

**MINUTES OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT 115 MAIN STREET,
MARYFIELD, SASKATCHEWAN
ON THURSDAY, DECEMBER 6, 2019**

The meeting was called to order by the Reeve Cameron Thompson at 1:01 a.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Tyler Adamson, Robin Thompson, Thomas Botterill, and Administrator Daphne Brady.

DELEGATES

1:01 p.m.- 1:15 p.m. Don Adair - Foreman Report
1:15 p.m.- 1:48 p.m. Daniel - Lower Souris Watershed
1:48 p.m.- 2:52 p.m. Jim Zacaruk - Bridge Analysis
2:53 p.m.- 3:32 p.m. Jason Shire - Pattison Ag Tractor Tender
3:32 p.m.- 3:52 p.m. Kevin Lakeman - Pay Loader Lease/Purchase

MINUTES

304/19. R.THOMPSON "That the minutes of the November 7, 2019 regular meeting of council be approved as presented and read. CARRIED.

RECEIPTS & PAYMENTS STATEMENT

305/19. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of November, 2019 be received and filed." CARRIED.

PAYMENT OF ACCOUNTS

306/19. BOTTERILL "That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Online Payments and Royal Bank Cheque Numbers 8866 to 8907 in the amount of \$168,195.⁵⁶, be approved for payment." CARRIED.

BANK RECONCILIATION

307/19. VAN EATON "That the October 2019 Bank reconciliation be accepted." CARRIED.

CORRESPONDENCE

308/19. ADAMSON "That the following correspondence be approved as presented:
- Saskatchewan Health Authority re: SaskHealth Magazine;
- all-net re: Meeting services;
- The Furrow re: November 2019 Edition;
- InfraStructure Magazine;
- Think Big Magazine.

EMAILED CORRESPONDANCE:

SARM re: 2020 Community Safety Officer Salary Schedule, SGI Fire Suppression and Vehicle Extraction Policy, Legislation to Modernize Jury Selection, 2020 Saskatchewan Agriculture Scholarship, Saskatchewan Crime Stoppers, FCM Meeting in Ottawa, 2020 Gravel Extrication Rates, Administrator Training Webinars, Carbon Tax on Fuel for Drying Grain, Land Access Web App, Canadian Network of Asset Managers, Ombudsman Information for Municipalities - Conflict of Interest, FCM - Funding for Environmental Projects, Asset Management Workshops." CARRIED.

REPORTS

309/19. BOTTERILL "That the following reports be received:
A: Forman's verbal report;
B: Administrators written report;
C: Written reports;
D: Verbal Reports:
R. Thompson - SE Municipal Health Care Corp.
Chambers - APAS Meeting
Van Eaton - Fire Department
C. Thompson - Hospital Board Meeting." CARRIED.

LETTER FROM ADMINISTRATOR

310/19. CHAMBERS "That the council of the Rural Municipality of Maryfield acknowledge the letter received from Administrator Daphne Brady." CARRIED.



COUNCIL INDEMNITIES

311/19. C.THOMPSON "That the rates of remuneration for council members for attending meetings of council for the next 12 months be changed to \$200.⁰⁰ per day; that the rate of remuneration for each hour necessarily occupied in the performance of council, duties, including Reeve's supervision of municipal office and signing cheques, be set at \$25.⁰⁰ per hour; and applicable mileage be paid for each kilometer necessarily travelled to perform the aforementioned duties and furthermore, that remuneration for attending committee meetings be set at \$200.⁰⁰ per day and applicable mileage be paid per kilometer for each kilometer necessarily travelled to the committee meetings." CARRIED.

MILEAGE RATES

312/19. CHAMBERS "That the rate of mileage remain the same at \$0.50 per kilometer for everyone authorized to travel on behalf of the municipality." CARRIED.

CONVENTIONS, DISTRICT MEETINGS & WORKSHOPS

313/19. C.THOMPSON "That members of council who attend Conventions, District Meetings and Workshops for the next 12 months, be reimbursed at a rate of \$300.⁰⁰ per day, actual cost of lodging and meals and applicable mileage if vehicle taken and furthermore, that for travelling to conventions, meetings or workshops on the day before the event, compensation be set at \$150.⁰⁰." CARRIED.

TABLE TRACTOR PURCHASE

314/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 table agenda item, Tractor Purchase in order to clarify information on quotes, furthermore this be tabled to the January 13, 2020 meeting of council." CARRIED.

PAY LOADER LEASE

315/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 lease a new 2019 John Deere 544L Wheel Loader from Brandt Tractor Ltd as follows:
 36 month lease
 Monthly payments of \$2,635.⁵⁷ plus taxes
 4.5% interest
 \$134,850.⁰⁰ residual after 3 years
 Reeve Cameron Thompson or Administrator Daphne Brady be authorized to sign the lease agreement." CARRIED.

METAL BINS

316/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 rescind resolution number 231/19 Regarding the rental of a metal bin from Krutzer Metals at Oak Lake, Manitoba, furthermore, they advertise the use and use the metal bin by D&D Autobody." CARRIED.

SARM FIDELITY BOND INSURANCE

317/19. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 change the coverage on Money and Securities Coverage to a maximum of \$20,000.⁰⁰ at an annual premium of \$205.⁰⁰ as cybercrime is included in this part of the policy." CARRIED.

PAGE WELL DECOMMISSION

318/19. HEBERT "That the Rural Municipality of Maryfield No. 91 hire Highway 1 Drillers to decommission Well #1 on SE 11-10-30 W1 as it is a small diameter well and it is required to hire a well driller as per instruction from Lower Souris Water Shed." CARRIED.

EXCHANGE OF SERVICES BYLAW

319/19. BOTTERILL That the Rural Municipality of Maryfield No. 91 write a letter to the Village of Maryfield stating that the RM is not in agreeance with bylaw they presented. CARRIED.

VILLAGE OF MARYFIELD GRAVEL BILL

320/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 write off Invoice number 2019-00168 in the amount of \$2299.²⁰ as the instruction to apply the gravel was given by Councillor Hebert not Village Administration." CARRIED.

AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN

321/1. CHAMBERS "That the Rural Municipality of Maryfield No. 91 renew the Agricultural Producers Association of Saskatchewan membership for the 2020 year, and that we submit the membership fee in the amount of \$10,731.⁴² immediately to participate in the 2% discount that has been offered, furthermore, Councillor Chambers be appointed as the APAS representative for the 2020 year." CARRIED.

B *CT*

SASK TIP

322/19. BOTTERILL "That the Rural Municipality of Maryfield No. 91 give a donation to SaskTip Inc. in the amount of \$100.⁰⁰." DEFEATED.

FEDERATION OF CANADIAN MUNICIPALITIES

323/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 become a member of the Federation of Canadian Municipalities at 2020 subscription rate of \$201.³¹." DEFEATED.

ROADSIDE SAFETY AD

324/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase a Roadside Safety advertisement in the World Spectator reminding people to slow down when passing workers on the roads, furthermore this ad is at a cost of \$55.⁰⁰." CARRIED.

MUNICIPAL REVENUE SHARING GRANT

325/19. HEBERT "That the Council of the Rural Municipality of Maryfield No. 91 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant." CARRIED.

RATIFY RIPPER PURCHASE

326/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 ratify the purchase of a 2019 frost ripper from Redhead Equipment in the amount of \$2440.⁰⁰ plus taxes." CARRIED.

772G STELLAR SUPPORT

327/19 R.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase Stellar support for the 772G Grader for the 2020 year at a cost of \$289.⁰⁰ plus taxes." CARRIED.

FLOW LINE DEVELOPMENT PERMIT

328/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 approve the development permit for the flow line from 13-1 to 1-2-9-31 W1M, furthermore, the expiry date for this project is January 1, 2021." CARRIED.

MLDP SESSION

329/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 authorize Reeve Cameron Thompson and Administrator Daphne Brady to attend the Municipal Economic Development Fundamentals MLDP Session in Regina, furthermore all expenses be paid on their behalf." CARRIED.

ADDITIONAL FIRE TRUCK RADIO

330/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 approve the purchase of an additional portable radio for the new fire truck." CARRIED.

TABLE FIRE DEPARTMENT GRANT INCREASE

331/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 table agenda item, Maryfield Fire Department grant increase in order to gather more information on the day to day costs for the Maryfield Fire Department to the January 13, 2020 meeting of council." CARRIED.

TAX ABATEMENTS

332/19. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 abate the 2019 taxes on the following property due to the house being empty with plans of selling and removing from the property:
House trailer on NE 27-11-31 W1." CARRIED.

MEETING DATES

333/19. C.THOMPSON "That council meet in Council Chambers of the municipal building in Maryfield, SK, at 1:00 p.m. on the following dates: January 13, February 13, March 5, April 9, May 7, June 11, July 9, August 13, September 10, October 8, November 12, and December 10, 2020." CARRIED.

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DECEMBER HOLIDAYS

334/19. VAN EATON "That the council of the Rural Municipality of Maryfield No. 91 approve the following holidays to the following employees for the month of December:
Daphne Brady – December 20 (PM), 23, 24, 27, 2019."

CARRIED.

JANUARY NEWSLETTER

335/19. VAN EATON "That the Rural Municipality of Maryfield No. 91 advertise the following in the January 2020 newsletter:

- Garbage bins and tags and recycling bins
- Pushing snow
- February Bridge Meeting."

CARRIED

YEAR END ACCOUNTS

336/19. BOTTERILL "That the Reeve and the Administrator be herein given authorization to pay any and all payment vouchers for the December 31, 2019 year end, and that those payments be approved at the January 2020 meeting."

CARRIED.

TRANSFER TO RESERVES

337/19. VAN EATON "That the Rural Municipality of Maryfield No. 91 transfer the following from the General Operating to the following Reserve Accounts for the 2019 year:

- \$142,000.00 to Gravel Crush Reserve
- \$270,000.00 to Bridge Reserve
- \$60,000.00 to Buildings Reserve."

CARRIED.

BUSHING LETTERS

338/19. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 sent bushing policy letters to the following rate payers regarding bushing not done according to municipal policy:
Jeff Skulmoski
Rodney Miller."

CARRIED.

ADJOURN

339/19. BOTTERILL "That this meeting be now adjourned at 6:13 p.m."

CARRIED.



Reeve/Deputy-Reeve



R.M. Administrator

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Direct - Direct Deposit/Online Pmts					
Other:					
471	12/11/2019	SASKPOWER 3188700548333	Main Street Office Power Nov	83.13	83.13
1964	12/11/2019	SASKPOWER 238200494053	Oldshop/power Nov	1,139.66	1,139.66
2625	12/11/2019	RBC Royal Bank - Daph 3201258630	Postage Meter lease	75.82	
		112	Outside pot Decorations	44.78	
		1525	Door Wreath	87.69	
		224744	Paper plates etc/drinks	35.06	
		224748	Drinks office fridge	9.89	
		4981	Dinner - Grader Training	69.82	
		5200	Council Meeting Supper	86.68	
		6948	Xmas Lights outdoor	66.58	
		10003	Daph SARM Meals	26.75	
		11	Snowmen, clips, vault hooks	307.95	
		20010	Daph Sarm Meals	57.26	
		76325	Admin SARM Meals	40.00	
		1113	Daph SARM Room	556.05	
		1601	Garland, hooks, garbage	10.36	
		67055	Key Tags, Chair Casters	37.83	
		264488	Water Test Postage	19.59	
		3528	Return Xmas Lights	67.18-	
		95	Gutter Clip Return	16.79-	
		56	Flag Poles/Xmas Lights	325.76	
		420EYE-01	Rainbow Trailer Plates	143.30	
		1840587	Sask Flag	52.16	
		1840588	Xmas Light Gutter Clips	34.37	
		662LQN-01	Replacement Trailer Plate	15.00	2,018.73
5937	12/11/2019	RBC Royal Bank - Don 5173	2 jugs water - shop	12.00	12.00
6285	11/18/2019	John Deere Financial - Lease 7302235	544K Loader Lease Pmt	2,712.26	2,712.26
6864	12/11/2019	SaskTel CMR 11232019	Internet Office/Tank Fill/Shop	333.00	333.00
6876	12/11/2019	SaskEnergy 454975100246	Office Energy November	124.18	124.18
7727	12/11/2019	SASKPOWER 225000502942	New shop/power Nov	476.26	476.26
7899	12/10/2019	Sask. Municipal Hail Ins Assoc 1119-01	Nov/19 collections	4,971.33	4,971.33
8291	12/10/2019	SASKTEL 11282019	November/19 Telephone Expense	271.20	271.20
9225	12/11/2019	Borderland Co-operative Ltd.			

Handwritten initials and a checkmark.

RM of Maryfield
List of Accounts for Ratification
As of 12/12/2019
Batch: 2019-00075 to 2019-00079

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		3782	5194.0 ltrs card lock fuel	6,429.92	
		3856	907.5 ltrs of bulk diesel	1,167.26	
		3912	993.2 ltrs bulk diesel	1,261.33	
		3971	199.6 ltrs diesel	259.89	
		399143	Lights for old shop	277.54	
		110736	556.25 ltrs of card lock gas	626.53	10,022.47
241619	12/10/2019	South East Cornerstone School			
		1119-01	November/19 collections	2,783.67	2,783.67
359632	12/11/2019	Receiver General			
		1119-01	Payroll Nov 2019	6,256.52	6,256.52
301901	11/29/2019	Donald Adair			
		11301901	November 2019 wage	3,646.66	
		11151901	November 2019 Advance	1,000.00	4,646.66
11301902	11/29/2019	Daphne Brady			
		11301902	November 2019 Wage	3,033.99	
		11151902	November 2019 Advance	400.00	3,433.99
11301903	11/29/2019	Nathan Cairns			
		11301903	November 2019 Wages	1,847.36	
		11151903	November 2019 Advance	1,000.00	2,847.36
11301904	11/29/2019	Charles Rowley			
		11301904	November 2019 Wages	2,994.52	
		11151904	November 2019 Advance	1,000.00	3,994.52
11301905	11/29/2019	Raymond Sweet			
		11301905	November 2019 Payroll	2,041.40	
		11151905	November 2019 Advance	700.00	2,741.40
				Total for Direct:	48,868.34

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: General - General Bank Account					
Computer Cheques:					
8866	11/28/2019	Mun. Employees' Pension Plan 1119-01	November/19 Contributions	4,802.70	4,802.70
8867	12/12/2019	Donald Adair 1219-01	2019 Cellular Phone expense	900.00	900.00
8868	12/12/2019	Adamson Farms Ltd. 1219-01	Fairlight Stock Pile 2019 Pmt	787.50	787.50
8869	12/12/2019	Tyler Adamson 1119-01	Oct10-Nov7/19 Indemnity	191.00	191.00
8870	12/12/2019	Airmaster Sales Ltd. 51437	Sign inventory	4,872.00	4,872.00
8871	12/12/2019	Thomas Botterill 1119-01	Oct 10-Nov 7/19 Indemnity	194.00	194.00
8872	12/12/2019	Brandt Tractor Ltd. 4186693	Skid Steer Hydrualic Hoses	238.11	238.11
8873	12/12/2019	Daphne Brady 1119-01 1219-01 1219-02	Admin Mileage to SARM 2019 Cellular Phone expense Mileage to MNP Presentation	280.00 300.00 45.00	625.00
8874	12/12/2019	Nathan Cairns 1219-01	2019 cell phone expense	300.00	300.00
8875	12/12/2019	Jeff Chambers 1119-01	Oct 10-Nov7/19 Indemnity	192.50	192.50
8876	12/12/2019	Denray Tire Ltd. MIN047539	John Deere Tractor Flat Rep	348.15	348.15
8877	12/12/2019	Dionco Sales and Service Ltd. 16203	Grader Wing Blades	732.60	732.60
8878	12/12/2019	Ground Force Training Inc. 5506	4 employee grader training	9,064.44	9,064.44
8879	12/12/2019	Heartland Vac & Sanitary 2019-489	Oct 7 Septic Tank Pump	115.50	115.50
8880	12/12/2019	Hebert Legacy 1119-01	Oct 10Nov7/19 Indemnity	194.00	194.00
8881	12/12/2019	Ken Barath Contracting 26419	Midland and Semi Safety	726.57	726.57
8882	12/12/2019	Bruce & Janet Lemon 1219-01	2019 Stock Pile Pmt	787.50	787.50
8883	12/12/2019	Maryfield & District Lions 1119-01 1219-01	November Lions Newsletter December Newsletter	50.00 25.00	75.00
8884	12/12/2019	Meyers Norris Penny 9031203	Interm Billing for 2019 year	2,557.50	2,557.50

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RM of Maryfield
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Batch: 2019-00075 to 2019-00079

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8885	12/12/2019	Saskatchewan Health Authority			
		2152215	Well 5 - Water Test - Mather	23.00	
		2152212	Well 6 Water Sample	23.00	
		2512213	Well 7 - Water Test	23.00	
		2152214	Well 3 - Water Test - Walton	23.00	92.00
8886	12/12/2019	Mazergroup Napa Moosomin			
		200012325	Sawzall and blades	262.38	
		200013241	Degreaser	87.31	349.69
8887	12/12/2019	Terri E. & Darrin B. Parker			
		1219-01	2019 Final Gravel Payment	14,290.00	
		1219-02	2019 Pit run	8,368.50	22,658.50
8888	12/12/2019	Penner Lumber 2019			
		3049	3/8 socket adapter	12.98	
		3323	Pledge Flag/scrapper/brooms	216.14	
		3324	Pledge Flag Materials	3.50	
		3479	Shop Furnace Filters	28.63	
		3605	Sign Shed Shelving	69.67	
		3673	Shop Supplies	10.38	
		3732	Hardware to hang outside flags	5.90	
		3724	Extension cords - office	87.34	434.54
8889	12/12/2019	Pier Solutions			
		229	McConnell Bridge Repair	27,282.63	27,282.63
8890	12/12/2019	Piston Ring Service			
		915488	Battery Core Return	113.40-	
		955839	Skid Steer batteries	164.24	50.84
8891	12/12/2019	PitneyWorks			
		1219	Prepaid Postage	315.00	315.00
8892	12/12/2019	Ministry of Finance			
		2034519202	Jul-Sept Fire Dept Radios	399.60	399.60
8893	12/12/2019	Kenneth Radke			
		1219-01	2019 Cell phone expense	137.50	137.50
8894	12/12/2019	Ravenshoe Outfitting			
		301	Measure Gravel Stock Piles	2,946.56	2,946.56
8895	12/12/2019	Redhead Equipment Ltd.			
		11292019	2019 frost ripper attachment	2,708.40	2,708.40
8896	12/12/2019	Rhino Dirtworks Ltd.			
		2019117	Raisbeck Screen 11,437yds	26,847.13	26,847.13
8897	12/12/2019	Charles Rowley			
		1219-01	2019 cellular phone expense	300.00	300.00
8898	12/12/2019	SARM			
		SARM MID1952	Admin - Bridge Summit Registr	25.00	25.00
8899	12/12/2019	Sara Schmidt			
		1119-01	7 hours X \$20 per hour	140.00	140.00
8900	12/12/2019	Scotsmun Steel Ltd			

CT

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RM of Maryfield
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As of 12/12/2019
Batch: 2019-00075 to 2019-00079

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		647284	Sign Bolts	9.23	
		67318	Plow bracket Repair	33.69	42.92
8901	12/12/2019	Raymond Sweet 1219-01	2019 Cell Phone Allowance	225.00	225.00
8902	12/12/2019	Cameron Thompson 1119-01	Oct 10-Nov9/19 Indemnity	505.00	505.00
8903	12/12/2019	Robin Thompson 1119-01	Oct 10-Nov7/19 Indemnity	185.00	185.00
8904	12/12/2019	Twin Auto & Ag Supply 364652 364618 364769 364875 366695	Grader Batteries Grader Hydraulic Hose Grader Hydraulic Hose 208L Def Fluid Grader lights	674.88 165.61 113.97 154.85 7.22	1,116.53
8905	12/12/2019	Tyler Van Eaton 1119-01	Oct10-Nov 7/19 Indemnity	555.00	555.00
8906	12/12/2019	Village Of Maryfield 1119-01 1119-02 1119-03 1119-05	Office/Nov expense Fire Hall/power/energy/phone Nov/tank fill consumption Fire Hall Maintenance	444.94 136.86 1,355.76 1,368.75	3,306.31
8907	12/12/2019	Village of Maryfield 1119-04	Unconditional Auditorium Grant	1,000.00	1,000.00
				Total for General:	119,327.22
				Grand Total:	168,195.56

Resolution # 306/19 dated December 12/19 refers

Signatures:

Daphne Brady
R.M. Administrator

PUBLIC NOTICE

Pursuant to Bylaw No. 1/2006

The Rural Municipality of Maryfield No. 91

Public Notice must be given in accordance with the Public Notice Policy Bylaw 1/2006, in accordance to *The Municipalities Act*, prior to the council of the Rural Municipality of Maryfield No. 91 considering the following matter:

***SETTING REMUNERATION FOR COUNCIL OR COMMITTEE MEMBERS
AND OTHER BODIES ESTABLISHED BY COUNCIL***

The above noted matters will be discussed at the regular meeting of the Council of the Rural Municipality of Maryfield No. 91, to be held on Thursday, December 12, 2019, from 1:00 p.m. in the council chambers located at 115 Main Street, Maryfield, Saskatchewan.

Dated this 18th day of November 2019 in the Village of Maryfield in the Province of Saskatchewan.



Daphne Brady, Administrator

Rural Municipality of Maryfield No. 91