025 BOTTERILL: That the Foreman/Assistant foreman be given approval to purchase tires for the equipment list that was presented to council.
CARRIED

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WATER WELL #6

254-2025 HEBERT: That Well #6 be changed to Non-potable due to low usage and that a sign be posted notifying ratepayers that this well is now non-potable.

CARRIED

ACCOUNTS PAYABLE:

255-2025 ADAMSON: That the List of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments of \$92,461.27 plus, Cheques #11473-11517, totaling \$111,794.915 and Quick cheque #11390 - \$4500.00 be approved for payment.

CARRIED

HOLIDAY/MEDICAL REQUESTS:

256-2025 LAWLESS: That council approve the following holiday/medical requests:

R. Sweet – October 11, 2025 – Vacation

D. Silvius – November 17th-21st, 2025 – Vacation

CARRIED

VACATION USAGE:

257-2025 BOTTERILL: That council will no longer pay out Accrued Vacation time down to five days in December of each year and all remaining vacation at the end of each calendar year must all be used prior to March 31st of the following year.

CARRIED

OPEN IN CAMERA:

258-2025 BOTTERILL: That Council move to an “In Camera” session at 4:30 p.m. as per Subsection 120(2)(a) of the Municipalities Act to discuss personnel business.

CARRIED

CLOSED IN CAMERA:

259-2025 BOTTERILL: That council close “In Camera” session and reopen the meeting at 4:57 p.m.

CARRIED

ADJOURNMENT:

260-2025 RAISBECK: That this meeting shall be adjourned at 5:07 pm.

CARRIED

Reeve

Administrator