

R.M. OF MARYFIELD NO. 91
Regular Meeting of Council
115 Main Street Maryfield, SK
January 9, 2025

Minutes

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Reeve: Marty Botterill
Councilors: Division 1 – Chad Lawless Division 2 – Keith Raisbeck
Division 3 – Tyler Van Eaton Division 4 – Louis Hebert
Division 5 – Bryce Olson Division 6 – Tyler Adamson

Acting Administrator: Lynne Hewitt
Assistant Administrator: Tammy Roe

CALL TO ORDER: With a quorum being present, Reeve Marty Botterill called the meeting to order at 12:57 p.m.

CONFLICT OF INTEREST:
None Declared

AGENDA:
01-2025 OLSON: That the agenda be adopted as distributed. **CARRIED**

Delegates: 1:00 p.m. – Asst. Foreman Dee Silvius
1:30 p.m. – Maryfield Library Fran Balls

MINUTES:
02-2025 HEBERT: That the minutes of December 12, 2024, regular meeting of Council be approved as presented. **CARRIED**

CORRESPONDENCE:
03-2025 VAN EATON: That Council acknowledge receipt of the list of correspondence. **CARRIED**

FINANCIAL STATEMENT:
04-2025 ADAMSON: That Council approve the Financial Statement for December 2024 as presented. **CARRIED**

REPORTS:
05-2025 LAWLESS: The following reports be received as presented:
Don Adair – Foreman Fran Balls- Maryfield Library
Tammy Roe – Assistant Administrator **CARRIED**

OLD BUSINESS:
1. None at this time.

NEW BUSINESS:
REGULAR MEETING:
06-2025 ADAMSON: That Council set the Second (2nd) Thursday of every month for the Regular Meeting of Council commencing at 1 p.m. **CARRIED**

COUNCIL WCB RATES:
07-2025 HEBERT: That Council set the 2025 Workers Compensation Positional Coverage for Council Members at \$42,235.00 the minimum allowed per council member at a rate of 1.33. **CARRIED**



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COUNCIL INDEMNITY 2025:

08-2025: RAISBECK: That Council set the rates of remuneration for council members for attending regular and special meetings of council for the next 12 months at the following:

Regular Meeting	\$250.00	Committee Meeting	\$200.00
Special Meeting	\$250.00	Supervision/Office Supervision	\$ 39.00/hour

CARRIED

MILEAGE RATE 2025:

09-2025: HEBERT: That Council set the rate of mileage to \$0.75 per kilometer for everyone authorized to travel on behalf of the municipality.

CARRIED

CONVENTION RATE 2025:

10-2025: VAN EATON: That Council set the rate of reimbursement for council members who attend conventions, district meetings, and workshops at \$300.00/day and \$200.00/day be set for travel expenses to convention the day prior.

CARRIED

APPOINTMENT OF BOARD POSITIONS:

11-2025 ADAMSON: That Council appoint the following committee members and board members for a one-year term:

Assessor	Administrator
APAS Representative	Kevin Low, Ian Gray, Garry Radke and Lynda Aquero
Clinic Board: Maryfield	Administrator
Elections Officials: Returning Officer	RM Office 115 Main Street
Election Polling Place	John Van Eaton
Emergency Measures: Deputy	Reeve, Division 2, 4, and 6
Finance Committee	Division 3
Fire Protection Committee Maryfield	Division 5
Fire Protection Committee Moosomin	Sheldon Van Eaton
Fire Chief Maryfield Department	Tyler Van Eaton and Travis Veysey
Fire Chief Deputy Maryfield Department	Rob Hanson
Fire Chief Moosomin Dept.	Reeve, Division 2 and 6
Gravel Procurement Committee	Fay Donovan, Rebekah Thiessen,
Library Board Maryfield	Barry & Fran Balls, Anna Gray, Faye Gray, and Division 2
Library Board: Southeast (Trustee)	Fran Balls
Moosomin Airport Committee	Reeve, Division 6
Moosomin Heath Care Foundation	Reeve, Division 4
Personnel Committee	Reeve, Division 1, 3, and 4
Pest Control Officer	Dean Godon
Pest Control Officer Assistant	Foreman Donnie Adair
Red Coat Waste Resource Committee	Reeve, Division 4
Road Const/Maint Committee	Reeve, Division 2, 3, and 5
SK Envir & Resource Management (SERM)	Division 5
SE Municipal Healthcare Corp	Reeve, Division 4
SE Transport Planning Committee (SETPC)	Reeve, Division 4
Shop & Machinery Maint/Acquisition	Reeve, Division 3, 6 and Foreman
Maryfield Villa	Keith Raisbeck
Weed Inspector	Donnie Adair, Raymond Sweet and Dee Silvius
Weight Restriction Committee	Division 2, 3, and 6

CARRIED

ANNUAL FIRE BRIGADE PAYMENT:

12-2025: OLSON: That Council approve the 2025 annual payment of \$6,000.00 to The Fire Brigade as per Bylaw 04-2024.

CARRIED

SARM ERROR AND OMISSION INSURANCE & PSIP :

13-2025 OLSON: That Council purchase Errors and Omissions of \$2 Million for \$351.00 plus PST, and increase the content insurance for the Machine Shop to \$100,000.00.

CARRIED



SARM INSURANCE:

14-2025: OLSON: That the Council renew LSIP insurance for \$2,136.66, PSIP insurance for \$6,794.21, Excess Liability of \$3 Million for \$1,080.14, and Fidelity Bond for \$620.10 for 2025.

CARRIED

SARM LONG TERM DISABILITY INSURANCE:

15-2025 VAN EATON: That Council renew SARM Long-Term and Short-Term Disability Benefits based on an estimation of 2025 wages for all eligible employees and that the Municipality continue to pay 100% of the premium on behalf of each employee.

CARRIED

MEMBERSHIP RENEWALS 2025:

16-2025 RAISBECK: That Council renew the following memberships for 2025:

SARM	\$3,253.65	RMAA	\$ 600.00
SETPC	\$ 464.64	APAS	\$10,731.42
Sask-Tips	\$ 100.00		

CARRIED

COMMUNITY GRANT:

17-2025 VAN EATON: That Council allocate the R.M.'s population to the following Communities for the Saskatchewan Lotteries Community Grant Program for 2025:

Town of Moosomin	30
Town of Fleming	15
Village of Fairlight	15
Village of Maryfield	<u>198</u>
Total RM Population	258

CARRIED

SARM CONVENTION:

18-2025 BOTTERILL: That Council approve Tyler Van Eaton, Louis Hebert, Keith Raisbeck, Lynne Hewitt and Tammy Roe to attend SARM Convention in Saskatoon, SK from March 11th to 13th, 2025 and that Tyler Van Eaton and Louis Hebert be appointed as voting delegates of the Municipality.

CARRIED

COYOTE BOUNTY:

19-2025 LAWLESS: That Council offer a coyote bounty of \$30.00 per set of four (4) paws with a limit of 30 sets per hunter and that the bounty be available only to residents of the R.M. of Maryfield No. 91.

CARRIED

MEETING DATE CHANGE:

20-2025 BOTTERILL: That Council change March 13th, 2025 regular meeting of Council to March 20th, 2025 at 1 p.m. seeing that it conflicts with SARM Convention dates.

CARRIED

GRAVEL RATE 2025:

21-2025 HEBERT: That Council charge \$15.00 yrd³ for gravel sold to ratepayers in 2025.

CARRIED

RMAA 2025 CONVENTION:

22-2025 VAN EATON: That Council approve Lynne Hewitt and Tammy Roe to attend RMAA Convention in Saskatoon, SK from May 12th to 15th, 2025 and cover all expenses.

CARRIED



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ROAD MAINTENANCE AGREEMENTS:

23-2025 LAWLESS: That Council send 2025 Road Maintenance Agreements to the following:
1) Tundra Oil & Gas Ltd.
2) Questerre Energy Corporation

CARRIED

DUCKS UNLIMITED EASEMENT:

24-2025 VAN EATON: That Council acknowledges the Ducks Unlimited Easements for
NE 03-12-30 W1 and SE 10-12-30 W1.

CARRIED

WSA APPLICATION:

25-2025 BOTTERILL: That Council acknowledges the approval for WSA Application on
SE 12-09-31 W1.

CARRIED

PRAIRIE ROAD SOLUTIONS SERVICE AGREEMENT 2025:

26-2025 ADAMSON: That Council agree to renew the agreement with Prairie Road
Solutions for engineering services.

CARRIED

FLOWLINE REQUEST:

27-2025 RAISBECK: That Council approve the revised request from Prairie Land & Investment
Services Ltd on behalf of Questerre Energy Corporation for a flowline on
SE 21-09-31 W1M to NE 16-09-31 W1M previously approved September
12, 2024.

CARRIED

EQUITABLE LIFE ACCOUNT:

28-2025 HEBERT: That Council withdraw all funds from the Equitable Life Investment
immediately.

CARRIED

ACCOUNTS PAYABLE:

29-2025 OLSON: That the List of Accounts for Approval, as attached to and forming
part of these minutes, covering Online Payments of \$102,151.21
plus, Cheques #11060 - #11120 in the amount of \$217,067.72
totaling \$319,218.93 to be approved for payment.

CARRIED

HOLIDAY/MEDICAL DAYS:

30-2025 BOTTERILL: That Council approve holidays from January 6th-10th, 2025 for Donnie
Adair.

CARRIED

LIBRARY DONATION:

31-2025 OLSON: That Council approve a donation of \$200.00 to the Maryfield Library.

CARRIED

PCO WORKSHOP:

32-2025 RAISBECK: That Council approve Donnie Adair, Raymond Sweet, and Dee Silvius
to attend PCO workshop in Regina, SK on February 4th, 2025.

CARRIED

WEED INSPECTOR LICENSE:

33-2025 BOTTERILL: That Council approve payment in the amount of \$944.50 plus taxes
for Dee Silvius for his Weed Inspector License from SaskPolytech.

CARRIED



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PURCHASE FIRE TRUCK:

34-2025 HEBERT: That Council approve payment for up to 50% of the approximate total cost of \$125,000.00 for a firetruck purchased by the Maryfield Fire Department.

CARRIED

ADJOURNMENT:

35-2025 RAISBECK: That this meeting shall be adjourned at 5:12 p.m.

CARRIED



Reeve



Acting Administrator