

- MUNISOFT SOFTWARE EXTENSION** 308 /23 **HEBERT:** That the Rural Municipality of Maryfield No. 91, having reviewed the following Confirmation Listings received from Munisoft, purchase the Accounts Payable Inventory extension at \$1499.00 and software support at \$225 for a total of \$1725.00 + tax. And **further that** the two Municipal signing authorities sign the Munisoft Security Authorization Form in order to continue to use the program:
- (1) Equipment Maintenance Agreement (EMA); and
(2) Software Products & Additional System Access Licenses (SSA).
- Carried**
- SARM PROPERTY INSURANCE REVIEW** 309 /23 **BOTTERILL:** That the Rural Municipality of Maryfield No. 91, having reviewed the items insured under the SARM Property Self-Insurance Program Renewal Coverage for 2024, make no changes to the Municipality's policy.
- Carried**
- RENEW: SARM FIDELITY BOND INSURANCE** 310 /23 **BOTTERILL:** That the Rural Municipality of Maryfield No. 91, renew the SARM Fidelity Bond Insurance - Money & Securities: \$25,000 coverage, Reg. Mail: \$50,000 coverage & Fidelity Bond Ins.: \$200,000 coverage.
- Carried**
- STOCKPILE PAYMENTS** 311 /23 **HEBERT:** That the Rural Municipality of Maryfield No. 91, as per the Pit Stockpile/Storage Agreements, make the 2023 annual lease fee & damage/compaction payments based on 5 acres of land as follows:
- (1)SW Sec 32, Twp. 10, Rge 31 w1m - \$1,350.00 + gst;
(2)SE Sec 23, Twp 11, Rge 31 w1m - \$1350.00 + gst and
(3)SE Sec 03, Twp 09, Rge 31 w1m - \$750.00 + gst.
- Carried**
- ANNUAL PAYMENTS** 312 /23 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 remit the following annual payments to the Village of Maryfield as per the joint agreement:
- (1) \$1,000.00 - Unconditional Local Grant: Maryfield Auditorium; and
(2) \$1,368.75 - Maintenance Services: Maryfield Fire Department.
- Carried**
- APPOINTMENT OF BOARD OF REVISION** 313 /23 **HEBERT:** That the Rural Municipality of Maryfield No. 91 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gumsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh, **further that**, The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers
- Carried**
- APPOINTMENT OF SECRETARY TO THE BOARD OF REVISION** 314 /23 **ADAMSON:** That the Rural Municipality of Maryfield No. 91 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
- Carried**
- PAY YEAR END ACCOUNTS** 315 /23 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 authorize the Reeve and Administrator to pay any and all payment vouchers for the December 31, 2023 year end and **further that** those payments be approved at the next meeting.
- Carried**



			<u>Carried</u>
APPLICATOR LICENSE	316 /23	<u>OLSON:</u> That the Rural Municipality of Maryfield No. 91 acknowledge the submitted application form to SK Ministry of Agriculture, Crops and Irrigation Branch for a Pesticide Applicator License for Donnie Adair and further that the RM has paid the 2023 licence fee.	
			<u>Carried</u>
2024 PCO CONTRACT	317 /23	<u>VAN EATON:</u> That the Rural Municipality of Maryfield No. 91 renew and agree to the terms set out in the Agreement for Pest Control Officer (PCO) Services dated December 14, 2023 between the Municipality and Raymond Charles; that the Term of Agreement will be for one year ending on December 31, 2024; and further that the compensation rate is set at \$45/call + applicable taxes.	
			<u>Carried</u>
SASKATCHEWAN FEDERATION OF POLICE OFFICERS AD DONATION	318 /23	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 decline to purchase an advertisement in the Crime Prevention Guide where proceeds go toward "Teenagers Drug Abuse Prevention Handbook" for high school age children.	
			<u>Carried</u>
WEED INSPECTOR	319 /23	<u>BOTTERILL:</u> That the Rural Municipality of Maryfield No. 91 appoint Foreman Donnie Adair as the 2024 Weed Inspector.	
			<u>Carried</u>
PCO TRAINING	320 /23	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 authorize Foreman Donnie Adair to attend the 2024 Pest Control Officer Workshop on January 18, 2024 in Regina and further that, the RM cover all associated costs.	
			<u>Carried</u>
GO "IN CAMERA"	321 /23	<u>BOTTERILL:</u> That the Rural Municipality of Maryfield No. 91 go in camera to discuss employee issues at 4:45 pm.	
			<u>Carried</u>
OUT OF "IN CAMERA"	322 /23	<u>VAN EATON:</u> That the Rural Municipality of Maryfield No. 91 resume regular session of Council at 5:37 p.m.	
			<u>Carried</u>
		Reeve Marty Botterill Called a brief 10 minute recess	
2024 WAGES	323 /23	<u>HEBERT:</u> That the Rural Municipality of Maryfield No. 91 approve a wage increase for the following employees effective January 1, 2024. Donnie Adair - \$38.00/hr Nathan Cairns - \$30.00/hr Raymond Sweet - \$28.00/hr Brian Heslip - \$30.00/hr	
			<u>Carried</u>
RESIGNATION OF ADMINISTRATOR	324 /23	<u>HEBERT:</u> That the Rural Municipality of Maryfield No. 91 acknowledge the resignation of Lisa Pahl whereas her last day of employment will be January 8th, 2024, and further that , authorize the paying out of 11.25 days of earned holidays of 2023 for \$3046.95	
			<u>Carried</u>
ADAIR HOLIDAYS PAY OUT AT YEAR END	325 /23	<u>VAN EATON :</u> That the Rural Municipality of Maryfield No. 91 carry over 5 days of earned holidays in 2023 into 2024 and further that , authorize the paying out of 2 days of 2023 earned holidays to Donnie Adair for \$711.80.	
			<u>Carried</u>
SWEET HOLIDAYS PAY OUT AT YEAR END	326 /23	<u>OLSON:</u> That the Rural Municipality of Maryfield No. 91 carry over 5 days of earned holidays in 2023 into 2024 and further that , authorize the paying out of 9 days of 2023 earned holidays to Raymond Sweet for \$1170.00.	
			<u>Carried</u>

HESLIP HOLIDAYS
PAY OUT AT YEAR
END

327 /23

BOTTERILL: That the Rural Municipality of Maryfield No. 91 carry over 5 days of earned holidays in 2023 into 2024 and **further that**, authorize the paying out of 4.25 days of 2023 earned holidays to Brian Heslip for \$1176.00.

Carried

CAIRNS HOLIDAYS
PAY OUT AT YEAR
END

328 /23

HEBERT: That the Rural Municipality of Maryfield No. 91 carry over 5 days of earned holidays in 2023 into 2024 and **further that**, authorize the paying out of 1 day of 2023 earned holidays to Nathan Cairns for \$224.00

Carried

HOLIDAY/MEDICAL
LEAVE REQUESTS

329 /23

BOTTERILL: That the Rural Municipality of Maryfield No. 91 approve the following days off for municipal employees:
Cairns: Dec 27 - 29 Inclusive

Carried

JANUARY
NEWSLETTER ITEMS

330 /23

VAN EATON: That the Rural Municipality of Maryfield No. 91 place the following information and updates in the December 25, 2023 Lions Newsletter:

h2Notify with % of uptake

Happy new year

Unpaid taxes

Snow Pushing

Carried

ACCOUNTS
PAYABLE

331 /23

ADAMSON: That the Rural Municipality of Maryfield No. 91 acknowledge the list of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments in the amount of \$46807.89 and 4,390.90 plus Cheques #10129 to #10159 in the amount of \$701,105.90 totalling \$752,304.69, be approved for payment.

Carried

ADJOURN

332 /23

RAISBECK: That this meeting be adjourned at 6:03 pm.

Carried

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator

