

**MINUTES OF THE FIRST COUNCIL MEETING FOR THE YEAR 2018
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT 602 ASSINIBOIA AVENUE,
MARYFIELD, SASKATCHEWAN
ON THURSDAY, JANUARY 17, 2019**

The meeting was called to order by Reeve Cameron Thompson at 12:59 p.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Robin Thompson, Thomas Botterill, Tyler Adamson, and Administrator Daphne Brady.

DELEGATES

12:59 – 1:19 p.m. Don Adair presented his Foreman's report

MINUTES

1/19. BOTTERILL "That the minutes of the December 6, 2018 regular meeting of council be approved as presented and read. CARRIED.

CORRESPONDENCE

2/19. ADAMSON "That the following correspondence, attached be filed:" CARRIED.

RECEIPTS & PAYMENTS STATEMENT

3/19. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of December, 2018 be received and filed." CARRIED.

BANK RECONCILIATION

4/19. CHAMBERS "That the December 2018 Bank reconciliation be accepted." CARRIED.

PAYMENT OF ACCOUNTS

5/19. ADAMSON "That the accounts in the amount of \$633,102.58 be hereby approved for payment as per the list attached hereto." CARRIED.

REPORTS

6/19. BOTTERILL "That the following reports be received:
A: Forman's verbal report;
B: Administrator's written report
C: Written reports:
Maryfield Fire Department December Meeting
Southeast Transportation Planning Committee November Meeting
Southeast Municipal Healthcare Corporation - October Meeting
D: Verbal Reports: R. Thompson - SEMHCC." CARRIED.

BYLAW NO. 1/2019

7/19. VAN EATON "That Bylaw No. 1/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be read the first time." CARRIED.

8/19. ADAMSON "That Bylaw No. 1/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be read a second time." CARRIED.

9/19. HEBERT "That Bylaw No. 1/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be given three readings at this meeting." CARRIED UNANIMOUSLY.

10/19. R.THOMPSON "That Bylaw No. 1/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be given third reading, adopted, signed, sealed and form a part of these minutes." CARRIED.

PHOTO COPIER PURCHASE

11/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase a new photo copier at a cost of \$4978.55 as well as enter into a monthly service agreement for supplies and service calls." DEFEATED.

I-HUNTER

12/19.CHAMBERS "That the Rural Municipality of Maryfield No. 91 amend resolution number 375/18 from the December 6, 2018 regular meeting of council to read as follows:

"That the Rural Municipality of Maryfield sign up a municipal map with the I-Hunter app, furthermore the municipal share of every map purchased on I-Hunter would be \$5.25." CARRIED.

CT B

APPOINTMENTS OF BOARD POSITIONS

- 13/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 amend resolution number 330/18 point number 24 to read as follows:
Development Appeals Board: Clinton Krismer, Gord Krismer, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang, Gail Wartman (Gord Krismer & Associates Ltd.).
CARRIED.

MAZER GROUP CREDIT APPLICATION

- 14/19. HEBERT "That the Rural Municipality of Maryfield No. 91 authorize the administrator to fill out the credit application for Mazer Group in Moosomin, Saskatchewan."
CARRIED.

EXCESS LIABILITY INSURANCE

- 15/19. BOTTERILL "That the Rural Municipality of Maryfield No. 91 renew our application for Three Million Dollars (\$3,000,000.00) SARM Excess Liability Insurance which is over and above the Three Million Dollars (\$3,000,000.00) provided by the SARM Liability Self-Insurance Plan for 2019."
CARRIED.

SARM PROPERTY SELF-INSURANCE PLAN

- 10/18. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 renews application for coverage under the SARM Property Self-Insurance Plan for the 2019 year."
CARRIED.

FIDELITY/ADMINISTRATORS BOND

- 17/19. CHAMBERS "That the Fidelity Bond/ Administrators Bond and Insurance Policy be acknowledged as presented by the Administrator, furthermore the bond is for \$200,000.00 coverage."
CARRIED.

SARM LIABILITY SELF-INSURANCE PLAN

- 18/19. HEBERT "That the Rural Municipality of Maryfield No. 91 renews application for coverage under the SARM Liability Self-Insurance Plan for the 2019 year."
CARRIED.

SARM MEMBERSHIP FEES

- 19/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 submit the SARM Membership fee of \$2,731.55, for the 2019 year immediately."
CARRIED.

LONG TERM DISABILITY

- 20/19. VAN EATON "That the Rural Municipality of Maryfield No. 91 obtains SARM Long - Term Disability Benefits for all eligible employees as follows:

<u>Name</u>	<u>Estimated 2019 Salary</u>
Donald Adair	\$98,367.00
Daphne Brady	\$63,500.00
Nathan Cairns	\$62,280.00

Furthermore, that the Rural Municipality of Maryfield No. 91 pay 100% of the Long - Term Disability Benefits premiums on behalf of the aforementioned group plan employees."
CARRIED.

COUNCILLOR WORKERS COMPENSATION RATES

- 21/19. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 set the 2019 Workers' Compensation coverage for all council members at the minimum allowed per council member."
CARRIED.

SOUTHEAST TRANSPORTATION PLANNING COMMITTEE

- 22/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 renew the membership to The Southeast Transportation Planning Committee in the amount of \$384.00."
CARRIED.

HUSDON BAY ROUTE

- 23/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 pay the Hudson Bay Route Association Membership fee of \$300.00 for 2019."
DEFEATED.

FEDERATION OF CANADIAN MUNICIPALITIES MEMBERSHIP

- 24/19. HEBERT "That the Rural Municipality of Maryfield No. 91 join the Federation of Canadian Municipalities and pay the 2019 membership fee of \$167.35."
DEFEATED.

CT B

CRIME STOPPERS

25/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 pay the Crime Stoppers a donation of \$200.00." DEFEATED.

PROGRESSIVE AG DAY REDVERS

26/19. BOTTERILL "That the Rural Municipality of Maryfield No. 91 donate \$100.00 to the Progressive Ag Safety Day in Redvers, Saskatchewan on April 16, 2019." CARRIED.

RMAA MEMBERSHIP

27/19. VAN EATON "That the Rural Municipality of Maryfield No. 91 pay the regular RMAA membership of \$455.00 for the 2019 year on behalf of their administrator Daphne Brady." CARRIED.

MLDP CLASSES

28/19. BOTTERILL "That the Rural Municipality of Maryfield No. 91 approve Reeve, Cameron Thompson, Councillor Louis Hebert, and Administrator, Daphne Brady, to attend an MLDP Class in Saskatoon March 11, 2019, and furthermore all expenses be paid on their behalf." CARRIED.

SASKATCHEWAN LOTTERIES COMMUNITY PROGRAM GRANT

29/19. VAN EATON "That the population of the Rural Municipality of Maryfield No. 91 be allocated to the following communities for the Saskatchewan Lotteries Community Program Grant Program in the following manner:

Town of Moosomin	33
Town of Fleming	19
Village of Fairlight	53
Village of Maryfield	<u>219</u>
Total R.M. Population	324"

CARRIED.

LEASE LAND CALCULATIONS

30/19. C.THOMPSON "That Council hereby authorize the Reeve and Administrator to submit the Agreement Cancellation Request - Non-Payment of Property Taxes Relative to Provincial Lands (form LA 302) to Saskatchewan Agriculture and Food for the following lands:

<u>ASSESSMENT NO.</u>	<u>LAND DESCRIPTION</u>	<u>TAXES OWING</u>
000919 000	NE 04-12-30 W1	\$520.36
000923 000	SE 04-12-30 W1	\$545.62."

CARRIED.

TAX ENFORCEMENT ACT

31/19. C.THOMPSON "That the council of the Rural Municipality of Maryfield No. 91 acknowledges the List of Lands, as presented, on which the taxes have been due and unpaid after the thirty-first day of December in the year in which the rate was struck as per Section 3 of *The Tax Enforcement Act*." CARRIED.

PROPOSED SASKTEL SUBDIVISION

32/19. ADAMSON "That the Rural Municipality No. 91 sees no issues and has no facilities affected by the proposed subdivision for SaskTel Buried Fiber Cable along Highway 48." CARRIED.

POWER INSTALL ON 24-12-30 W1

33/19. HEBERT "That the Rural Municipality of Maryfield No. 91 approves the request to install power to well on SE 24-12-30 W1, furthermore, the municipality has no plans to widen the road allowance at this time." CARRIED.

ENBRIDGE OPEN CUT REQUEST ON LANE

34/19. HEBERT "That the Rural Municipality of Maryfield No. 91 approve the open cut request on municipal property adjacent to SW 12-10-30 W1." CARRIED.

RIGHT OF WAY OVERPAYMENT

35/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 return the double payment of \$1,817.49 for the amendment to right of way area." CARRIED.

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FEBRUARY NEWSLETTER

- 36/19. HEBERT "That the Rural Municipality of Maryfield No. 91 advertise the following in the February Lions Newsletter:
- February Office Hours
 - Snow being piled in municipal right of way
 - APAS membership benefits – dodge, marks, insurance, etc
 - Garbage tags office/councilor
 - Club root process
 - Water card when office is closed."
- CARRIED.

BUILDING OFFER TO PURCHASE

- 30/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 offer Joel Bullock and Mackenzie Bullock, \$40,000.00 for the building and lots located at 115 Main Street Maryfield, Saskatchewan, furthermore the following are the legal land descriptions:
 Lot 10 Blk/Par 3 Plan No K590 Extension 0
 Lot 11 Blk/Par 3 Plan No K590 Extension 0
 Lot 32 Blk/Par 3 Plan No. 101212973 Extension 15."
- CARRIED.

MOTION TO GO IN CAMERA

- 31/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 move to go in camera due to agenda item Hebert Land Holdings/Fairfield Acres Lawyer proceedings to be discussed."
- CARRIED.

Councilor Louis Hebert claimed conflict of interest due to agenda item, Hebert Land Holdings/Fairfield Acres Fire Ban Information, and left the meeting at 4:35 p.m.

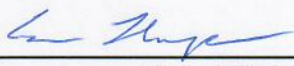
- 32/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 resume regular session."
- CARRIED.

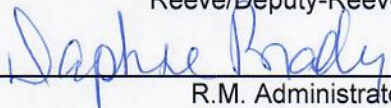
HEBERT LAND HOLDINGS/FAIRFIELD ACRES FIRE FINE

- 33/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 decline Hebert Land Holdings/Fairfield Acres offer of \$500 for the fire fine, furthermore council counter Hebert Land Holdings/Fairfield Acres with an offer of \$750.00 for the fire fine."
- CARRIED.

ADJOURN

- 34/19. BOTTERILL "That this meeting be now adjourned at 5:02 p.m."
- CARRIED.



 Reeve/Deputy-Reeve


 R.M. Administrator

**CORRESPONDENCE OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT
602 ASSINIBOIA AVENUE, MARYFIELD, SASKATCHEWAN
ON THURSDAY, January 17, 2019**

- Information from SARM re: Canadian Resources Association Workshop, National Trade Corridors Fund Proposal Call, Low Carbon Economy Challenge Funding Opportunity, SAMA Rural Advisory Committee Expression of Interest, Clean up planned for Abandoned Tires in Assiniboia, Natural Hazards Risk Assessment Report Released, Celebrating Agricultural Leaders, Innovation Challenge Program, Webinar: How to make tax collecting less taxing, Canada's Nature Fund Deadline, Carmen Sterling Running for SARM Vice President, Improve your municipality with FCM's Capital Project Funding, OH&S Snow Removal Exemption, Ridesharing Regulation Approved, Heritage and Wellbeing Forum February 21, 2019, Webinar: Enforcing Municipal Bylaws, Board of Revision Survey, New Ag Mentorship Program Launched, Controlled Burns, Canada's National Housing Strategy, 2018 Agricultural Labour Market Information Survey, Build Skills to better manage your municipality's Assets, Ray Orb to run for SARM President, 2019 Suggested CSOP Salary Schedule, WCB 2019 Premium Rate, Changes to UBAS Regulations;
- Trinity Excavating re: Services Available;
- BS Sales and Service re: Quick Attach dealer;
- Beyond Water Newsletter re: Update on Watershed Stewardship;
- Infrastructure re: Construction Magazine;
- The Agricultural Health and Safety Network Newsletter;
- Saskatchewan Health Authority re: Health Authority Magazine;
- Saskatchewan Public Works Association re: Annual Conference;
- Agriview re: January 2019 Magazine;
- Western Canadian Game Warden Magazine;
- Government of Saskatchewan re: Bill 165 expanding lists of diseases;
- SARM re: Annual Convention Resolution Deadline, Whistleblower Webinar, SAMA Rural Advisory Committee Expression of Interest, Public Libraries Engagement Survey, Municipal Operations funding opportunities, Enhancing Public Safety Services in Saskatchewan, Ministry of Rural Economic Development.

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Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: Direct - Direct Deposit/Online Pmts

Other:

5459	1/16/2019	Minister Of Finance	Jan -Dec 2018 Sask PST	2,174.17
7083	1/16/2019	Borderland Co-operative Ltd.	2220.0 ltrs of bulk diesel	3,305.14
9593	1/15/2019	John Deere Financial - Lease	544K Loader Lease Pmt	2,712.26
Total for Direct:				8,191.57

Bank Code: General - General Bank Account

Computer Cheques:

8536	1/16/2019	APAS	2019 APAS Memebership	10,840.93
8537	1/16/2019	Brandt Tractor Ltd.	Grader Blades - Stock	11,105.34
8538	1/16/2019	Can Ops Safety Solutions	2019 Dispatching Services	405.00
8539	1/16/2019	Konica Minolta Business	November/18 color copy expense	46.59
8540	1/16/2019	Munisoft	2019 Software Maintance	6,207.16
8541	1/16/2019	RMAA of Saskatchewan	RMAA membership fee	455.00
8542	1/16/2019	SARM	2019 Extended Health & Dental	33,256.31
8543	1/16/2019	Scotsmun Steel Ltd	Cap Screws	7.64
8544	1/16/2019	Town Of Moosomin	2018 Moosomin Fire Protection	8,194.21
8545	1/16/2019	The World-Spectator	Speed - Men Working Ad	52.50
8546	1/16/2019	Village Of Maryfield	Ins Share Office/Rink/Library	1,594.50
8547	1/16/2019	Washcard Systems	Prepaid fees for 2019	150.00
Total for General:				72,315.18
Grand Total:				80,506.75

Resolution # 5119 dated January 17/19 refers

Signatures:

Daphne Brady
R.M. Administrator

List of Accounts for Ratification

As of 1/16/2019

Batch: 2018-00079 to 2018-00080

Report Date
1/16/2019 3:47 PM

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: Direct - Direct Deposit/Online Pmts				
Other:				
306	1/07/2019	ACN	December phone bill	20.24
621	12/13/2018	John Deere Financial - Lease	544K Loader Lease Pmt	2,712.26
798	1/07/2019	RBC Royal Bank - Daph	Asset Mngmt Room - Admin	1,149.36
1751	1/02/2019	SASKPOWER	New shop/power	390.02
1925	1/07/2019	South East Cornerstone School	Oct Pmt Penalty	30.20
1944	1/07/2019	South East Cornerstone School	Dec/18 Collections	28,885.51
3386	12/20/2018	SASKPOWER	Well Power NE 28-11-30 W1	133.11
3474	1/07/2019	SaskTel CMR	Dec/18 Internet expenses	200.06
3596	1/02/2019	SASKPOWER	Old shop/power	330.80
4130	12/06/2018	RBC Royal Bank - Daph	Office Stamps	1,459.29
417	1/02/2019	SASKPOWER	Well Power NW 04-12-31 W1	140.07
5672	12/05/2018	SASKTEL	Dec Office/Shop Bill	1,400.00
5823	1/02/2019	SASKPOWER	Well Power NW 34-10-31 W1	137.95
7915	1/02/2019	SASKPOWER	Well Power SE 28-09-31 W1	134.93
8487	12/20/2018	SASKPOWER	Well Power SE 11-10-30 W1	149.14
9555	1/07/2019	RBC Royal Bank - Don	Water Sample Postage	49.28
300263	12/21/2018	Receiver General	Payroll Dec 2018	6,030.73
12311802	12/31/2018	Daphne Brady	December 2018 Wage	4,087.50
12311803	12/31/2018	Nathan Cairns	December 2018 wages	2,893.61
12311804	12/31/2018	Charles Rowley	December 2018 Wages	6,656.34
123111801	12/31/2018	Donald Adair	December 2018 wage	3,944.79
Total for Direct:				60,935.19

Bank Code: General - General Bank Account

Computer Cheques:

8508	12/31/2018	Tyler Adamson	Nov8-Dec6/18 Indemnity	382.00
8509	12/31/2018	Thomas Botterill	Nov 8 -Dec 6/18 Indemnity	194.00
8510	12/31/2018	Brandt Tractor Ltd.	2018 772GP Grader	209,594.10
8511	12/31/2018	Daphne Brady	Sink for Shop of garage Sale	130.00
8512	12/31/2018	Prairie Livestock	Dust Control - Rate Payers	17,463.80
8513	12/31/2018	Jeff Chambers	Nov8-Dec6/18 Indemnity	235.00
8514	12/31/2018	Dangstrop's Services Ltd.	Valley Road Repair - washout	9,150.84
8515	12/31/2018	Dionco Sales and Service Ltd.	Grader Packer dust caps Parts	80.99
8516	12/31/2018	Endless Creations	5 dumpster signs - Rural	999.00
8517	12/31/2018	Heartland Vac & Sanitary	Nov 27 Septic Tank Pump	111.83
8518	12/31/2018	Hebert Legacy	Nov8-Dec6/18 Indemnity	194.00
8519	12/31/2018	Gord Krismer & Associates Ltd	Penner Appeal Costs	443.89
8520	12/31/2018	L. Penner Lumber Co. Ltd.	Sides for Mac	44.29
8521	12/31/2018	McGeough Zepic Law Office	Mineral Rights on NE 25-9-30	2,568.11
8522	12/31/2018	Mun. Employees' Pension Plan	December/18 Contributions	3,682.04
8523	12/31/2018	Moosomin C & D Area	C&D Taxes for 2018	2,350.00
8524	12/31/2018	Mazergroup Napa Moosomin	Oil/Shop Supplies	111.64
8525	12/31/2018	Gilbert Penner	9 beaver tails @ \$30 each	270.00
8526	12/31/2018	Piston Ring Service	Brakeline Antifreeze	55.42
8527	12/31/2018	Langenburg Redi-Mix Ltd.	Page Pit Crush 40,299 yd3	190,360.80

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RM of Maryfield
List of Accounts for Ratification
As of 1/16/2019
Batch: 2018-00079 to 2018-00080

Payment #	Date	Vendor Name	Reference	Payment Amount
8528	12/31/2018	SARM	Bridge Analysis 2018 Inspectio	2,131.50
8529	12/31/2018	Sask. Municipal Hail Ins Assoc	Dec/18 collections	46,689.77
8530	12/31/2018	Cameron Thompson	Nov8-Dec6/18 Indemnity	565.00
8531	12/31/2018	Robin Thompson	Nov8-Dec6/18 Indemnity	405.00
8532	12/31/2018	Trans Canada Bearing & Machine	772G Grader Packer Repair	698.87
8533	12/31/2018	Twin Auto & Ag Supply	Oxygen	73.48
8534	12/31/2018	Tyler Van Eaton	Nov8-Dec6/18 Indemnity	185.00
8535	12/31/2018	Village Of Maryfield	Fire Hall Water and Sewer	2,490.27
Total for General:				491,660.64
Grand Total:				552,595.83

Resolution #

519

dated January 17/19 refers

Signatures:

Daphne Brady
R.M. Administrator

BYLAW NO. 01/2019

**A BYLAW TO PROVIDE FOR THE CLOSING OF A
MUNICIPAL ROAD**

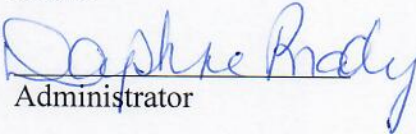
The Council of the Rural Municipality of Maryfield No. 91, in the Province of Saskatchewan, enacts as follows:

1. Local access Class 7 road known as Township Road 104 located south of Section 25-10-30 W1, from Range Road 1300 (Manitoba Border) to Range Road 1301 is closed pursuant to *The Municipalities Act*.
2. Bylaw No. 11/2004 dated October 14, 2004 is hereby repealed.



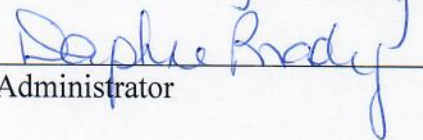


Reeve



Administrator

Read a third time and adopted
this 17th day of January.



Administrator