

**MINUTES OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT MARYFIELD, SASKATCHEWAN
ON THURSDAY, AUGUST 9, 2018**

The meeting was called to order by the Reeve Cameron Thompson at 12:54 p.m. with the following members of council present: Louis Hebert, Thomas Botterill, Jeffrey Chambers, Robin Thompson, Tyler Adamson, Tyler Van Eaton and Administrator Daphne Brady.

DELEGATES

12:54 - 1:18 p.m. Don Adair – Foreman's Report

SALE OF SAND

224/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 sell sand to Banister Pipelines for \$4.00." CARRIED.

PAGE PIT CRUSH

225/18. ADAMSON "That the Rural Municipality of Maryfield No.91 tender out the crushing of 25,000 yards of gravel at the Page pit, crush to be complete by December 31, 2018, furthermore, the cost for ripping, mobilization and removal of overburden to be included in the tender." CARRIED.

MINUTES

226/18. VAN EATON "That the minutes of the July 12, 2018 regular meeting of council be approved as read." CARRIED.

CORRESPONDENCE

227/18. ADAMSON "That the following correspondence, as attached, be filed: CARRIED.

RECEIPTS & PAYMENTS STATEMENT

228/18. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of July, 2018 be received and filed." CARRIED.

BANK RECONCILIATION

229/18. R.THOMPSON "That the July 2018 Bank reconciliation be accepted." CARRIED.

REPORTS

230/18. CHAMBERS "That the following reports be received:
A: Forman's verbal report;
B: Administrators written report;
C: Written reports:
- Lower Souris Watershed Committee re: Water well decommissioning projects and election results
- Southeast Transportation Planning Committee.
D: Verbal: Van Eaton re: Maryfield Fire Brigade." CARRIED.

PAYMENT OF ACCOUNTS

231/18. BOTTERILL "That the accounts in the amount of \$95,876.93 be hereby approved for payment as per the list attached hereto." CARRIED.

BYLAW NO. 6/2018

232/18. C.THOMPSON "That a bylaw be introduced to establish a Fire Ban in the Rural Municipality of Maryfield No. 91" CARRIED.

233/18. CHAMBERS "That Bylaw No. 6/2018, being a bylaw to establish a Fire Ban in the Rural Municipality of Maryfield No. 91 be read the first time."

BYLAW NO. 5/2018

- 236/18. BOTTERILL "That Bylaw No. 5/2018, being a bylaw to establish Fees For The Provision of Tax Certificates And Other Assessment Or Taxation Information in the Rural Municipality of Maryfield No. 91, be given third reading, adopted, signed, sealed and form a part of these minutes." CARRIED.

SECURITY CAMERAS

- 237/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 purchase the 6 Camera IP Package at a cost of \$1798.00 plus installation from Today's Furniture and Electronics, furthermore, 3 of the motion activated cameras be mounted on the outside of the shop, and one in each shop." CARRIED.

Councillor Louis Hebert claimed conflict of interest due to agenda item, Hebert Land Holdings/Fairfield Acres Lawyer Letter, and left the meeting 3:14 p.m.

HEBERT LAND HOLDINGS AND FAIRFIELD ACRES

- 238/18. BOTTERILL "That the Rural Municipality of Maryfield No. 91 advise the a lawyers to send a letter to Hebert Land Holdings and Fairfield Acres stating that, due to the fire department being dispatched from Prince Albert, Saskatchewan, and not the municipal office the all charges will remain payable." CARRIED.

Councillor Louis Hebert returned to the meeting at 3:39 p.m.

CATTLE ON HAY LAND

- 239/18. VAN EATON "That the Rural Municipality of Maryfield No. 91 send the renters a letter stating that the hay rental agreement is in effect until October 31, 2018, therefore all cattle must be removed from the hay land immediately and relocated to the rented yard site, furthermore a rental review meeting will be held at the October 11, 2018 meeting of council." CARRIED.

ENBRIDGE WORKSPACE

- 240/18. HEBERT "That the Rural Municipality of Maryfield No. 91 approves the addition 0.44 acres of workspace required by Enbridge on NE 01-10-30 W1 and furthermore council authorizes the administrator to sign the agreement on behalf of the municipality." CARRIED.

MINERAL RIGHTS

- 241/18. VAN EATON "That the Rural Municipality of Maryfield No. 91 send the lease offer to McGeough Zepic Law Office and have Tim McGeough negotiate the mineral rights lease on behalf of the municipality." CARRIED.

INTENSIVE CLUBROOT SURVEY

- 242/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 appoint the following people as Pest Control Officers for the purpose for the Ministry of Agriculture's 2018 intensive clubroot survey:
- Katey Makohoniuk
 - Lynne Roszell
 - Joanne Kwasnicki
 - Chelsea Baraniecki
 - Betty Johnson
 - Colleen Fenning."
- DEFEATED.

DEBENTURE PAYMENT

- 243/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 authorize the 2018 debenture payment on September 5, 2018 in the amount of \$37,334.78." CARRIED.

DEVELOPMENT PERMIT

245/18. VAN EATON "That the Rural Municipality of Maryfield No. 91 grant a development permit for the following requests:

- Jeff Chambers - two hopper bins on SE 18-09-31 W1,
 - Leonard & Nancy Jaenen - mobile home on NW 06-12-30 W1,
 - Donnie & Janice Adair - barn on NE 21-10-31 W1,
 - Doug & Daphne Brady - two open front sheds on NW 15-10-30 W1,
- furthermore expiry dates for these permits is August 31, 2019."

CARRIED.

Councillor Jeff Chambers returned to the meeting at 4:34 p.m.

MUNICIPAL WORLD MAGAZINE

246/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase a subscription for each of the councillors from Municipal world magazine." DEFEATED.

AG SOCIETY DONATION

247/18. ADAMSON "That the Rural Municipality of Maryfield No. 91 donate \$50 in lieu of purchasing a fair ad in the Moosomin World Spectator." CARRIED.

AUGUST HOLIDAYS

248/18. C.THOMPSON "That the council of the Rural Municipality of Maryfield No. 91 approve the following holidays for the following employees:
Don Adair - August 15, 16, 17, 20, 2018." CARRIED.

TRANSPORT PERSONNEL

249/18. BOTTERILL "That Kenneth Radke be laid off effective October 19, 2018 due to shortage of work." CARRIED.

SEPTEMBER NEWSLETTER

250/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 advertise the following in the September issue of the Lions Newsletter:

- Tax discounts,
- Removal of temporary fence from road allowance,
- APAS Youth Leadership & Mentorship Program,
- EMO information,
- Meeting minutes will be posted on the APAS website,
- Keep ditches clean of debris."

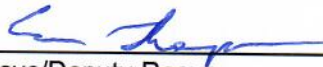
CARRIED.


CASUAL

251/18. HEBERT "That the Rural Municipality of Maryfield No. 91 offer Ivan Moreau a casual position at a rate of \$23.00." CARRIED.

ADJOURN

252/18. BOTTERILL "That this meeting be now adjourned at 5:14 p.m." CARRIED.


Reeve/Deputy-Reeve


R.M. Administrator

**CORRESPONDENCE OF A COUNCIL MEETING
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HELD IN THE MUNICIPAL OFFICE AT MARYFIELD, SASKATCHEWAN
ON THURSDAY, August 9, 2018**

- Information from SARM re: Anti-Bullying Webinar, SaskPower Future Gas Plant Update, Road Reclamation Company for hire, Regulations passed for ticketing cannabis offences, Physician recruitment services, Premier Ford and Premier Moe agree to fight federal carbon tax, Summary of cabinet shuffle, Change in RCMP rates;
- APAS re: Support of Canadian Grain Commission use of surplus funds for Harvest Sample Program Testing;
- MEPP re: Employer Bulletin;
- Gravelock re: gravel preservation on grid roads;
- Municipal World re: August 2018 issue;
- Think Big re: Magazine.

Report Date
/09/2018 10:15 AM

RM of Maryfield
List of Accounts for Ratification
As of 8/09/2018
Batch: 2018-00048 to 2018-00052

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Direct - Direct Deposit for payroll/etc					
Other:					
745	8/07/2018	RBC Royal Bank 258697A	Fuel Tank Filters	47.45	47.45
1702	8/07/2018	SaskTel CMR 0718-01	July/18 internet expenses	203.45	203.45
4877	8/07/2018	Borderland Co-operative Ltd. 1446 1488 1437 9066 94221	2200.0 ltrs of diesel 7220.8 ltrs bulk diesel 2028.3 ltrs of diesel 2755.0 ltrs of bulk diesel 528.04 ltrs cardlock fuel	2,494.80 8,203.56 2,406.58 3,213.85 649.86	16,968.65
5079	8/07/2018	South East Cornerstone School 0718-01	July/18 collections	1,652.58	1,652.58
5186	8/08/2018	SASKTEL 0718-01	July/18 Land Line Office	154.05	154.05
6022	8/07/2018	SASKPOWER 248100404599	New Shop Power	466.47	466.47
6541	8/07/2018	John Deere Financial 2129251	Oil filter for tractor	89.65	89.65
7059	7/17/2018	RBC Royal Bank 061918	Weed Management Course	285.00	285.00
7819	8/07/2018	SASKPOWER 261300400778	Old Shop Power	389.40	389.40
7906	8/07/2018	RBC Royal Bank 170486 241862	Coffee Meeting Stamps	6.77 89.25	96.02
7908	8/07/2018	RBC Royal Bank 241517 0718-01 242102 14492386777	Stamps Auto Insurance Plates Water Sample Postage Printer to Munisoft - repairs	26.78 1,637.00 19.40 87.66	1,770.84
8154	8/07/2018	ACN 22072018	Office Long Distance	21.41	21.41
7311801	7/27/2018	Donald Adair 7301801-01	July 2018 wage	4,428.32	4,428.32
7311802	7/27/2018	Alberts, William 7311802	July 2018 Payroll	1,239.00	1,239.00
7311804	7/27/2018	Nathan Cairns 7311804	July 2018 wages	3,047.93	3,047.93
7311805	7/27/2018	Daphne Brady 07151802	July 2018 Wage	3,075.08	3,075.08
7311805	7/27/2018	Kenneth Radke			

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7311806	7/27/2018	7311805 Charles Rowley 7311806	July 2018 Wage July 2018 Wages	4,371.15 4,566.21	4,371.15 4,566.21
7349318	7/30/2018	Receiver General 0718	Payroll July 2018	8,841.98	8,841.98
8300362	8/09/2018	Receiver General 0718-01	July/1 Casual Remittance	160.42	160.42
				Total for Direct:	51,875.06

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Bank Code: General - General Bank Account					
Computer Cheques:					
8347	7/31/2018	Mun. Employees' Pension Plan 071801-01	July/18 Contributions	4,312.20	4,312.20
8348	7/31/2018	Sask. Municipal Hail Ins Assoc 072018-01	July 2018 Collections	3,921.95	3,921.95
8349	8/09/2018	Tyler Adamson 0718-01	Jun14-Jul12/18 Indemnity	191.00	191.00
8350	8/09/2018	APEX Distribution Inc. 620-016288-00 610-025727-00	Hose for 772G Grader Fuel Tank Repairs	44.40 125.16	169.56
8351	8/09/2018	Thomas Botterill 0718-01	June14 - Jul112/18 Indemnity	194.00	194.00
8352	8/09/2018	Brandt Tractor Ltd. 4166517	Wedges for grader blades	401.77	401.77
8353	8/09/2018	Jeff Chambers 0718-01	Jun14-Jul12/18 Indemnity	285.00	285.00
8354	8/09/2018	Cromer Valley Store Ltd. 108546	Trailer Lights	24.55	24.55
8355	8/09/2018	Davidson Truck & Tractor Ltd. CI028923	Log Books/Diesel Kleen	162.11	162.11
8356	8/09/2018	Denray Tire Ltd. MIN039834 MIN039859	Grader tire repair Grader Tires	951.88 734.58	1,686.46
8357	8/09/2018	Flaman Sales & Rentals M221762	Mower repairs	303.17	303.17
8358	8/09/2018	Hebert Legacy 0718-01	May14-Jul12/18 Indemnity	707.00	707.00
8359	8/09/2018	Midwestern Redi-Mix Concrete 0718-01	Road Gravelling	19,450.26	19,450.26
8360	8/09/2018	Saskatchewan Health Authority 2137738 2137726 2137708 2137716	Water Well Tests - Well #7 Water Well Test- Well #3 Well Test #6 Water Well Test - Well #5	23.00 23.00 23.00 23.00	92.00
8361	8/09/2018	Munisoft 2018/19-01633	Backup Support	4.63	4.63
8362	8/09/2018	Piston Ring Service 839928 841896 841638	Western Star Repairs Welding Rods Tool Replacement - Insurance	55.42 31.98 407.61	495.01
8363	8/09/2018	Air Liquide Canada Inc. 68645155	Cylinder Rentals	399.59	

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8364	8/09/2018	SARM 68700057 30026 17042	Oxygen and Acetylene Bridge Estimates Fire Bylaw Review/Assist	38.84 152.25 1,001.22	438.43 1,153.47
8365	8/09/2018	THE VERMIN-ATOR 062018-01 0618-02	72 farm calls @ \$35/call 1/7 PCO Convention Exp	2,646.00 80.00	2,726.00
8366	8/09/2018	Bob Thiessen 301767A	Rental House Toilet Repair	110.97	110.97
8367	8/09/2018	Cameron Thompson 0718-01	May10-Jul12/18 Indemnity	965.00	965.00
368	8/09/2018	Robin Thompson 0718-01	Jun14-Jul12/18 Indemnity	185.00	185.00
8369	8/09/2018	Tyler Van Eaton 0718-01	Jun14-Jul12/18 Indemnity	185.00	185.00
8370	8/09/2018	Village Of Maryfield 0718-01 0718-02 0718-03	July Office Exp/repairs 342.794 cubes of water 1/2 June Fire Hall Exp	2,313.28 2,742.35 121.70	5,177.33
8371	8/09/2018	Dave Waldner 0718-01 0718-02 0818-01	10 beaver tails @ \$30 each 6 beaver tails @ \$30 ea 6 beaver tails @ \$30 each	300.00 180.00 180.00	660.00
				Total for General:	44,001.87
				Grand Total:	95,876.93

Resolution # 231/18 dated August 9/18 refers

Signatures:

Daphne Brady
R.M. Administrator

Rural Municipality of Maryfield No. 91

BYLAW NO. 5/2018

A BYLAW TO ESTABLISH FEES FOR THE PROVISION OF TAX CERTIFICATES AND OTHER ASSESSMENT OR TAXATION INFORMATION

The Council of the Rural Municipality of Maryfield No. 91 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the “Assessment and Taxation Information Fee Bylaw”.
2. In this bylaw:
 - a) “Act” shall mean *The Municipalities Act*;
 - b) “Designated officer” shall mean the Administrator of the municipality or any other person who has been assigned responsibility to issue tax certificates by the council of the municipality;
 - c) “Municipality” shall mean the Rural Municipality of Maryfield No. 91.
3. Upon receipt of:
 - a) a request for property assessment and/or taxation information or service, and
 - b) the appropriate fee as described in Schedule 1, attached hereto and forming a part of this bylaw,the municipality shall provide to the applicant the requested information or service pertaining to property assessment and/or taxation.
4. Notwithstanding Section 3 of this bylaw, no person shall be required to pay a fee to inspect:
 - a) the assessment roll for the current year during the period the roll is open for inspection pursuant to subsection 213(1) of the Act; and
 - b) that portion of the assessment roll for the current year which council has authorized to be available for public inspection at any additional times.
5. In addition to the requirements described within subsection 276(1) of the Act, tax certificates issued by the municipality shall contain the following information:
 - a) tax levy for the previous year, if the taxes for the current year have not yet been levied;
 - b) date of registration and/or the interest number of a tax lien in favour of the municipality;
 - c) the amount of outstanding amounts which may be added to property taxes pursuant to section 405 of the Act.
6. A tax certificate issued by the municipality shall contain no more than 4 properties.
7. Bylaw No. 01/01, passed February 8, 2001, is hereby repealed.
8. This bylaw shall come into force and take effect on the final passing thereof.

SCHEDULE 1 to Bylaw 05/2018

PROPERTY ASSESSMENT AND TAXATION FEES

Service / Information	Fee
1. Tax Certificate a) each certificate	\$20.00
2. General property assessment and/or tax information relating to a single property a) provided verbally i) to the property owner ii) to any financial or lending institution b) provided in written or electronic format i) to the property owner ii) to other than the property owner	