

RURAL MUNICIPALITY OF MARYFIELD NO. 91

December 9, 2021

The regular meeting of the Council of the Rural Municipality of Maryfield No. 91 was held on Thursday, December 9, 2021 in the Municipal Office at 115 Main Street, Maryfield, SK.

- ATTENDING**
- Reeve: Jeff Chambers
Councillors:
Div. 1 Chad Lawless
Div. 2 Keith Raisbeck
Div. 3 Tyler Van Eaton
Acting Administrator: Deborah C. Saville
Div. 4 Robin Thompson
Div. 5 Sheldon Clark
Div. 6 Tyler Adamson
- CALL TO ORDER**
- With a quorum being present, Reeve Jeff Chambers called the meeting to order at 1:02 p.m.
- MINUTES** 332 /21 **ADAMSON:** That the minutes of the regular meeting held on Wednesday, November 10, 2021 and the minutes of the special meeting held on Monday, November 22, 2021, be approved. **Carried**
- CORRESP.** 333 /21 **VAN EATON:** That the correspondence, as listed and attached to these minutes, having been acknowledged, be filed. **Carried**
- RECEIPTS & PAYMENTS** 334 /21 **LAWLESS:** That the Statement of Receipts & Payments and the Bank Reconciliation for the month of November 2021 be accepted as presented. **Carried**
- PAYMENT OF ACCOUNTS** 335 /21 **ADAMSON:** That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments in the amount of \$81,555.23 and Cheques #9662 - #9699 in the amount of \$173,401.35, be approved for payment. **Carried**
- REPORTS** 336 /21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 accept the Foreman's Report and the Administrator's Report dated December 9, 2021 as presented. **Carried**
- GO "IN CAMERA"** 337 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 move to an "In Camera" session to discuss Employee issues at 2:02 p.m. and visitor Fran Balls was asked to leave the premises. **Carried**
- RETURN TO "REG. MTG."** 338 /21 **LAWLESS:** That the Rural Municipality of Maryfield No. 91 resume regular session of Council at 2:25 p.m. **Carried**
- MARYFIELD 4-H CLUB GRANT** 339 /21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 make a donation of \$1,500.00 to the Maryfield 4-H Beef Club to help the Club with costs to set up and operate. **Carried**
- GO "IN CAMERA"** 340 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 move to an "In Camera" session to discuss Employee issues at 3:30 p.m. **Carried**
- RETURN TO "REG. MTG."** 341 /21 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 resume regular session of Council at 4:25 p.m. **Carried**
- EMPLOYEE WAGES SET** 342 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 set the 2022 wages and annual holidays for Municipal Maintenance Employees as follows:

(1) Adair, Donnie - \$35.59/ hour + 4 weeks holidays (10 years service);
(2) Cairns, Nathan - \$26.19 / hour;
(3) Rowley, Charles - \$31.71/hr
(4) Sweet, Raymond - \$24.04/ hour. **Car**



DEPUTY REEVE APPOINTMENT	343 /21	<u>VAN EATON:</u> That the Rural Municipality of Maryfield No. 91 appoint Tyler Adamson as Deputy Reeve for a one year term.	<u>Carried</u>
APPOINTMENT OF BOARD POSITIONS	344 /21	<u>VAN EATON:</u> That the Rural Municipality of Maryfield No. 91 make the following appointments of committee members and board members for a one year term. Assessor for the year 2022: Acting Administrator Kevin Low, Ian Gray, Garry Radke and Lynda Aquero Clinic Board: Maryfield Election Officials: Returning Officer Acting Administrator Election Polling Place (All Div's/Reeve) 115 Main Street Emergency Measures: Coordinator John Van Eaton Emergency Measures: Deputy Acting Administrator Finance Committee: Reeve, Councillors: Div 1, 3 & 5 Fire Protection Committee Councillor: Div 5 Fire Chief: Maryfield Dept Sheldon Van Eaton Fire Chief Deputy: Maryfield Dept Councillor: Div 3 Fire Chief: Moosomin Dept Rob Hanson Gravel Procurement Committee: Reeve, Councillors: Div 2 & 6 Library Board: Maryfield Fay Donavon, Rebekah Thiessen, Barry & Fran Balls, Anna Gray, Faye Gray & Councillor: Div 2 Library Board: Southeast (Trustee) Fran Balls Moosomin Airport Committee Councillors: Div 2 & 6 Moosomin Health Care Fndtn Reeve Personnel Committee: Reeve, Councilors: Div 1, 3 & 4 Pest Control Officer 2022 Raymond Charles Pest Control Officer Assistant Don Adair, Foreman Red Coat Waste Resource Committee Councillor: Div 2 Road Constrctn/Maintnc Committee Reeve, Councilors: Div 2,3 & 5 SK Envir & Resource Mngmnt (SERM) Councillor: Div 5 SE Municipal Healthcare Corp. Councillor: Div 4 SE Transp. Planning Committee(SETPC) Councillor: Div 5 Shop & Machinery Maint/Acquisition Reeve, Councillor: Div 3, 6 & Foreman Weed Inspector Don Adair & Raymond Sweet Weight Restriction Committee Councillors: Div 2, 3 & 6	<u>Carried</u>
MACK TENDER	345 /21	<u>CLARK:</u> That the Rural Municipality of Maryfield No. 91 accept the tender for \$5,051.00 from RedHawk Well Servicing Inc, Oxbow, SK.	<u>Carried</u>
WESTERN STAR TENDER	346 /21	<u>CLARK:</u> That the Rural Municipality of Maryfield No. 91 accept the tender of \$7,051.00 received from RedHawk Well Servicing Inc, Oxbow, SK.	<u>Defeated</u>
ADV. WESTERN STAR	347 /21	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 readvertise the Western Star truck for \$10,000.00.	<u>Carried</u>
RENEW: SARM FIDELITY BOND INSURANCE	348 /21	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 renew the SARM Fidelity Bond Insurance - Money & Securities: \$25,000 coverage, Reg. Mail: \$50,000 coverage & Fidelity Bond Ins.: \$200,000 coverage.	<u>Carried</u>
SARM CYBER INSURANCE	349 /21	<u>CLARK:</u> That the Rural Municipality of Maryfield No. 91 update and renew the SARM Cyber Liability Insurance for the year 2022.	<u>Carried</u>
GO "IN CAMERA"	350 /21	<u>VAN EATON:</u> That the Rural Municipality of Maryfield No. 91 move to an "In Camera" session to discuss Employee issues at 5:00 p.m.	<u>Carried</u>
RETURN TO "REG. MTG."	351 /21	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 resume regular session of Council at 5:15 p.m.	<u>Carried</u>

- PROCEED: 6 MONTH NOTICE OF INTENT 352 /21 **ADAMSON:** That the Rural Municipality of Maryfield No. 91 proceed with the six months' notice of intent on the following properties by sending the Tax Enforcement files to TAXservice for them to proceed:
SE Sec 10 Tp 12 Rg 30 w1; NW Sec 23 Tp 11 Rg 31 w1;
NW Sec 27 Tp 11 Rg 30 w1 Ext 1; NE Sec 15 Tp 12 Rg 30 w1;
NW Sec 27 Tp 11 Rg 30 w1 Ext 2; SW Sec 22 Tp 11 Rg 30 w1;
NE Sec 16 Tp 12 Rg 30 w1; SW Sec 15 Tp 12 Rg 30 w1;
SE Sec 20 Tp 12 Rg 30 w1; NW Sec 15 Tp 12 Rg 30 w1; and
Blk A, Plan 102025516, Ext 0. **Carried**
- CALL FOR A RECORDED VOTE 353 /21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 call for a recorded vote on the next resolution regarding tax enforcement procedures.
Carried Unanimously
- PROCEED TO TAKE TITLE 354 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91, having received Consent from the Provincial Mediation Board to acquire tax title to Surface Parcel #106709283, turn the tax enforcement file over to TAXservice in order for the matter to proceed.
Van Eaton - Yes Adamson - Yes
Lawless - No Clark - Yes
Raisbeck - Yes Thompson - No
Chambers - Yes **Carried**
- CANCEL TAXES RE: RM PROPERTY 355 /21 **CHAMBERS:** That the Rural Municipality of Maryfield No. 91 cancel the following current taxes that are outstanding on the PT NE 01-10-30 w1m - Roll Number 00001465000 as the property is owned by the Municipality:
Municipal Taxes - \$35.89
S.E. Cornerstone School Taxes - \$8.45 **Carried**
- MUNISOFT WEBINARS 356 /21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 authorize the Acting Administrator to take the following three year end webinars offered by Munisoft for the fee of \$109.00 each:
(1) Year End Processing;
(2) Audit Preparation; and
(3) Assessment Processing (SK). **Carried**
- OFFICE CLOSURE 357 /21 **ADAMSON:** That the Rural Municipality of Maryfield No. 91 authorize the Municipal Office to be closed on the following dates for Christmas and New Years:
(1) Christmas: Closed December 20th to December 28th, 2021 inclusive; and
(1) New Years: January 3rd, 2022. **Carried**
- STOCKPILE PAYMENTS 358 /21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91, as per contracts, make the following payments for Gravel Stockpiles in 2021:
(1) Adamson Farms - NE Sec 32, Twp 10, Rge 31 w1m - \$787.50 (5 acres); and
(2) Bruce/Janet Lemon - NW Sec 23, Twp 11, Rge 31 w1m - \$787.50 (5 acres). **Carried**
- RENEW FCM MEMBERSHIP 359 /21 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 renew the Federation of Canadian Municipalities annual membership of \$216.44. **Carried**
- RENEW APAS MEMBERSHIP 360 /21 **RAISBECK:** That the Rural Municipality of Maryfield No. 91 renew the Agriculture Producers Association of Saskatchewan annual membership of \$10,731.42. **Carried**
- ANNUAL PAYMENTS 361 /21 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 remit the following annual payments to the Village of Maryfield as per agreement:
(1) \$1,000.00 - Unconditional Local Grant: Maryfield Auditorium; and
(2) \$1,368.75 - Maintenance Services: Maryfield Fire Department. **Carried**
- ABANDON RD DIVERSION RE: DIV 1 - RIRG PROJECT 362 /21 **LAWLESS:** That the Rural Municipality of Maryfield No. 91 approve the following road abandonment; that this proposed abandonment will not affect access of other property owners in the area; that no public utilities above or below the ground will be affected by the transfer; and further that the old road will be transferred back to the adjacent land owners, who are in agreement to the transfer:
- Road Plan No. H-6219, Registered Plan No. H4236, LLD SW 16-09-30 w1m. **Carried**

YEAR END
ACCOUNTS

363 /21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 authorize the Reeve and Acting Administrator to pay any and all payment vouchers for the December 31, 2021 year end and **further that** those payments be approved at the January 13, 2022 meeting.

Carried

ROWLEY 2021
HOLIDAYS

364 /21 **CHAMBERS:** That the Rural Municipality of Maryfield No. 91 authorize the paying out of 15 days of 2021 earned holidays to Charles Rowley.

Carried

APPLICATOR
LICENSE

365 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 apply to SK Ministry of Agriculture, Crops and Irrigation Branch for a Pesticide Applicator License for Donnie Adair and **further that** the RM send the \$100.00 licence fee along with the Application Form.

Carried

SPECIAL MEETING
CALLED

366 /21 **CHAMBERS:** That the Rural Municipality of Maryfield No. 91 hold a special meeting of the Council on Wednesday, December 15, 2021 commencing at 7:00 p.m. in order to discuss the following business:
(1) Hiring of a new Administrator in Training;
(2) Purchase of New Grader in 2022; and
(3) Renewal of Gravel Agreement re: Adamson Farms Ltd.

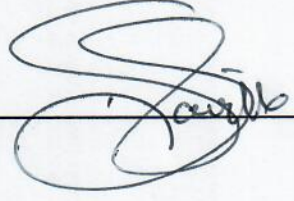
Carried Unanimously

ADJOURN

367 /21 **CLARK:** That this meeting be adjourned at 6:10 p.m.

Carried


Reeve


Administrator

**CORRESPONDENCE OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT
115 MAIN STREET, MARYFIELD, SASKATCHEWAN
ON THURSDAY, December 9th, 2021**

CORRESPONDENCE - NEW BUSINESS:

- Miscellaneous Resumes
- Tenders Received on Truck
- Prairie Road Solutions (Response to SaskPower questions & concerns over working close to PowerPoles, Request for councils preference: 12" or 18" clay cap on roads?)
- SaskPower (Standard Practice for moving/not moving poles)
- 20/20 Geomatics (Concerns where to purchase row on Div 3 proj – E. end, Road Diversion in Div 1 – Close Rd & consolidate into ¼?)
- Shercom (Locates for both RIRG projects)
- McDougall Gauley LLP Correspondence
- Ravenshoe Outfitting (Measurements of Gravel Stockpiles for Year End)
- Langenburg Red-E-Mix (Measurement of Page Pit & Invoice)
- Taxservice (Estimate cost to handle taking title after PMB approval)
- Government Relations (Declaration of Eligibility Guide for MRS Grant)
- SK Crops (Pesticide Applicator Licence Form)
- Ministry of Ag (Agreement Cancellation for Lease lands: Request for Yr end, Building Branch: changes to Legislation & Regs)
- RBC (Amending Agreement re: Lease- signed and returned)
- Munisoft (2022 Invoices, Year End Processing Webinars available \$109 ea)
- Paymate (Annual Maintenance Renewal, Year-End Resources)
- Brandt Equipment (Grader Quote)
- Finning Cat (Grader Quote)
- FCM (Membership Invoice) (United for Recovery)

CORRESPONDANCE - MISCELLANEOUS

- SETPC (Meeting Report Oct 26/21)
- SARM (Cyber Renewal, Weekly Policy Bulletins, News Releases)
- Gov't of SK (Winter Weight Restriction Orders 1-8, Municipalities Today, changes to Info on 2022 Assessment Notices)
- SK Health Authority (Analysis Reports on RM Wells)
- WellTraxx (Support Services, Database Update, Well Status Change Reporting, Maps Update)
- SaskAlert (Friendly Reminder to submit Practice alert)
- SE Cornerstone S.D. (Bus Route maps)
- SE College (Monthly Course Update)
- SGI (Monies Rcvd for Wstrn Star Claim, Notice of Regstrtn cancellation)
- SK Public Safety Agency (Updated address)
- APAS (Notice of Mtg Jan 17 & 18/2022, Nomination form, Wanda Reid new District 1 rep, Notice of Dec 15th mtg)
- SE Regional Library (Thank you for donation to Maryfield Library, Trustee Telegraph)
- SAMA (change of ownerships)
- Municipality of Pipestone (cc of letter to Minister of Conservation & Climate)
- SMHI (Summary of Premium written & Loss experience, Annual Pymnt, List of Ownership Changes & Lands Withdrawn)
- RMAA Division 1 (Spring Workshop: Dealing with Difficult Conversations, Clarification on Residential occupancy needing carbon monoxide & smoke alarms)
- AgroMax (Product List for rodent control products)
- WCB (2022 Premium Rate Notice, Newsletter)
- RM of Antler (Foreman Syd Chicoine is Weed inspector)
- Pitney Bowes (Canada Post Rate updates available)
- Rural Board of Examiners (Change of Address)

Jul


Report Date
12/08/2021 10:29 AM

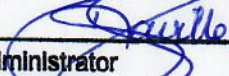
RM of Maryfield
List of Accounts for Ratification
As of 12/08/2021
Batch: 2021-00101 to 2021-00112

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Direct - Direct Deposit/Online Pmts					
Other:					
62613	11/30/2021	Mun. Employees' Pension Plan Nov2021-02	Nov2021 Contributions	4,475.10	4,475.10
112021	11/30/2021	South East Cornerstone School Nov2021	Nov2021 Collections	13,928.23	13,928.23
112021	11/30/2021	Sask. Municipal Hall Ins Assoc Nov2021	Nov2021 Collections	20,044.19	20,044.19
202101	11/30/2021	RBC Leasing Division Aug2021	Lease Payment	2,987.77	2,987.77
202102	11/30/2021	RBC Leasing Division Sep2021	Lease Payment	2,487.77	2,487.77
202103	11/30/2021	RBC Leasing Division Oct2021	Lease Payment	2,487.77	2,487.77
202104	11/30/2021	RBC Leasing Division Nov2021	Lease Payment	2,487.77	2,487.77
339006	11/30/2021	Receiver General Nov2021-02	Nov2021 Payroll Remit	6,417.56	6,417.56
9843529	11/30/2021	Receiver General Nov2021-02	Nov2021 Payroll Remit	4,772.49	4,772.49
111520211	11/15/2021	Adair, Donald 11152021-01	Nov 2021 ADV	1,000.00	1,000.00
111520212	11/15/2021	Cairns, Nathan 11152021-02	Nov 2021 ADV	1,000.00	1,000.00
111520213	11/15/2021	Rowley, Charles 11152021-03	Nov 2021 ADV	1,000.00	1,000.00
111520214	11/15/2021	Sweet, Raymond E. 11152021-04	Nov 2021 ADV	700.00	700.00
11202101	11/30/2021	Adair, Donald 11202101	Nov2021 Payroll	4,405.38	4,405.38
11202102	11/30/2021	Cairns, Nathan 11202102	Nov2021 Payroll	2,222.17	2,222.17
11202103	11/30/2021	Rowley, Charles 11202103	Nov2021 Payroll	3,248.51	3,248.51
11202104	11/30/2021	Saville, Debbie 11202104	Nov2021 Payroll	7,283.23	7,283.23
11202105	11/30/2021	Sweet, Raymond E. 11202105	Nov2021 Payroll	2,617.29	2,617.29
					81,555.23

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: General - General Bank Account					
Computer Cheques:					
9662	11/29/2021	L. Penner Lumber Co. Ltd. Issued To: Penner Lumber 2019			
		2110500752	Shop Toilet Repairs	15.67	
		2110501088	Sharpies/Paint/Konk/Tape	95.95	111.62
9663	12/07/2021	Spoiled During Printing			
9664	12/09/2021	Adair, Donald			
		2021 Cell Phn	2020 Cellular Phone expense	900.00	900.00
9665	12/09/2021	Adamson Farms Ltd.			
		2021 Stkpl	Fairlight Stock Pile 2021 Pymt	787.50	787.50
9666	12/09/2021	Adamson, Tyler			
		Nov2021	Oct14-Nov10/21 Indemnity	216.00	216.00
9667	12/09/2021	Advantage Co-op Assoc. Ltd.			
		22209	6185.6 L bulk diesel	7,704.88	7,704.88
9668	12/09/2021	Borderland Co-operative Ltd.			
		135952	Cardlock fuel - 547.54 L	751.68	751.68
9669	12/09/2021	Braun, Delton			
		2021 Cell Phn	2021 Cell Allowance (\$25/mn)	150.00	150.00
9670	12/09/2021	Cairns, Nathan			
		Oct2021 Kms	Oct2021 Kms to Moosomin	216.50	216.50
9671	12/09/2021	Cairns, Nathan			
		2021 Cell Phn	2021 Cell Allowance (\$25/mn)	300.00	300.00
9672	12/09/2021	Chambers, Jeff			
		Nov2021	Oct14-Nov10/21 Indemnity	1,060.00	1,060.00
9673	12/09/2021	Clark, Sheldon			
		Nov2021	Oct14-Nov10/2021 - Indemnity	452.00	452.00
9674	12/09/2021	Cromer Valley Store Ltd.			
		224555	Supplies: D-rings/Chain w hks	163.48	163.48
9675	12/09/2021	Cross Plumbing and Heating Ltd			
		7079	Blower Motor: Shop Furnace	254.26	254.26
9676	12/09/2021	Flaman Sales Ltd			
		M248791	Hose Organizer & Frt	78.64	78.64
9677	12/09/2021	Langenburg Redi-Mix Ltd.			
		709513	Page Pit: Strip Area/Crush Grv	145,396.02	145,396.02
9678	12/09/2021	Lawless, Aydan			
		2021 Cell Phn	2021 Cell Phn Allwnc (\$25/mn)	125.00	125.00
9679	12/09/2021	Lawless, Chad			
		Nov2021	Oct14-NOV10/21 Indemnity	462.00	462.00
9680	12/09/2021	Lemon, Bruce & Janet			
		2021 Stkpl	2021 Stock Pile Pmt	787.50	787.50
9681	12/09/2021	Raisbeck, Keith			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		118863 Nov2021	4-H Beef Donation: Pry Bar Set Oct14-Nov10/21 Indemnity	99.68 648.00	747.68
9682	12/09/2021	Ravenshoe Outfitting 348	Measure ALL RM pits: Yr End	2,441.25	2,441.25
9683	12/09/2021	RBC Royal Bank (Offc) Nov2021	Oct28-Nov29/21 Purchases	2,038.10	2,038.10
9684	12/09/2021	RBC Royal Bank - (Mintnc) Nov2021	Corner Store: Coffee/CffMt	27.58	27.58
9685	12/09/2021	Rowley, Charles 2021 Cell Phn	2021 Cell Allwnc (\$25/mn)	300.00	300.00
9686	12/09/2021	SARM Web/Email Nov22	Adv on Website: Admin	131.25	131.25
9687	12/09/2021	SaskEnergy Nov2021	Office Energy Nov.	136.08	136.08
9688	12/09/2021	SaskPower 30996-0070-5766	Main Street Office Power	149.27	149.27
9689	12/09/2021	SaskTel Nov2021 Shp Int Nov2021 Phn	Nov/21 Shop Internet Nov2021 Phone/Internet	204.42 242.56	446.98
9690	12/09/2021	Saville, Debbie Nov2021 Kms Dec2021 Bigwy Dec2021 #49 2021 Cell Phn	Mileage - Nov2021 Dec2021 Mtg Supplies:Solo Christmas Cards: Staff/Council 2021 Cell Allwnc (\$25/mn)	836.00 11.08 27.00 100.00	974.08
9691	12/09/2021	SGL Canada 2021 - 420EYE	Plate 420EYE/2002 Traller	143.30	143.30
9692	12/09/2021	Sweet, Raymond E. 2021 Cell Phn	2021 Cell Allwnc (\$25/mn)	300.00	300.00
9693	12/09/2021	Thiessen, Rebekah Nov2021	Nov. Office Cleaning	300.00	300.00
9694	12/09/2021	Thompson, Robin Nov2021	Oct14-Nov10/21 Indemnity	420.00	420.00
9695	12/09/2021	Tom's Electric Ltd. 32774	Office Electrical - Chk Fmc	122.10	122.10
9696	12/09/2021	The World-Spectator 00172491 00172601	Adv. Trucks for Sale Adv. for Admin	367.50 367.50	735.00
9697	12/09/2021	Van Eaton, Tyler Nov2021	Oct14-Nov10/21 Indemnity	630.00	630.00
9698	12/09/2021	Village Of Maryfield Nov2021 Nov2021 TnkFill	1/2 Nov. Fire Hall Exp 115.76 cubes of water	146.77 926.08	1,072.85
9699	12/09/2021	Village of Maryfield 2021 Auditorium 2021 FireHall	Unconditional Auditorium Grant 2021 Fire Hall Maintenance	1,000.00 1,368.75	2,368.75
				Total for General:	173,401.35
				Grand Total:	254,956.58

Resolution # 335/21 dated December 9/21 refers

Signatures: 
Acting Administrator

