

RURAL MUNICIPALITY OF MARYFIELD NO. 91

November 10, 2021

The regular meeting of the Council of the Rural Municipality of Maryfield No. 91 was held on Wednesday, November 10, 2021 in the Municipal Office at 115 Main Street, Maryfield, SK.

- ATTENDING  
Reeve: Jeff Chambers  
Councillors:  
Div. 1 Chad Lawless  
Div. 2 Keith Raisbeck  
Div. 3 Tyler Van Eaton  
Div. 4 Robin Thompson  
Div. 5 Sheldon Clark  
Div. 6 Absent  
Acting Administrator: Deborah C. Saville
- CALL TO ORDER  
With a quorum being present, Reeve Jeff Chambers called the meeting to order at 1:00 p.m.
- MINUTES 300 /21 **VAN EATON:** That the minutes of the regular meeting held on Wednesday, October 13, 2021, be approved as correct. **Carried**
- CORRESPONDENCE 301 /21 **VAN EATON:** That the correspondence, as listed and attached to these minutes, having been acknowledged, be filed. **Carried**
- RECEIPTS & PAYMENTS STMNT 302 /21 **RAISBECK:** That the Statement of Receipts and Payments for the month of October 2021 be accepted as presented and filed. **Carried**
- BANK RECONCILIATN 303 /21 **CLARK:** That the Bank Reconciliations for the month of October 2021 be accepted as presented and filed. **Carried**
- PAYMENT OF ACCOUNTS 304 /21 **THOMPSON:** That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments in the amount of \$104,421.33 and Cheques #9619 - #9661 in the amount of \$122,660.97, be approved for payment. **Carried**
- REPORTS 305 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 accept the Foreman's Report and the Administrator's Report dated November 10, 2021 as presented. **Carried**
- VISITOR 2:00 p.m. Members from the Maryfield 4-H Beef Club joined the meeting to speak about the organization of their club - there are 4 members to date. They are requesting Council consider a donation to help with start up costs.
- GO "IN CAMERA" 306 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 move to an "In Camera" session to discuss Employee issues at 2:14 p.m. **Carried**
- RETURN TO "REG. MTG." 307 /21 **LAWLESS:** That the Rural Municipality of Maryfield No. 91 resume regular session of Council at 2:35 p.m. **Carried**
- TENDER TRUCKS FOR SALE "AS IS - WHERE IS" 308 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91 tender both the Mack and Wester Star trucks "as is, where is" and **further that**, with the help of the RM Foreman, place the tender in the Moosomin World Spectator, Carlyle Observer, Lions Newsletter, Wawota News in Five, E-Brandon, Kijiji, Facebook, the RM website & Facebook and whatever other outlet the Foreman feels might work **Carried**
- RBC - AMENDED LEASE AGREEMENT 309 /21 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 acknowledge that the RBC Lease agreement #201000062856 dated August 24, 2021 for the Lease of a 2016 International Gravel Truck needs to be amended due to the fact that the Municipality is not registered for GST; **that** an amended Bill of Sale is required and **further that** it be acknowledged that the monthly rental payments for August thru to October Lease will all be due retroactive in order to make the file current.

			<b><u>Carried</u></b>
SPECIAL MTG TO INTERVIEW ADMIN APPLICANTS	310 /21	<b><u>THOMPSON:</u></b> That the Rural Municipality of Maryfield No. 91 call for a Special meeting to be held on Monday, November 15, 2021 starting at 7:00 pm in order to interview candidates for the Administrator position both in person and via zoom meeting.	<b><u>Carried</u></b>
RIRG: LEGAL SURVEY QUOTES	311 /21	<b><u>CLARK:</u></b> That the Rural Municipality of Maryfield No. 91 accept the two quotes received from 20/20 Geomatics for the Road Survey and Titling of the following two road construction projects under the RIRG program: (1) Rd Widening & Titling of N of 32,33,34 & 35-10-30 w1 - File #13448 - \$20,827 + GST and (2) Rd Widening & Titling of N 9 & 10-9-30 w1 - File #13475 - \$6,743 + GST.	<b><u>Carried</u></b>
ENBRIDGE PIPELINE INTEGRITY DIG PROGRAM	312 /21	<b><u>THOMPSON:</u></b> That the Rural Municipality of Maryfield No. 91, acknowledge and accept Enbridges' "Terms and Conditions" for their Pipeline Integrity Dig Program and <b>further that</b> the Blanket Crossing and Approach Consent be signed by the Reeve.	<b><u>Carried</u></b>
SARM PROPERTY SELF-INS.	313 /21	<b><u>CLARK:</u></b> That the Rural Municipality of Maryfield No. 91, having reviewed the SARM Property Self-Insurance Program Renewal Coverage, make the following changes to the Municipality's policy: (1) Addition: 8 Yard Sand Spreading Box (\$7,500.00); (2) Addition: Schulte XH1500 - 15' S4 Cutter C3082145101 (\$35,987.00); and (3) Removal: Schulte XH1500 - 15' S4 Cutter C30810727802 (\$27,200.00).	<b><u>Carried</u></b>
BILL TO MOOSOMIN RM FOR AIRPORT COSTS	314 /21	<b><u>VAN EATON:</u></b> That the Rural Municipality of Maryfield No. 91 send a bill for \$2,153.17 to the RM of Moosomin No. 121 to cover the expense of sending a grader operator to work on the new Airport Runway from October 4th - 8th, 2021 as follows: (1) 62.5 Hours Work & Travel Time @ \$30.99/hour = \$1936.67 plus (2) 433 Kms Travelled @ \$.50/km = \$216.50.	<b><u>Carried</u></b>
NATHAN CAIRNS: KMS PYMNT	315 /21	<b><u>RAISBECK:</u></b> That the Rural Municipality of Maryfield No. 91 pay Mileage of \$216.50 to employee Nathan Cairns for taking his private vehicle to Moosomin to help out on the Airport runway from October 5 - 9, 2021.	<b><u>Carried</u></b>
JDLINK ULTIMATE CELL RENEW	316 /21	<b><u>VAN EATON:</u></b> That the Rural Municipality of Maryfield No. 91 renew and extend the JDLINK Ultimate Cellular contract thru Brandt Tractor Ltd. Regina Saskatchewan.	<b><u>Carried</u></b>
NEW RM MAP ORDERED	317 /21	<b><u>THOMPSON:</u></b> That the Rural Municipality of Maryfield No. 91 approve the RM Map draft for printing and order the following items: (1) 100 individual Maps, as updated; (2) 20 Laminated Map Booklets (10 for RM office, 6 for RM shop + 4 for Fire Dept); and Dept).	<b><u>Carried</u></b>
MUNISOFT SECURITY AUTHORIZATN	318 /21	<b><u>THOMPSON:</u></b> That the Rural Municipality of Maryfield No. 91, having reviewed the following Confirmation Listings received from Munisoft, make no changes to the software currently being provided and <b>further that</b> the three Municipal signing authorities sign the Munisoft Security Authorization Form in order to continue to use the program. (1) Equipment Maintenance Agreement (EMA); and (2) Software Products & Additional System Access Licenses (SSA).	<b><u>Carried</u></b>
WINTER WEIGHTS PROGRAM	319 /21	<b><u>VAN EATON:</u></b> That the Rural Municipality of Maryfield No. 91 opt to be included in whatever the Ministry of Highways chooses to do with the Provincial Highways in our area.	<b><u>Carried</u></b>
STAFF CHRISTMAS PARTY	320 /21	<b><u>CLARK:</u></b> That the Rural Municipality of Maryfield No. 91, in lieu of a Christmas Party and due to COVID regulations, opt to purchase a \$100.00 gift card from the Arlington Hotel for each employee including Delton Braun and Aydan Lawless.	<b><u>Carried</u></b>

- OUTGOING COUNCIL GIFTS 321 /21 **RAISBECK:** That the Rural Municipality of Maryfield No. 91 invite Cameron Thompson and Louis Hebert in to the next Council meeting so that they can be personally recognized for their past service to the R.M.  
**Carried**
- C.JENSEN TAX INTEREST W/O 322 /21 **CLARK:** That the Rural Municipality of Maryfield No. 91, due to his arrears payment being mailed prior to October month end but not arriving in Maryfield until November 5, 2021, opt to write off the account interest of \$57.13 applied to his property as follows:  
(1) Municipal Property Tax of \$38.45; and (2) SE Cornerstone S.D. of \$18.68.  
**Carried**
- LIONS NEWSLETTER 323 /21 **RAISBECK:** That the Rural Municipality of Maryfield No. 91 place the following items of interest in the next Lions Newsletter:  
(1) Tender for the two trucks; (2) Tax Payment Reminder;  
(3) Schedule of Office Closure; (4) Holiday Season Greetings; and  
(5) RM Policy of Lane Grading.  
**Carried**
- LIBRARY DONATION 324 /21 **VAN EATON:** That the Rural Municipality of Maryfield No. 91 authorize Councilor Keith Raisbeck to purchase a \$75.00 gift to donate to the Maryfield Library for the Silent Auction on Sunday, November 14, 2021.  
**Carried**
- ADJOURN 325 /21 **CLARK:** That this meeting be adjourned at 6:11 p.m.  
**Carried**

  
Reeve

  
Administrator

**R.M. OF MARYFIELD NO. 91  
Office of the Administrator**

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**P.O. Box 70 ~ Maryfield, Saskatchewan S0G 3K0  
Phone (306) 646-2033 ~ Fax (306) 646-2033 ~ Email [rm91@sasktel.net](mailto:rm91@sasktel.net)**

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**NOTICE OF SPECIAL MEETING  
AS PER SECTION 10.3, BYLAW 01/2016**

Date: November 18, 2021 @ 11:50 a.m.

TO: Reeve Jeff Chambers  
Councillors

Chad Lawless	Texted 452-7936
Keith Raisbeck	Texted 452-7775
Tyler Van Eaton	Texted 646-7696
Robin Thompson	Texted 646-7750
Sheldon Clark	Texted 434-9496
Tyler Adamson	Texted 646-4462

**RE: CALL TO SPECIAL MEETING OF COUNCIL**

Please be advised that Reeve Jeff Chambers called a Special Meeting for Monday, November 22, 2021 in the Municipal Building Council Chambers at 7:00 p.m. to discuss the following items:

- (1) Hiring of a trainee for the Administrator position and
- (2) Extension of Acting Administrators' Employment Contract.

No other business will be conducted as per Section 7, Bylaw 01/2016: Council Procedures Bylaw.

Public Notice was posted on the Municipal Office Door as per Section 10.3 of Bylaw 01/2016: Council Procedures Bylaw.



Deborah C. Saville  
Acting Administrator



**CORRESPONDENCE OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT  
115 MAIN STREET, MARYFIELD, SASKATCHEWAN  
ON WEDNESDAY, November 10<sup>th</sup>, 2021**

**CORRESPONDENCE - NEW BUSINESS:**

- McDougall Gauley LLP proposal
- RBC Lease – Amended Agreement to Sign
- Miscellaneous Resumes for the Administrative Position
- Construction Agreements signed for Grays Land Farm/Earl & Faye Gray
- SaskPower tracking numbers: Move Poles 2 RIRG Rd Construction Proj
- Enbridge Pipeline Integrity Dig Program
- SARM Property Self-Insurance Program for review
- Moosomin Airport committee call for expenses
- John Deere Renewal Notice – JDLINK Ultimate Cellular
- Munisoft – Approve Map printing, Review Software needs for 2022
- Aviva request for Progress Report re: Langenburg Redi-Mix Ltd
- Gov't of Sask Winter Weight Bulletin

**CORRESPONDANCE - MISCELLANEOUS**

- SARM Annual Benefit Renewal, Comparison Chart & Premiums, Volunteer FireFighter Registrations, Admin Salary Schedule, Virtual Midterm Convention update, Weekly Policy Bulletin, Rural Councillor
- MNP – Audit Service Plan Overview
- RMAA Director – Gord Krismer & Associates closing doors Jan 1/22 (Board of Revision), Division 1 RMAA Curling Jan 27/22 in Whitewood
- Maryfield Fire Department Meeting Minutes
- Gov't of Sask: Certificate of Approval for Subdivision SE 16-10-30, Municipal Information, Sand & Gravel Royalty Form NE/SE 11-11-30, Creation of Provincial Protection Services Branch
- Roy Romanow Lab Environmental Services Analysis Report – Final
- Plains Midstream Pipelines Emergency Response Plan (electronic)
- RCMP District Commander Update
- Questerre report & cheque for "Suspended Well Payment"
- WCB Statement of Account re: 3 year audit results
- Service Canada Employment Insurance Premium Reduction Prog for 2022
- JD Mollard Aggregate testing & survey for S ½ 12-10-30 w1 (Aug2021)
- Welltraxx Status Change Reporting for Sep & Oct (no new), Facility Database now current.
- APAS Rep profile, 2022 Invoice, Meeting Notice, Fall Update, Farmers' Voice Fall2021 Edition.
- Water Security Agency request for Contact info for Moosomin Dam Emergency Preparedness Plan
- RBC Commercial Service Centre change of contact person
- CN Public Inquiry & Police Line, News Release raising Safety Awareness
- The Verminator Inspection Reports for May-Oct, Yr End Invoice & Grant form
- SK Industry West magazine: Fall2021



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Direct - Direct Deposit/Online Pmts</b>					
787	10/19/2021	<b>John Deere Financial - Lease</b> 8241179-01	544K Loader Lease Pmt	2,992.08	2,992.08
7193	10/31/2021	<b>Sask. Municipal Hail Ins Assoc</b> Oct2021`	Oct2021 Collections	36,029.38	36,029.38
9496	10/31/2021	<b>South East Cornerstone School</b> Oct2021	Oct2021 Collections	21,219.73	21,219.73
9746	10/19/2021	<b>John Deere Financial - Lease</b> 8241179-02	544K Loader Lease Pmt	2,972.76	2,972.76
10152021	11/10/2021	<b>John Deere Financial - Lease</b> 8384986	544K Loader Lease Pmt	3,013.16	3,013.16
10182021	10/18/2021	<b>Pitney Bowes</b> 1019066136 Dplc	Pymnt made via Chq + thru RBC	94.90	94.90
202110151	10/15/2021	<b>Adair, Donald</b> 10152021-01	Oct 2021 ADV	1,000.00	1,000.00
202110152	10/15/2021	<b>Braun, Delton</b> 10152021-02	Oct 2021 ADV	1,000.00	1,000.00
202110153	10/15/2021	<b>Cairns, Nathan</b> 10152021-03	Oct 2021 ADV	1,000.00	1,000.00
202110154	10/15/2021	<b>Rowley, Charles</b> 10152021-04	Oct 2021 ADV	1,000.00	1,000.00
202110155	10/15/2021	<b>Sweet, Raymond</b> 10152021-05	Oct 2021 ADV	700.00	700.00
202110311	10/29/2021	<b>Adair, Donald</b> 10302021-01	Oct2021 Payroll	4,659.90	4,659.90
202110311	10/29/2021	<b>Mun. Employees' Pension Plan</b> Oct2021-01	Oct2021 Contributions	5,432.42	5,432.42
202110311	10/31/2021	<b>Receiver General</b> Oct2021-01	Oct2021 Payroll Remit	6,552.87	6,552.87
202110311	10/29/2021	<b>Receiver General</b> Oct2021-01	Oct2021 Payroll Remit	6,373.97	6,373.97
202110312	10/29/2021	<b>Braun, Delton</b> 10312021-02	Oct2021 Payroll	2,032.43	2,032.43
202110313	10/29/2021	<b>Cairns, Nathan</b> 10312021-03	Oct2021 Payroll	2,499.85	2,499.85
202110314	10/29/2021	<b>Rowley, Charles</b> 10312021-04	Oct2021 Payroll	3,208.43	3,208.43
202110315	10/29/2021	<b>Sweet, Raymond</b> 10312021-05	Oct2021 Payroll	2,639.45	2,639.45
				<b>Total for Direct:</b>	<b>104,421.33</b>

Report Date  
11/22/2021 1:17 PM

RM of Maryfield  
**List of Accounts for Ratification**  
As of 11/22/2021  
Batch: 2021-00077 to 2021-00095

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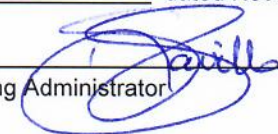
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: General - General Bank Account</b>					
Computer Cheques:					
9619	10/18/2021	Red Coat Waste Resource Auth. 5176	Inv. Less WCB owing	232.99	232.99
9620	10/18/2021	Saskatchewan WCB 162567735	WCB owing on Red Coat Wst	88.29	88.29
9621	10/20/2021	Miller Thomson LLP Oct2021 Jensen	Overpaid Taxes: Jensen	48.01	48.01
9622	10/25/2021	Osman & Company " In Trust" 21-SM-513	Refund Overpad 2021 Tax	24.72	24.72
9623	10/31/2021	Saville, Debbie 10312021-06	Oct2021 Payroll	7,522.78	7,522.78
9624	11/10/2021	Adamson, Tyler Oct2021	Indemnity	216.00	216.00
9625	11/10/2021	Advantage Co-op Assoc. Ltd. 22063 22196	5921.2 L bulk diesel 1765.8 L bulk diesel	7,431.49 2,258.83	9,690.32
9626	11/10/2021	Borderland Co-operative Ltd. 134052	Cardlock fuel - 1061.21 L	1,450.38	1,450.38
9627	11/10/2021	Brandt Tractor Ltd. 1184315 4112161 1184390 1184306	Grader Repair: A/C Warranty Parts - Radiator Grader Repair: Warr Fan Grader Repair Not warranty	222.00 135.82 222.00 349.02	928.84
9628	11/10/2021	Chambers, Jeff Oct2021	Indemnity	217.50	217.50
9629	11/10/2021	Clark, Sheldon Oct2021	Indemnity	226.00	226.00
9630	11/10/2021	Dangstrop's Services Ltd. 11533 11534	Gray Bridge Questerre Road - Low Level	67,325.94 7,479.18	74,805.12
9631	11/10/2021	Flaman Sales Ltd M250793 M251424	Rent Grapple Fork 4 cycle fuel	390.72 75.26	465.98
9632	11/10/2021	Girard Bulk Service 681732	60 Tubes of Grease	382.28	382.28
9633	11/10/2021	J D Mollard and Assoc.(2010) 4904	Survey & Reporting: S 12-10-30	3,675.00	3,675.00
9634	11/10/2021	Lawless, Chad Oct2021	Indemnity	335.00	335.00
9635	11/10/2021	Midwestern Redi-Mix Concrete 2006-00910	Haul Gravel: Viterra	425.25	425.25
9636	11/10/2021	Minister of Finance			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1147270	Well 5 (Mather)	185.00	185.00
937	11/10/2021	<b>Ministry of Finance</b> 2034521222	Jul - Sep Fire Dept Radios	532.80	532.80
9638	11/10/2021	<b>Meyers Norris Penny</b> 10038399	25% of Audit Costs	3,574.69	3,574.69
9639	11/10/2021	<b>Nelson Motors &amp; Equipment</b> D49564 D49798	Mower Hitch Repairs LtWheel Stdwing & Frt	306.60 1,084.47	1,391.07
9640	11/10/2021	<b>The Observer</b> COD100029078	Advertise for Admin	79.97	79.97
9641	11/10/2021	<b>L. Penner Lumber Co. Ltd.</b> 2110500752 2110501088	Shop Toilet Repairs Sharpies/Paint/Konk/Tape	15.67 95.95	111.62
9642	11/10/2021	<b>Piston Ring Service</b> 121412 122599 124332 125387	WIX Cabin Air Filter Fog Lamp Bulbs (6) Ex. Life Premix (18) Skid Steer Filter	60.02 50.78 202.99 83.29	397.08
9643	11/10/2021	<b>Prairie Road Solutions Inc.</b> 145	Engineering: RIRG Prog	3,150.00	3,150.00
9644	11/10/2021	<b>Purolator Inc.</b> 448960484	Freight for Brandt Part	63.35	63.35
9645	11/10/2021	<b>Raisbeck, Keith</b> Oct2021	Indemnity	216.00	216.00
9646	11/10/2021	<b>RBC Royal Bank (Offc)</b> 106529047 2021 Fee CC545171 288749 954600415 663MGK Adj 13861368 Sep2021 Wshcrd	Zoom Subscription Visa Annual Fee Water Sample Postage Paper Towel WIX.com - \$655.20 U.S. Reprint Truck Reg Fee Staples:Paper/Ink/Envlp/Rbbn Washcard Mnthl Proc.Fees	22.20 12.00 21.28 33.79 836.58 15.00 349.37 66.09	1,356.31
9647	11/10/2021	<b>RBC Royal Bank - (Mntnc)</b> 288819 IC18619	Water/Shop Spply Bourassa:Mower Hitch	37.28 240.76	278.04
9648	11/10/2021	<b>Red Coat Waste Resource Auth.</b> 5183	Sept Tip Fees - Waste	328.21	328.21
9649	11/10/2021	<b>R.M. of Moosomin</b> 2021-00116	Bundles of Stakes (4)	169.60	169.60
9650	11/10/2021	<b>SARM</b> Web/Email Oct21	Adv on Website: Admin	131.25	131.25
9651	11/10/2021	<b>SaskEnergy</b> Oct2021	Office Energy Oct.	43.30	43.30



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9652	11/10/2021	<b>SaskPower</b> Oct2021:Offc 2215100628434 2228300601653	Office Power New Shop Power Old shop/power	151.75 790.79 1,139.04	2,081.58
9653	11/10/2021	<b>SaskTel</b> Oct2021 Intrnt Oct2021 Phn	Internet:Shop Phone Bill: Office/Shop	148.92 245.25	394.17
9654	11/10/2021	<b>Saville, Debbie</b> Oct2021 Kms	Mileage - Oct2021	792.00	792.00
9655	11/10/2021	<b>Thiessen, Rebekah</b> Oct2021	Office Cleaning	300.00	300.00
9656	11/10/2021	<b>Thompson, Cindy</b> 04092021-RePrnt	1/3 AED Machine:Rprtn #8418	664.16	664.16
9657	11/10/2021	<b>Thompson, Robin</b> Oct2021	Indemnity	210.00	210.00
9658	11/10/2021	<b>The World-Spectator</b> 00171916	Adver. for Admin	367.50	367.50
9659	11/10/2021	<b>Van Eaton, Tyler</b> Oct2021	Indemnity	210.00	210.00
9660	11/10/2021	<b>The Verminator</b> 10252021	91 farm calls @ \$37/call	3,535.35	3,535.35
9661	11/10/2021	<b>Village Of Maryfield</b> Oct2021 Oct2021 TankFill	1/2 Oct Fire Hall Exp 155.98 cubes of water	115.62 1,247.84	1,363.46
				Total for General:	122,660.97
				Grand Total:	227,082.30

Resolution # # 304/21 dated November 10 /21 refers

Signatures:   
Acting Administrator

