

**MINUTES OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT 115 MAIN STREET,  
MARYFIELD, SASKATCHEWAN  
ON THURSDAY, FEBRUARY 10, 2021**

The meeting was called to order by the Deputy Reeve Tyler Adamson at 12:59 p.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Robin Thompson, Sheldon Clark, and Administrator Daphne Brady.

**DELEGATES**

12:59 p.m. – 1:43 p.m. Donald Adair re: Foreman Report  
1:32 p.m. – 1:54 p.m. Tyler Fewings Lower Souris Watershed Via Zoom

**CARBIDE GRADER BLADES**

40/21. CLARK That the Rural Municipality of Maryfield No. 91 purchase a set of Road Tech Reliant Blades from DionCo Sales at a cost of \$2,500.00 plus taxes." CARRIED.

**GLASS REPLACEMENT IN EQUIPMENT**

41/21. HEBERT "That the Rural Municipality of Maryfield No. 91 accept the \$4,732.65 quote from H&S Repairs Ltd for window replacement in the equipment." CARRIED.

**MINUTES**

42/21. VAN EATON "That the minutes of the January 14, 2021 regular meeting of council be approved as presented and read." CARRIED.

**RECEIPTS & PAYMENTS STATEMENT**

43/21. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of January, 2021 be received and filed." CARRIED.

**CORRESPONDENCE**

44/21. VAN EATON "That the following correspondence be approved as presented:  
- Vertex re: 2021 Rate Schedule;  
- InfraStructure Magazine;  
- Resterra re: 2021 Price list;  
- Clarks Contracting re: Dust Control Pricing;  
- Tutthill Construction re: 2021 Equipment Rates;  
- Sweeting Enterprises Ltd. Re: Equipment rates;  
- alhertiage re: Services available;  
- Silver Dirtworks Inc. re: Summer 2021 Mowing services;  
- Milligan Bio re: Dust Control Pricing.

**EMAILED CORRESPONDANCE:**

- SARM re: Keystone XL Pipeline, Summer job application funding, Federal Government seeking Farm Debit Mediation Appeal Board Members, RM weed inspector webinar, SARM board of director results, Ministry of Environment Survey, Farm Transition Planning Webinar, Applications open for Community Airport Partnership, PEMAX Assessment Management Professional Program, Annual Convention March 9-10, 2021.

CARRIED.

**PAYMENT OF ACCOUNTS**

45/21. THOMPSON "That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Online Payments and Royal Bank Cheque Numbers 9295 to 9322 in the amount of \$373,341.<sup>34</sup>, be approved for payment." CARRIED.

**REPORTS**

46/21. HEBERT "That the following reports be received:  
A: Forman's verbal report;  
B: Administrator's written report  
C: Written reports:  
- Maryfield Fire Brigade Meeting- January 19, 2021  
- SEPTC January 26, 2021 Meeting Minutes  
D: Verbal Reports:  
- Van Eaton re: Fire Department Meeting  
- Hebert re: SETPC Meeting  
- Chambers re: Questerre Road."

CARRIED.

**GREEN BRIDGE PROGRESS PAYMENT #4**

47/21. THOMPSON "That the Rural Municipality No. 91 approve and pay progress Payment number 4 in the amount of \$231,447.27 to Harbuilt Construction which includes taxes and a 10% hold back as per the signed contract." CARRIED.

**SEASONAL/STUDENT PERSONELL ADVERTISING**

48/21. THOMPSON "That the Rural Municipality of Maryfield No. 91 advertise for seasonal Equipment Operator/General Labourers, a 1A/3A licence is an asset as well as a personnel for the summer student position furthermore the ad will close at noon on Wednesday, March 10, 2021." CARRIED.

**SARM CONVENTION**

49/21. ADAMSON "That the council of the Rural Municipality of Maryfield No. 91 attend the annual SARM Convention, furthermore Councillors Hebert and Van Eaton to be the voting delegate to the SARM Annual Convention to be held via video Conference on March 9 & 10, 2021." CARRIED.

**INTEREST ON NW 13-10-30 W1 PROPERTY**

50/21. CLARK "That the Rural Municipality of Maryfield No. 91 advise the rate payer that the interest of \$53.59 will stay on the tax card as the office was open the last week of the year and it was noted on all notices that the post mark date is no longer accepted as payment date." CARRIED.

**TAXERVICE**

51/21. HEBERT "That the Rural Municipality of Maryfield No. 91 enter into a contract with TAXervice to allow them to perform tax enforcement procedures on all files that the municipality has at the Six Month Notice stage, furthermore TAXervice shall bill the RM at all stages of the process to keep tax cards current in the event a ratepayer comes in to settle up their outstanding taxes." CARRIED.

**RBC ACCOUNT REACTIVATION**

52/21. ADAMSON "That the Rural Municipality of Maryfield No. 91 reactive the two savings accounts as per letters received from RBC Financial." CARRIED.

**PITNEY BOWES LEASE AGREEMENTS**

53/21. CHAMBERS That the Rural Municipality of Maryfield No. 91 sign the new three year lease agreement with Pitney Bowes for the postage meter at a new quarterly lease rate of \$53.34." CARRIED.

**DEVELOPMENT PERMITS**

54/21. HEBERT "That the Rural Municipality No. 91 approve the development permits for houses on the following land locations:  
- House - SW 07-09-30 W1 expiring March 31, 2023" CARRIED.

**SALE OF LANDS BRANCH LAND**

55/21. VAN EATON "That Rural Municipality of Maryfield No. 91 would like to note the unsurveyed, undeveloped and fenced off road allowance between sections 15 & 16- 12-31 W1 as well as the undeveloped road allowance North of NE 09-12-31 W1 otherwise council sees no issues with the application for purchase of the following lands branch parcels:  
NE 09-12-31 W1  
SE 16-12-31 W1." CARRIED.

**SARM PSIP BUILDING VALUATION**

56/21. THOMPSON "That the Rural Municipality of Maryfield No. 91 participate in the SARM building revaluation program." DEFEATED.

**CLARK'S CONTRACTING AND MAINTENANCE**

57/21. CHAMBERS "That the Rural Municipality of Maryfield No. 91 hire Clark's Contracting for dust control application for the 2021 season at a rate of \$0.35/applied litre." CARRIED.

**HEAVY CONSTRUCTION MEMBERSHIP**

58/21. ADAMSON "That the Rural Municipality of Maryfield No. 91 pay \$446.25 for the 2021 Heavy Construction membership." CARRIED.

**2020 BUDGET MEETING**

59/21. ADAMSON "That the Rural Municipality of Maryfield No. 91 hold their annual budget meeting on February 23, 2021 at 1:00 p.m." CARRIED.

**HOLIDAYS/MEDICAL DAYS**

60/21. CHAMBERS "That the council of the Rural Municipality of Maryfield No. 91 approve the following holidays/medical leave:  
Don Adair – January 28 & 29, 2021  
Daphne Brady - February 18 & 19, 2021." CARRIED.

**COUNCILLOR RESIGNATION**

61/21. ADAMSON "That the council of the Rural Municipality of Maryfield No. 91 acknowledge the Administrator has presented to council a letter of resignation from the Councillor of Division 1 – Louis Hebert and the Councillor of Division 2 – Jeffery Chambers effective March 15, 2021." CARRIED.

**BY-ELECTION FOR DIVISION 1 & 2 COUNCILLORS**

62/21. CLARK "That the Rural Municipality of Maryfield No. 91 set a By-election date for the position of Division 1 and Division 2 Councillor for April 21, 2021." CARRIED.

**MARCH NEWSLETTER**

63/21. VAN EATON "That the Rural Municipality of Maryfield No. 91 advertise the following in the March Lions Newsletter:  
- Office closed from March 5, 2021 (AM only);  
- Green/McIndoe Bridge Update;  
- Seasonal Job Advertisement;  
- Student Job Advertisement;  
- Notice of Nominations;  
- Snow Plowing." CARRIED.

**ROAD MAINTENANCE AGREEMENT TUNDRA**

64/21. VAN EATON "That Rural Municipality of Maryfield No. 91 enter into a Road Maintenance Agreement with Tundra Oil & Gas Partnership to allow them to haul one load (a maximum of 26 cubic meters) per day of oil from their Battery site located on SSW 15-9-31 W1 while there is a 15,000 pound road restriction in place, furthermore that Tundra Oil & Gas Partnership follow the designated route as per Schedule "A" of the agreement and that they forward the \$30,000.00 bond required." CARRIED.


**LAWYER FEES PAYMENT**

65/21. HEBERT "That the Rural Municipality of Maryfield No. 91 pay the invoice to Gerrard Rath Johnson LLP in the amount of \$2,228.65." CARRIED.

**ADJOURN**

66/21. CLARK "That this meeting adjourn at 5:38 p.m." CARRIED.

  
\_\_\_\_\_  
Reeve/Deputy-Reeve

  
\_\_\_\_\_  
R.M. Administrator

Report Date  
2021-02-11 5:50 PM

RM of Maryfield  
**List of Accounts for Ratification**  
As of 2021-02-11  
Batch: 2021-00004 to 2021-00008

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Direct - Direct Deposit/Online Pmts</b>					
Other:					
170	2021-02-10	Borderland Co-operative Ltd. 124772	861.98 ltrs Cardlock Fuel	908.24	908.24
297	2021-01-13	John Deere Financial - Lease 7914654	544L Loader Lease Pmt	2,985.05	2,985.05
645	2021-02-10	RBC Royal Bank - Daph 263775 264906 61962797	Cleaning supplies Light Bulbs Zoom Account	55.05 27.51 22.20	104.76
927	2021-02-10	SaskEnergy 454499614803	Office Energy January	164.29	164.29
2243	2021-02-10	SaskTel CMR 01232021	Jan/21 Internet expenses	80.29	80.29
2285	2021-02-10	SASKPOWER 241500556024	Old shop/power	1,818.36	1,818.36
3887	2021-02-10	SASKTEL 01282020	January/21 Telephone Expense	241.36	241.36
5723	2021-02-10	RBC Royal Bank - Don 263096 263191	Coffee/Cups Shop Dish Detergent/Paper Towel	28.10 20.62	48.72
6615	2021-02-01	Sask. Municipal Hail Ins Assoc 0121-01	January 2021 collections	718.76	718.76
7318	2021-02-10	SASKPOWER 221700571308	Power to New Shop	1,554.42	1,554.42
8135	2021-02-10	SASKPOWER 386700248622	Office Power January	151.42	151.42
9774	2021-02-01	Mun. Employees' Pension Plan 0121-01	January 2021 Contributions	4,531.44	4,531.44
590703	2021-02-01	South East Cornerstone School 0121-01	January /21 collections	830.38	830.38
1302263	2021-02-01	Receiver General 0121-01	Payroll January 2021	7,192.73	7,192.73
1312101	2021-01-29	Donald Adair 1312101	January 2021 Wage	3,896.35	3,896.35
1312102	2021-01-29	Daphne Brady 1312102	January 2021 Payroll	3,485.02	3,485.02
1312103	2021-01-29	Nathan Cairns 1312103	January 2021 Payroll	2,563.09	2,563.09
1312104	2021-01-29	Charles Rowley 1312104	January 2021 Wages	3,522.30	3,522.30
1312105	2021-01-29	Raymond Sweet 1312105	January 2021 Payroll	2,647.15	2,647.15



Report Date  
2021-02-11 5:50 PM

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7228654	2021-01-27	Receiver General 1220-01	2020 Cam/Van CPP Remittance	223.14	223.14
				Total for Direct:	37,667.27

B  
JK

Report Date  
2021-02-11 5:50 PM

RM of Maryfield  
**List of Accounts for Ratification**  
As of 2021-02-11  
Batch: 2021-00004 to 2021-00008

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: General - General Bank Account</b>					
Computer Cheques:					
9295	2021-01-27	Bob Thiessen 29/21	2020 House Repairs	587.33	587.33
9296	2021-01-27	Town Of Moosomin 12312020-01	2020 Moosomin Fire Protection	10,154.36	10,154.36
9297	2021-02-11	Tyler Adamson 012021	Dec10/20-Jan 14/21 Indemnity	216.00	216.00
9298	2021-02-11	Advantage Co-Operative 20675	2472.10 ltrs bulk diesel	2,495.77	2,495.77
9299	2021-02-11	Aon Canada Inc.-T57048C 12993000	Cyber/Privacy Insurance	1,609.08	1,609.08
9300	2021-02-11	Brandt Tractor Ltd. 4102191	JD Link for 772G Grader	320.79	320.79
9301	2021-02-11	Daphne Brady 02112021	Mileage for Bank/Router	90.00	90.00
9302	2021-02-11	Jeff Chambers 012021-01	Dec 10/20 - Jan14/21 Indemnity	217.50	217.50
9303	2021-02-11	Clark's Contracting & Maint 2769	Sand/Salt Mixture Applied	1,890.00	1,890.00
9304	2021-02-11	Sheldon Clark 0121-01	Dec10/20-Jan14/21 Indemnity	226.00	226.00
9305	2021-02-11	Dangstrop's Services Ltd. 11461	City Gravel Pit Reclamation	55,500.00	55,500.00
9306	2021-02-11	Girard Bulk Service 656447	1000 L Bulk 15W-40 Oil	4,015.20	4,015.20
J7	2021-02-11	Harbuilt Construction 2021004	Green Bridge Rebuild	231,447.27	231,447.27
9308	2021-02-11	Hebert Legacy 012021-01	Dec 10-Jan14/21 Indemnity	219.00	219.00
9309	2021-02-11	Clayton Jensen Welding Ltd. 450	Hinges/Rapair for Car Trailer	989.02	989.02
9310	2021-02-11	Murrays Fire Extinguishers C-30047	Fire Extinguisher Inspection	216.16	216.16
9311	2021-02-11	Peter & Roxanne Nabholz 238	Sign rental Dec24-Jan22	175.00	175.00
9312	2021-02-11	Penner Lumber 2019 1675 1656	Screw for Trailer Electrical for Shop	3.36 17.42	20.78
9313	2021-02-11	Piston Ring Service 50875	Surpass Center Flow	44.18	44.18
9314	2021-02-11	SAMA			

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		2021520	2021 Municipal Assessment	10,892.00	10,892.00
9315	2021-02-11	<b>Supreme office Products</b> R063624	Paper and office supplies	694.89	694.89
9316	2021-02-11	<b>Rebekah Thiessen</b> 0121-01	January Office Cleaning	250.00	250.00
9317	2021-02-11	<b>Robin Thompson</b> 012021-01	Dec 10-Jan14/21 Indemnity	210.00	210.00
9318	2021-02-11	<b>The World-Spectator</b> 167049 167056 167131	Tax Enforcement List Seasonal Personall Ad Seasonal Personall Ad- Online	309.96 183.75 11.10	504.81
9319	2021-02-11	<b>Tyler Van Eaton</b> 012021-01	Dec 10-Jan14/21 Indemnity	210.00	210.00
9320	2021-02-11	<b>Village Of Maryfield</b> 0121-05 0121-01 0121-02 0121-03 0121-04	Jan/tank fill consumption Fire Hall/power/energy/phone 1/2 library cleaning Boiler Repair - Fire Hall 1/2 Ins Share Rink/Library	1,532.08 193.53 50.00 223.49 849.83	2,848.93
9321	2021-02-11	<b>Welltraxx</b> 6950	Annual Weltraxx Subscription	3,330.00	3,330.00
9322	2021-02-11	<b>Zacaruk Consulting Inc.</b> 21-011	Green Bridge Engineering	6,300.00	6,300.00
				Total for General:	335,674.07
				Grand Total:	373,341.34

Resolution #

45121 dated February 11/21 refers

Signatures:

Daphne Brody  
R.M. Administrator

*DA*