

**MINUTES OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT 115 MAIN STREET,
MARYFIELD, SASKATCHEWAN
ON TUESDAY, FEBRUARY 13, 2020**

The meeting was called to order by the Councillor Jeff Chambers at 12:59 p.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Thomas Botterill, and Administrator Daphne Brady. Tyler Adamson arrived at 1:05 Robin Thompson arrived at 1:34 p.m. Absent was Reeve Cameron Thompson,

DELEGATES

12:59 p.m. – 1:43 p.m. Green Bridge - Public Meeting

Attendees:	Gary Sweeting	Mary Lou Sweeting
	Bruce Lemon	Dawn Rae Gray
	Mark Humphries	Kelvin Siemens
	John Van Eaton	Garry Radke
	Don Neufeld	Lawrence Penner
	Garth Mitchell	Matt Ross
	Clayton Canart	Clint Radke
	Robert Hill	Wayne Plett
	Kurt Lancaster	Barb Stambuski

2:16 p.m. – 2:41p.m. Don Adair Foreman's Report

- 43/20. HEBERT "That the Rural Municipality of Maryfield No. 91 appoint Councillor Jeff Chambers as Deputy Reeve." CARRIED.
- 44/20. CHAMBERS "That the Public Meeting regarding Bridge 130-10-35 N (Green Bridge/McIndoe Bridge) now be open at 12:59 p.m." CARRIED.
- 45/20. CHAMBERS "That the Public Meeting regarding Bridge 130-10-35 N (Green Bridge/McIndoe Bridge) now be closed at 1:43 p.m." CARRIED.

Appointed Deputy Reeve Jeff Chambers has vacated the chair and Deputy Reeve Tyler Adamson resumed the chair.

MINUTES

- 46/20. BOTTERILL "That the minutes of the January 13, 2020 regular meeting of council be approved as presented and read." CARRIED.

RECEIPTS & PAYMENTS STATEMENT

- 47/20. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of January, 2020 be received and filed." CARRIED.

CORRESPONDENCE

- 48/20. VAN EATON "That the following correspondence be approved as presented:
- The Furrow Magazine;
 - Infrastructure Magazine;
 - Bill Huber re: Seeking re-election
 - Milligan Bio re: Dust Control from Foam Lake
 - Enbridge re: Line 3 Decommissioning
 - Boucher Entertainment re: Entertainment;
 - Vanro Oil Supplies & Rentals (Langenburg) re: Advertising for work;
 - Clark Contracting (Elkhorn): Equipment Pricing/Work Experience.

EMAILED CORRESPONDANCE:

SARM re: Updated Clubroot Map Releases, Online MLDP's, Minister Meetings, FCM Sustainable Communities, Municipal Revenue Sharing, Voluntary Regional Cooperation Workshops, Western Economic Solutions Task Force, Proposed Amendments to the Species at Risk Act, SUMA's Application for Name Change, Saskatchewan Modernizes Pipeline Regulations, Target Sector Support Initiative, Carbon Tax on Fuel for Drying Grain, SaskPower 3rd Party Attachments, SICI Website Resources, SARM and SCIC Town Hall Meetings, Got Gravel Resources & Midterm 2019 Workshops, Active Resolutions and Responses. CARRIED.

CT B

PAYMENT OF ACCOUNTS

49/20. BOTTERILL "That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Online Payments and Royal Bank Cheque Numbers 8940 to 8969 in the amount of \$117,702.⁴³, be approved for payment." CARRIED.

REPORTS

50/20. CHAMBERS "That the following reports be received:
 A: Forman's verbal report;
 B: Administrator's written report
 C: Written reports:
 - Moosomin & District Fire Protection Committee Meeting- February 11, 2020
 - SEPTC January 23, 2019 Meeting Minutes
 D: Verbal Reports:
 - Hebert, Chambers, Adamson, Botterill re: 13 Ways Presentation
 - Botterill re: Moosomin & District Fire Protection Committee Meeting
 - Van Eaton re: Maryfield Fire Department Meeting
 - Hebert re: Library Board Meeting." CARRIED.

BRIDGE 130-10-35 N

51/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 approach Zacaruk Consulting Inc. to manage the proposed bridge replacement project of the Bridge 130-10-35 N (Green Bridge) including costs and construction time line, furthermore, inquire on the amount of repairs required immediately should the bridge be replaced in the near future." CARRIED.

YEAR END INTEREST

52/20. HEBERT "That the Rural Municipality of Maryfield No. 91 remove the interest in the amount of \$171.56 on the following parcels:

0980 000	1109 000	1111 000
1108 000	1112 000	1113 000
1114 000	1115 000	1116 000
1117 000	1127 000	1128 000
1129 000	1130 000	1141 000
1142 000	1143 000	1147 000
1148 000	1162 000	1163 000
1166 000	1167 000	1168 000
1169 000	1171 000	1192 000
1196 000	1197 000	1198 000
1199 000	1200 000	1203 000
1204 000	1205 000	1145 000
1144 000."		

CARRIED.

HALL PIT PREPAID

53/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 write off the prepaid amount of \$20,502.00 for 10,251 yards of gravel that were not retrieved from the Hall Pit in our gravel contract, furthermore this is effective December 31, 2019." CARRIED.

ROAD MAINTENANCE AGREEMENT TUNDRA

54/20. CHAMBERS "That Rural Municipality of Maryfield No. 91 enter into a Road Maintenance Agreement with Tundra Oil & Gas Partnership to allow them to haul one load (a maximum of 26 cubic meters) per day of oil from their Battery site located on SSW 15-9-31 W1 while there is a 15,000 pound road restriction in place. Furthermore that Tundra Oil & Gas Partnership follow the designated route as per Schedule "A" of the agreement and that they forward the \$30,000.00 bond required." CARRIED.

SEASONAL PERSONELL ADVERTISING

55/20. R. THOMPSON "That the Rural Municipality of Maryfield No. 91 advertise for seasonal Equipment Operator/General Labourers, a 1A licence is an asset furthermore the ad will close at noon on Wednesday, March 4, 2020." CARRIED.

ELECTIONS TRAINING

56/20. ADAMSON "That the Rural Municipality of Maryfield No. 91 authorize Administrator, Daphne Brady to attend Elections Training in Weyburn, March 26, 2020, at a cost of \$100.00, furthermore all expenses be paid on her behalf." CARRIED.

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SARM CONVENTION

- 57/20. BOTTERILL "That the council of the Rural Municipality of Maryfield No. 91 appoint Reeve Thompson to be the voting delegate to the SARM Annual Convention in Regina, SK on March 10 – 12, 2020 and furthermore, that Reeve Thompson be our official delegate to the SMHIA Annual Meeting on March 10, 2020."
CARRIED.

FOREMAN TRAINING

- 58/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 send Foreman Donald Adair for Effective Employee Communication training on March 9, 2020 in Regina, SK at a cost of \$225, furthermore all expenses be paid on his behalf."
CARRIED.

TRANSPORTATION EMPLOYEES ATTEND SARM TRADESHOW

- 59/20. BOTTERILL "That the Rural Municipality of Maryfield No. 91 authorize the transportation employees to attend the SARM tradeshow."
CARRIED.

MILITARY SERVICE RECOGNITION BOOK

- 60/20. HEBERT "That Rural Municipality of Maryfield No. 91 issue a cheque to the Military Service Recognition Book in the amount of \$295.24 (plus taxes) for a ¼ page, black and white advertisement."
CARRIED.

HOCKEY/FIGURE SKATING AD

- 61/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 purchase an ad in the World Spectator to support local minor hockey and figure skating at a cost of \$59.00."
DEFEATED.

PEST CONTROL OFFICER

- 62/20. BOTTERILL "That the Rural Municipality of Maryfield No. 91 accept the contract of Pest Control officer from Ray Charles in the amount of \$37.00 per call for the 2020 and 2021 pest control seasons."
CARRIED.

DUST CONTRL POLICY

- 63/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 adopt the Dust Control Procedure and Policy as attached and forming part of these minutes, furthermore this policy is effective immediately."
CARRIED.

HIGHWAY 13 PETITION

- 64/20. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 support the RM of Antler No.61 and sign the petition to help bring recognition to the poor state of Highway 13."
CARRIED.

DEVELOPMENT PERMITS

- 65/20. R.THOMPSON "That the Rural Municipality No. 91 approve the development permits for houses on the following land locations:
- House - SW 16-11-31 W1 expiring March 31, 2021
- House - SW 03-11-31 W1 expiring March 31, 2021."
CARRIED.

OVERPAYMENT OF TAXES

- 66/20. HEBERT "That the Rural Municipality of Maryfield No. 91 reimburse the previous leasee of NE 28-10-31 W1, for the over payment of 2019 taxes in the amount of \$32.23."
CARRIED.

HOLIDAYS/MEDICAL DAYS

- 67/20. CHAMBERS "That the council of the Rural Municipality of Maryfield No. 91 approve the following holidays/medical leave:
Nathan Cairns - March 12, 13, 16, 2020
Daphne Brady - February 14, 19, 21, 2020
o March 6, 13, 27, 2020 and March 20, 2020 (pm)."
CARRIED.

MARCH NEWSLETTER

- 68/20. BOTTERILL "That the Rural Municipality of Maryfield No. 91 advertise the following in the March Lions Newsletter:
- Office closed from March 9-13, 2020, and March 6 and 27, 2020;
- No piling snow on the road allowances;
- Club Root Information;
- Garbage Tag & Recycling Information."
CARRIED.

CT B

2020 BUDGET MEETING

69/20. ADAMSON "That the Rural Municipality of Maryfield No. 91 hold their annual budget meeting on February 28, 2020 at 1:00 p.m." CARRIED.

ADJOURN

70/20. BOTTERILL "That this meeting adjourn at 5:21 p.m." CARRIED.



Reeve/Deputy-Reeve



R.M. Administrator

Report Date
2/18/2020 4:57 PM

RM of Maryfield
List of Accounts for Ratification
As of 2/12/2020
Batch: 2020-00004 to 2020-00010

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Direct - Direct Deposit/Online Pmts					
Other:					
748	2/06/2020	John Deere Financial - Lease 7408608	544L Loader Lease Pmt	2,965.73	2,965.73
1607	2/07/2020	Mun. Employees' Pension Plan 0120-01	January 2020 Contributions	4,895.42	4,895.42
2896	2/07/2020	SaskEnergy 454852848293	Office Energy January	178.01	178.01
40	2/10/2020	John Deere Financial 2404137 2401353	Backhoe Batteries Backhoe Hyd hose	516.88 113.21	630.09
3654	2/06/2020	SaskTel CMR 012320	Jan/20 Internet expenses	111.00	111.00
4211	2/07/2020	RBC Royal Bank - Don 650082 299443A 99978	Manual Barrel Pump Well Repair Supplies Cordless Skill Saw	67.18 195.65 256.48	519.31
4837	2/07/2020	SASKPOWER 221700509637	Power to New Shop	645.59	645.59
4840	2/07/2020	SASKPOWER 244800498903	Old shop/power	1,458.01	1,458.01
6266	1/15/2020	John Deere Financial - Lease 7381562	544K Loader Lease Pmt	2,712.26	2,712.26
6731	2/07/2020	SASKPOWER 363600268050	Office Power January	85.45	85.45
05	2/07/2020	SASKTEL 012020-01	January/20 Telephone Expense	242.91	242.91
8771	2/11/2020	Borderland Co-operative Ltd. 4155 6538 4288 112545 6559	1373.2 ltrs Diesel 732.6 Ltrs Diesel 1586.2 ltrs diesel January Card Lock 936.61 ltrs 1614.2 ltrs of bulk diesel	1,737.45 915.38 1,840.39 1,044.53 1,974.57	7,512.32
9396	2/11/2020	RBC Royal Bank - Daph 267364 1833822202 231460 20812681340 229804	Water Sample Postage Elections Training room Garbage Bags, air freshner Hotel Booking Fee Coffe/Cleaning Supplies	19.87 178.71 24.35 7.99 36.63	267.55
307314	2/10/2020	South East Cornerstone School 012020-01	January /20 collections	2,293.20	2,293.20
1311901	1/31/2020	Donald Adair 1312001	January 2020 wage	4,095.62	4,095.62
1312002	1/31/2020	Daphne Brady	<i>CT B</i>		

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1312002	January 2020 Payroll	3,483.19	3,483.19
1312003	1/31/2020	Nathan Cairns 1312003	January 2020 Payroll	2,811.13	2,811.13
1312004	1/31/2020	Charles Rowley 1312004	January 2020 Wages	3,958.87	3,958.87
1312005	1/31/2020	Raymond Sweet 1312005	January 2020 Payroll	2,946.64	2,946.64
6234653	2/07/2020	Receiver General 0120-01	Payroll January 2020	7,934.83	7,934.83
				Total for Direct:	49,747.13

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: General - General Bank Account					
Computer Cheques:					
8940	1/31/2020	Town Of Moosomin 12312019	2019 Moosomin Fire Protection	4,082.91	4,082.91
8941	2/04/2020	Maryfield Fire Brigade 123119-01	Shorted on Adamson Fire	50.00	50.00
8942	2/13/2020	Tyler Adamson 012020-01	Dec12/19-Jan 13/20 Indemnity	446.00	446.00
43	2/13/2020	APEX Distribution Inc. 610-031014-00	Tank Fill hose	224.85	224.85
8944	2/13/2020	Thomas Botterill 011320-01	Dec 12-Jan13/20 Indemnity	219.00	219.00
8945	2/13/2020	Brandt Tractor Ltd. 4188290	Drum of Hydraulic Oil	1,914.18	1,914.18
8946	2/13/2020	Jeff Chambers 0120-01	Dec 13/19 - Jan13/20 Indemnity	217.50	217.50
8947	2/13/2020	Flaman Sales Ltd M235514	4 cycle fuel	75.26	75.26
8948	2/13/2020	Hebert Legacy 012020-01	Dec 12-Jan13/20 Indemnity	219.00	219.00
8949	2/13/2020	Gord Krismer & Associates Ltd R2668	2020 Board of Revision Fee	157.50	157.50
8950	2/13/2020	Meyers Norris Penny 9124335	2 Interm Billing for 2019 year	2,557.50	2,557.50
8951	2/13/2020	Moosomin & District Health 0120-01	2020 Physican Recuritment Fund	2,000.00	2,000.00
8952	2/13/2020	Murrays Fire Extinguishers C-27323	Fire Extinguisher Inspection	321.44	321.44
8953	2/13/2020	Penner Lumber 2019 4711 4680 4640 4618 4609 4591 4556 4518	Carpenters Glue Trouble Light & threaded Rod Shims for basement shelves Shelving anchors - office Door knobs - Office Lumber for shelving-office Extension Cords - Equipment Black Paint - Office Step	26.87 51.37 7.83 50.64 96.22 191.42 70.17 33.57	528.09
8954	2/13/2020	Piston Ring Service 972070 972069 968735 968665 971888 916699	Cutting Tip Cutting Tip Starter for light plant Bolts Cutting tips Returned Cutting Tip	24.76 24.76 272.14 96.08 20.60 20.60-	

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		968638	Stock Grader Filters	51.85	
		968639	Truck Cab Filters	45.85	515.44
8955	2/13/2020	Ministry of Finance			
		2034519203	Oct -Dec 2019Fire Dept Radios	536.13	536.13
8956	2/13/2020	Receiver General For Canada			
		2020023809	Radio Renewal - Transportation	443.54	443.54
8957	2/13/2020	Rhino Dirtworks Ltd.			
		2020001	Break up frozen gravel	2,597.40	2,597.40
8958	2/13/2020	Rite Line Sales and Service			
		565	Western Star tail light issue	306.12	306.12
8959	2/13/2020	RMAA Workshop Fund			
		032620-01	Elections Training - Weyburn	100.00	100.00
8960	2/13/2020	SAMA			
		2020522	2020 Municipal Assessment	10,788.00	10,788.00
8961	2/13/2020	SARM			
		PSIP20091-1	New Loader Insurance	98.05	
		BON200091	2020 Fidelity Bond Insurance	318.00	
		EXC200091	2020 Excess Liability	978.38	
		LIA20091	2020 Liability Self Insurance	1,861.99	
		MEM2020091	2020 SARM Membership	2,778.27	
		BEN107948	2020 Staff/Council Benefits	24,553.85	
		PSIP20091-0	2020 Building/Equipment Ins	6,219.50	
		BON201091	2020 Increase Insurance	217.30	
		ATS	Truck Entrance L/R Signs	279.68	37,305.02
8962	2/13/2020	Sara Schmidt			
		012020-01	3.5 hours cleaning office	70.00	70.00
8963	2/13/2020	Scotsmun Steel Ltd			
		68010	Grating - Office back steps	212.06	212.06
8964	2/13/2020	Cameron Thompson			
		01132020-01	Dec12/19-Jan13/20 Indemnity	325.00	325.00
8965	2/13/2020	Robin Thompson			
		012020-01	Dec 12-Jan13/20 Indemnity	210.00	210.00
8966	2/13/2020	Twin Auto & Ag Supply			
		370912	Backhoe hydraulic lines	128.94	128.94
8967	2/13/2020	The World-Spectator			
		161379	Speed - Men Working Ad	57.75	57.75
8968	2/13/2020	Tyler Van Eaton			
		012020-01	Dec 12-Jan13/20 Indemnity	210.00	210.00
8969	2/13/2020	Village Of Maryfield			
		0120-04	Jan/tank fill consumption	873.92	
		0120-03	Fire Hall/power/energy/phone	212.75	
		0120-02	1/2 library cleaning	50.00	1,136.67
				Total for General:	67,955.30

CT B

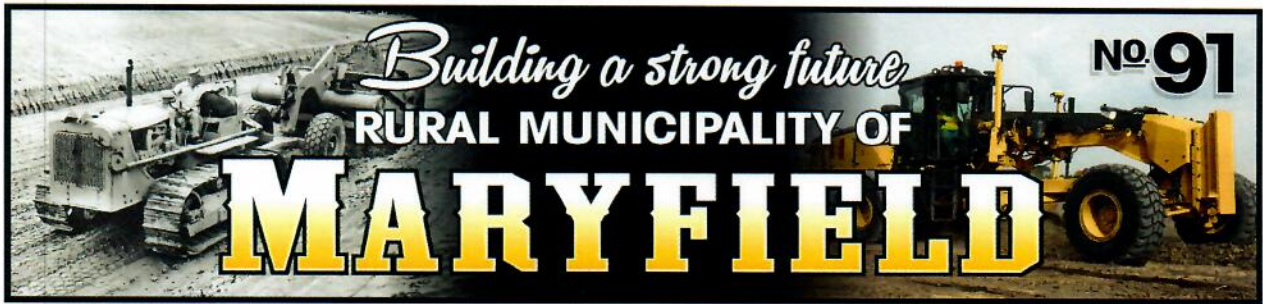
Report Date
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Grand Total:	<u>117,702.43</u>

Resolution # 49/2020 dated February 13/20 refers

Signatures: Daphne Brady
R.M. Administrator



Dust Control Policy

February 13, 2020

PURPOSE

The Rural Municipality of Maryfield No. 91 has adopted this policy to outline the conditions of the Dust Control Program as adopted by the RM of Maryfield.

PROCEDURE

1. The Municipality will advertise in the Maryfield Newsletter, on both the Municipal Website and Facebook page and with posters, in order to determine the level of interest in the Dust Control Program each year.
2. The Municipality will contract out to supply a dust control agent (s) for the Program each year. More than one supplier may be contracted as products may perform differently on varying soil conditions.
3. The Program allows for ratepayers to contract the Municipality to coordinate dust control for the roadway in front of the Ratepayer's residence, farmstead, commercial property or private laneway, for a length of road determined by the Ratepayer.
4. Ratepayers must complete a Dust Control Application/Waver form prior to the application of dust control product each year.
5. The Ratepayer will indicate the length of roadway and /or laneway to be treated with flags the day prior to the date of the application of the dust control agent. The flags are to be stakes which are to be a minimum of 3 (three) feet above ground for clear visibility by the truck driver providing the dust control agent. It is the responsibility of the Ratepayer to ensure the stakes are in place for the date of the application of the dust control.
6. Where possible, the Municipality will provide road gravel in the area to receive dust control prior to the application of the dust control product, as per its annual gravelling program (this does not apply to private driveways).

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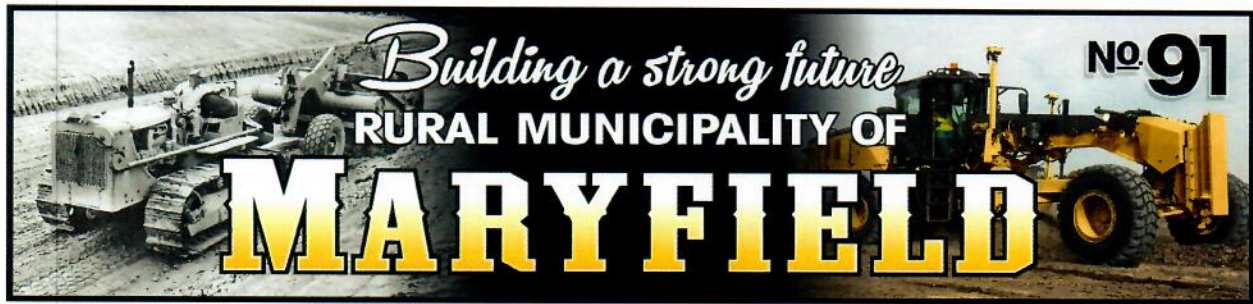
Dust Control Policy

February 13, 2020

POLICY

1. Rate will apply to all residential, commercial, farmstead, and/or private laneways properties.
2. The Municipality will invoice the Ratepayer for the amount equal to the amount invoiced to the Municipality by the contractor, less 50% of one 200 yard application which will be covered by the municipality, and GST and PST as applicable.
3. All payments are due the Municipality within 30 days of the date of the original invoice.
4. Any outstanding accounts after the initial 30 days will receive a 2% per month interest penalty.
5. Any outstanding amounts as of December 31 of each year will be added to the landowner's taxes.
6. The Municipality accepts no responsibility for the effectiveness of the dust control agent.
7. The Municipality reserves the right to perform such maintenance procedures as it seems necessary on the treated portion of the roadway. Although the municipality will attempt to minimize any adverse effects of these operations on the treated portion of the roadway, the Municipality will not accept liability for any restoration required.
8. The Municipality reserves the right to perform its "regular" maintenance procedures as it deems necessary on the treated portion of the roadway after the 1st day of October each year in order to prepare the roadways for the winter season.

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Dust Control Application/Waiver

I, _____ of the Rural Municipality of Maryfield No. 91, hereby make application to receive dust control products on the municipal road adjacent to my;

Residence

Commercial Property

Farmstead

Location:

Road Number: _____ Legal Land Description: _____

- Applications will be 16' in width unless requested otherwise in the "notes" listed below.

WAIVER - I agree to indemnify the Rural Municipality of Maryfield No. 91 of any and all damages to private property due to the calcium dust control agent residue.

Name of Applicant (Print)

Signature of Applicant

Mailing Address

Email: _____

Cell Phone: _____

Home Phone: _____

Business Phone: _____

Notes:

** By signing this Dust Control Application/Waiver Form I hereby accept all Terms and Conditions of the RM of Maryfield's Dust Control Policy, without exception.

***The Municipality reserves the right to perform such maintenance procedures as it deems necessary on the treated portion of the roadway. Although the municipality will attempt to minimize any adverse effect of these operations on the treated portion of the roadway, the Municipality will not accept liability for any restoration required.

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