

**RURAL MUNICIPALITY OF MARYFIELD NO. 91**  
**September 14, 2023**

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The regular meeting of the Council of the Rural Municipality of Maryfield No. 91 was held on Thursday, September 14, 2023 in the Municipal Office at 115 Main Street, Maryfield, SK.

ATTENDING		Reeve: Marty Botterill Councillors: Div. 1 Chad Lawless Div. 2 Keith Raisbeck Div. 3 Tyler Van Eaton via Zoom Acting Administrator: Deborah C. Saville Administrator in Training: Lisa Pahl	Div. 4 Vacant Div. 5 Bryce Olsen Div. 6 Tyler Adamson
CALL TO ORDER		With a quorum being present, Reeve B. Marty Botterill called the meeting to order at 9:06 p.m.	
AGENDA	225 /23	<b><u>OLSON:</u></b> That the agenda of the regular meeting held this Thursday, September 14, 2023 be approved.	<b><u>Carried</u></b>
MINUTES	226 /23	<b><u>ADAMSON:</u></b> That the minutes of the regular meeting held on Thursday, August 10, 2023 be approved.	<b><u>Carried</u></b>
CORRESP.	227 /23	<b><u>VAN EATON:</u></b> That the correspondence, as listed and attached to these minutes, having been acknowledged, be filed.	<b><u>Carried</u></b>
RECEIPTS & PAYMENTS	228 /23	<b><u>ADAMSON:</u></b> That the Statement of Receipts & Payments and the Bank Reconciliation for August 2023 be accepted as presented.	<b><u>Carried</u></b>
REPORTS	229 /23	<b><u>LAWLESS:</u></b> That the Rural Municipality of Maryfield No. 91 accept the following verbal and written reports: - Foreman Report: dated Sept. 14/23; and - Administrator Report: dated Sept. 14/23. - Airport Report - Tyler Adamson	<b><u>Carried</u></b>
	12:05 p.m.	Tyler Van Eaton, via zoom, left the meeting at 12:05 pm	
RIRG PROJECT CANCELLATION	230 /23	<b><u>OLSON:</u></b> That the Rural Municipality of Maryfield No. 91 cancel the RIRG construction project located East of 28, 33-12-30 W1 and further that, carry on with the Mair Grid RIRG project located North 8-9-30 W1 as intended.	<b><u>Carried</u></b>
AGGREGATE STOCKPILE INVENTORY SERVICES	231 /23	<b><u>RAISBECK:</u></b> That the Rural Municipality of Maryfield No. 91 accept the quote received from Elevation Drone Services for contracted aggregate stockpile inventory services for the year end inventory throughout various locations in the RM.	<b><u>Carried</u></b>
BRUSH MULCHING CONTRACT	232 /23	<b><u>RAISBECK:</u></b> That the Rural Municipality of Maryfield No. 91 accept the quote received from JDAR Contracting for the purpose of brush mulching throughout various locations in the RM.	<b><u>Carried</u></b>
ADMIN ASSISTANT ADVERTISEMENT	233 /23	<b><u>OLSON:</u></b> That the Rural Municipality of Maryfield No. 91 advertise for the administrator assistant for an additional 2 weeks in the World Spectator.	<b><u>Carried</u></b>
LEVI BOURGEOIS EMPLOYMENT	234 /23	<b><u>BOTTERILL:</u></b> That the Rural Municipality of Maryfield No. 91 extend Levi Bourgeois' employment for 2023 and <b>further that</b> his last day of work will be September 8, 2023.	<b><u>Carried</u></b>

*LP*

- KENNEDY APPROACH REQUEST 235 /23 **OLSON:** That the Rural Municipality of Maryfield No. 91 approve the request received from Keith Kennedy to have an approach installed on the south side of SE 05-12-31 W1; that the municipality will be responsible to build the approach; that should a culvert be necessary to be installed, the Municipality agrees to sell said culvert to the landowner; and further that the landowner will provide the necessary clay to construct the approach.
- Carried**
- RECESS CALLED 1:50 p.m. **BOTTERILL:** I move that we recess from now until 2:00 p.m.
- Carried**
- RECESS ENDED 2:00 p.m. **BOTTERILL:** Reeve Botterill declared that the recess has ended and the meeting will now come to order.
- Carried**
- 2:05 p.m. Tyler Van Eaton joined the meeting in person at 2:05 pm
- SARM MIDTERM CONVENTION 236 /23 **ADAMSON:** That the Rural Municipality of Maryfield No. 9 authorize Reeve Marty Botterill, Councillor Tyler Van Eaton and Administrator Lisa Pahl attend the SARM Midterm Convention November 8th and 9th, 2023.
- Carried**
- MOWER PURCHASE 237 /23 **LAWLESS :** That the Rural Municipality of Maryfield No. 91 purchase the used shulte FLX 1510 Mower for not more than \$18,000 from Integrity Oil Field Hauling care of Chance Bayliss of Carnduff, SK.
- Carried**
- HEBERT LAND HOLDINGS: BYLAW INFRACTION 238 /23 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 table the discussion of the contravention of Bylaw #02/2022, made by Hebert Land Holdings at the following two locations until the next regular meeting of council:  
- East of NE Section 15-11-31 w1m; and North of NW Section 14-11-31 w1m.
- Carried**
- WSA PERMIT 239 /23 **RAISBECK:** That the Rural Municipality of Maryfield No. 91, apply for a revised permit for the water diversion to include drainage tile in Range Road 1320 road allownce West of 19-10-31-W1 to WSA.
- Carried**
- APPOINTMENT OF ADMINISTRATOR 240 /23 **BOTTERILL:** That the Rural Municipality of Maryfield No. 91 appoint Lisa Pahl as the Administrator for the R.M. of Maryfield No. 91 as she has received her rural Class "C" Certificate giving her all the qualifications required by the Municipalities Act.
- Carried**
- CHANGE SIGNING AUTHORITIES 241 /23 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 contact the RBC to have the signing authorities remove Deborah Saville and place the new Chief Administrative Officer Lisa Pahl and one of either the Reeve or the Deputy Reeve.
- Carried**
- ADMINISTRATION: WAGE INCREASE AS PER CONTRACT 242 /23 **VAN EATON:** That the Rural Municipality of Maryfield No. 91, in accordance to the contract signed with Lisa Pahl on January 31, 2021, increase her annual wage from \$61,000.00/annum to \$65,000.00/annum effective immediately; and further that this wage will be reviewed annually in November along with all the employees wage negotiations and annual review.
- Carried**
- WIX RENEWAL 243 /23 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 renew the VIP Premium Plan from WIX.com for the management of the RM Website for the cost of \$655.20 U.S. for a period of two (2) years from Sept. 17, 2023 - Sept. 17, 2025.
- Carried**
- HOLIDAY/MEDICAL LEAVE REQUESTS 244 /23 **BOTTERILL:** That the Rural Municipality of Maryfield No. 91 approve the following days off for municipal employees:  
Raymond Sweet: Oct 2-6 inclusive Lisa Pahl: Nov 10th
- Carried**

LP

SEPTEMBER  
NEWSLETTER ITEMS

245 /23

**ADAMSON:** That the Rural Municipality of Maryfield No. 91 place the following information in the September 25, 2023 Lions Newsletter:

- Reminder of Discount Rates;
- Office closures for October;
- Construction on Mair Road;
- Control burn number;
- No sprayers at water tank fill.
- Temporary electric fences;
- Speed limit on grids;
- Welcome New Councillors
- Happy Thanksgiving

**Carried**

ACCOUNTS  
PAYABLE

246 /23

**RAISBECK:** That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments in the amount of \$977,769.99 plus Cheques #10465 to #10493 in the amount of \$132,000.80 for a grand total of \$1,109,770.79.

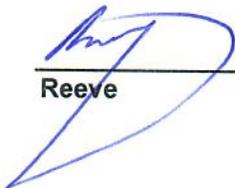
**Carried**

ADJOURN

247 /23

**RAISBECK:** That this meeting be adjourned at 3:38 p.m.

**Carried**

  
Reeve

  
Administrator