

**MINUTES OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT 602 ASSINIBOIA AVENUE,
MARYFIELD, SASKATCHEWAN
ON THURSDAY, OCTOBER 11, 2018**

The meeting was called to order by the Reeve, Cameron Thompson at 8:03 a.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Robin Thompson, Tyler Adamson, and Administrator Daphne Brady. Councillor Thomas Botterill arrived at 9:04 a.m.

DELEGATES

8:03 a.m. – 8:26 a.m. Don Adair presented his Foreman's report.
9:04 a.m. - 9:39 a.m. Robert Thiessen re: Rental Agreement

MINUTES

285/18. R.THOMPSON "That the minutes of the September 13, 2018 regular meeting of council be approved as presented and read." CARRIED.

CORRESPONDENCE

286/18. ADAMSON "That the following correspondence, as attached, be filed." CARRIED.

RECEIPTS & PAYMENTS STATEMENT

287/18. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of September, 2018 be received and filed." CARRIED.

BANK RECONCILIATION

288/18. VAN EATON "That the September 2018 Bank reconciliation be accepted." CARRIED.

PAYMENT OF ACCOUNTS

289/18. VAN EATON "That the accounts in the amount of \$69,309.86 be hereby approved for payment as per the list attached hereto." CARRIED.

REPORTS

290/18. CHAMBERS "That the following reports be received:
A: Forman's verbal report;
B: Administrators written report;
C: Written reports: SETPC September 2018 meeting;
D: Verbal: R. Thompson re: Municipal Health Care Meeting
Van Eaton re: Fire Department update." CARRIED.

RENTAL AGREEMENT

291/18. BOTTERILL "That the Rural Municipality of Maryfield No. 91 renew the rental term with tenants Robert and Mary Thiessen as per the attached agreement furthermore, this agreement shall be reviewed in two (2) years." CARRIED.

Councillor Louis Hebert claimed conflict of interest due to agenda item, Hebert Land Holdings/Fairfield Acres Fire Ban Information, and left the meeting at 11:05 a.m.

MOTION TO GO IN CAMERA

292/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 move to go in camera due to agenda item Hebert Land Holdings/Fairfield Acres Lawyer proceedings to be discussed." CARRIED.

BEAVER TAIL CHEQUES

- 295/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 void cheques numbered 8406 and 8407 issued to David Waldner and Joe Waldner due to no beaver houses or vegetation found on the land locations as presented on their signed waiver form."
CARRIED.

BEAVER BOUNTY

- 296/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 pay \$30.00 per adult beaver tail to rate payers with a valid Saskatchewan Trappers License, furthermore no fee shall be paid without a valid license."
CARRIED.

MINERAL RIGHTS AGREEMENT

- 297/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 accept the \$150.00 per acre and 18% royalty rate provided by the Synergy Land Services Ltd., furthermore the municipality authorize Administrator, Daphne Brady, to sign the mineral rights agreement only if the diagonal clause is present in the contract as per the recommendations of Tim McGeough of McGeough Zepick Law Office."
CARRIED.

Councillor Tyler Van Eaton claimed conflict of interest due to agenda item, 5 Year Hay Lease, and left the meeting at 11:36 a.m.

5 YEAR HAY LEASE

- 298/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 award the 5 year hay lease to Van Eaton Farms with a tender bid of \$17,360.00 per year, furthermore a list of all tenders received is as follows:
Clint Radke - \$8680.00 / year
Kelly Stewart - \$10,000.00 / year
Mark McCorriston - \$12,001.00 / year
Van Eaton Farms - \$17,360.00 / year."
CARRIED.

5 YEAR HAY LEASE DOCUMENT

- 299/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 approve the attached 5 year hay lease agreement document."
CARRIED.

Councillor Tyler Van Eaton returned to the meeting at 11:49 a.m.

BYLAW NO. 7/2018

- 300/18. BOTTERILL "That Bylaw No. 7/2018, being a bylaw to establish Variable Mill Rate Factors in the Rural Municipality of Maryfield No. 91, be read the first time."
CARRIED.
- 301/18. CHAMBERS "That Bylaw No. 7/2018, being a bylaw to establish Variable Mill Rate Factors in the Rural Municipality of Maryfield No. 91, be read a second time."
CARRIED.
- 302/18. R.THOMPSON "That Bylaw No. 7/2018, being a bylaw establish Variable Mill Rate Factors in the Rural Municipality of Maryfield No. 91, be given three readings at this meeting."
CARRIED UNANIMOUSLY.
- 303/18. HEBERT "That Bylaw No. 7/2018, being a bylaw to establish Variable Mill Rate Factors in the Rural Municipality of Maryfield No. 91, be given third reading, adopted, signed, sealed and form a part of these minutes."
CARRIED.

CRIME PREVENTION GUIDE

- 304/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase an ad in the crime prevention guide."
DEFEATED.

DEVELOPMENT PERMIT

- 307/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 grant a development permit for the following request:
- Kristjan and Teresa Hebert - New Shop/Shed
- Furthermore the expiry date for this permit is October 31, 2019."

CARRIED.

GRAVEL INVENTORY FOR YEAR END

- 308/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 attain quotes for measuring stock piles for yearend inventory purposes."

CARRIED.

AUDIT APPOINTMENT DATE

- 309/18. BOTTERILL "That the Rural Municipality of Maryfield No. 91 tentatively schedule the 2018 audit to be performed on February 20, 2019 with Meyers Norris Penny LLP, furthermore council authorize administrator Daphne Brady to sign the audit engagement letter."

CARRIED.

SARM CONVENTION

- 310/18. C.THOMPSON "That the Rural Municipality of Maryfield appoint Councillor Van Eaton to be the official voting delegate at the SARM Mid-Term Convention on November 14 & 15 and workshop on November 13, 2018 in Saskatoon, SK, furthermore, that Administrator, Daphne Brady, be authorized to attend the Mid-Term Convention and workshop."

CARRIED.

ANNUAL PERFORMANCE REVIEWS

- 311/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 conduct their annual performance evaluations on Tuesday, November 20, 2018, starting at 9:00 a.m. with each employee completing a self-evaluation, the personal committee completing an evaluation on each employee and the personnel committee meeting with each employee to review."

CARRIED.

NOVEMBER NEWSLETTER

- 312/18. ADAMSON "That the Rural Municipality of Maryfield No. 91 advertise the following in the November 2018 Lions Newsletter:
- Garbage bins/tags
 - November Discount
 - November office closure dates
 - Public Meeting date for Bridge Closure
 - Election Results."

CARRIED.

NOVEMBER HOLIDAYS

- 313/18. BOTTERILL "That the council of the Rural Municipality of Maryfield No. 91 approve the following holidays to the following employees for the month of October and November:
- Daphne Brady
- October 12, 2018
 - November 9, 2018"

CARRIED.

POSTAGE METER

- 314/18. VAN EATON "That the Rural Municipality of Maryfield No. 91 lease a mailstation2 postage meter from Pitney Bowes."

CARRIED.

ADJOURN

- 315/18. BOTTERILL "That this meeting be adjourned at 1:21 p.m."

CARRIED.

**CORRESPONDENCE OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT
602 ASSINIBOIA AVENUE, MARYFIELD, SASKATCHEWAN
ON THURSDAY, October 11, 2018**

- Information from SARM re: October is Agriculture Month, Whistle Blower Guide, NAFTA update, Animal Health Week, Mentors of Municipal Peer Network, SARM takes Rural Issues to Ottawa, Obsolete Pesticide Collection date, Hunters help monitor the spread of Chronic Wasting Disease, Multi-Material Stewardship Info, Elimination of Municipal Officer's Expense Allowance, Crown Lands Fall Auction, Canadian Network of Asset Managers Webinar, Review of *The Municipalities Act*, SAMA Draft 2019 Base Year Manual and Guide for Review, John's Disease Program Renewed for another five years, Communities benefit from FCM Programs, Community Safety Officer Program Fall 2018 Induction Training, Funding to improve water quality and roads in Saskatchewan's small communities, Building and Accessibility Standard Administration Regulations Amendments;
- APAS re: Federal Livestock Tax Deferral Announcement, Strychnine Re-Evaluation;
- Saskatchewan Pest Control Association re: Budget cuts;
- Rural Councillor re: Fall 2018 Issue;
- The Furrow re: Sept/Oct 2018 Issue.

RM of Maryfield
List of Accounts for Ratification
As of 10/10/2018
Batch: 2018-00060 to 2018-00064

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: Direct - Direct Deposit for payroll/etc				
Other:				
1385	10/01/2018	South East Cornerstone School	September/18 collections	23,518.49
3111	10/05/2018	SASKTEL	Sept/18 Telephone Expense	154.27
4557	10/05/2018	RBC Royal Bank	Kleenex/Soap/Cups/Creamer	31.37
5666	10/03/2018	ACN	Office Long Distance	23.55
6122	10/09/2018	Borderland Co-operative Ltd.	2195.9 Ltrs of Bulk Diesel	3,814.08
6723	10/03/2018	SASKPOWER	Well Power SE 28-09-31 W1	179.40
7058	10/03/2018	SASKPOWER	Well Power NW 04-12-31 W1	96.10
7351	10/03/2018	SaskTel CMR	Internet Office/Tank Fill/Shop	208.17
7721	10/03/2018	SASKPOWER	Well Power NE 28-11-30 W1	133.57
8406	10/03/2018	SASKPOWER	Well Power NW 34-10-31 W1	182.88
07	10/05/2018	RBC Royal Bank	Office Coffee/garbage bags	434.69
9951	10/03/2018	SASKPOWER	Well Power SE 11-10-30 W1	152.46
92207	10/05/2018	RBC Royal Bank	Registered Mail Deposit	11.55
7388569	9/28/2018	Receiver General	Payroll September 2018	8,306.99
9301801	9/28/2018	Donald Adair	September 2018 wage	5,191.22
9301802	9/28/2018	Daphne Brady	September 2018 Wage	3,075.08
9301803	9/28/2018	Nathan Cairns	September 2018 wages	2,972.80
9301804	9/28/2018	Kenneth Radke	September 2018 Wage	5,785.25
9301805	9/28/2018	Charles Rowley	September 2018 Wages	4,555.31
Total for Direct:				58,827.23

Bank Code: General - General Bank Account

Computer Cheques:

8408	9/30/2018	Mun. Employees' Pension Plan	September/18 Contributions	4,337.62
8409	9/30/2018	Sask. Municipal Hail Ins Assoc	September 2018 Collections	52,685.85
8410	10/10/2018	Acklands Grainger Inc.	Nitrogen Tank Rent	47.26
8411	10/10/2018	Tyler Adamson	Aug9-Sept13/18 Indemnity	191.00
8412	10/10/2018	Thomas Botterill	Aug 9-Sept13/18 Indemnity	194.00
13	10/10/2018	Daphne Brady	RMAA Mileage	275.00
8414	10/10/2018	Jeff Chambers	Aug9-Sept13/18 Indemnity	192.50
8415	10/10/2018	Craig Sweeting	6 beaver tails @ \$30	240.00
8416	10/10/2018	Gattinger Law Office	Tax Enforcement - File #18059	455.98
8417	10/10/2018	Gerrand Rath Johnson LLP	File No 7895.003 FWJ	2,301.10
8418	10/10/2018	Girard Bulk Service	0W-40 Oil 20 L Pail	328.20
8419	10/10/2018	Golder Associates Ltd.	Thunder Road Bridge Engineerin	819.37
8420	10/10/2018	Heartland Vac & Sanitary	Shop Septic Tank Clean	111.83
8421	10/10/2018	Hebert Legacy	Aug 9-Sept13/18 Indemnity	194.00
8422	10/10/2018	L. Penner Lumber Co. Ltd.	Bridge flagging tape/Signage	71.93
8423	10/10/2018	Martin Cemetary Club	Royal Bank Donation	1,000.00
8424	10/10/2018	Maryfield & District Lions	July/Sept/Oct Newsletter	200.00
8425	10/10/2018	Konica Minolta Business	June 2018 Photocopier bill	287.01
8426	10/10/2018	Maryfield Fire Brigade	April28/18 fire call/Skulmoski	2,450.00
8427	10/10/2018	Piston Ring Service	Light plant/graders/Mower	141.77
8428	10/10/2018	Air Liquide Canada Inc.	Acetylene Cylinder Lease	20.65
8429	10/10/2018	Rhino Dirtworks Ltd.	Re-Build N-NW 11-10-31 W1	27,106.20

CT B

Report Date
10/10/2018 2:02 PM

RM of Maryfield
List of Accounts for Ratification
As of 10/10/2018
Batch: 2018-00060 to 2018-00064

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Payment #	Date	Vendor Name	Reference	Payment Amount
8430	10/10/2018	SARM	Fire Ban Bylaw	73.26
8431	10/10/2018	Cameron Thompson	Aug 9/18-Sept13/18 Indemnity	285.00
8432	10/10/2018	Robin Thompson	Aug9-Sept13/18 Indemnity	185.00
8433	10/10/2018	Today's Furniture & Electronic	Monitor Cable for Cameras	66.58
8434	10/10/2018	The World-Spectator	Notice of Call for Nomination	437.33
8435	10/10/2018	Urban Municipal Administrators	Asset Management Workshop	105.00
8436	10/10/2018	Tyler Van Eaton	Aug9/Sept13/18 Indemnity	185.00
8437	10/10/2018	Village Of Maryfield	Office/Sept expenses/cleaning	2,224.31
8438	10/10/2018	Dave Waldner	6 beaver tails @ \$30/each	180.00
Total for General:				97,392.75
Grand Total:				156,219.98

Resolution #

289/18 dated October 11/18 refers

Signatures:

Daphne Brady
R.M. Administrator

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PUBLIC NOTICE

Pursuant to *The Municipalities Act*

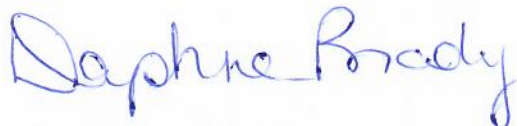
The Rural Municipality of Maryfield No. 91

Public Notice must be given in accordance to *The Municipalities Act*, prior to the council of the Rural Municipality of Maryfield No. 91 considering the following matter:

CHANGE OF MEETING TIME

The regular meeting of the Rural Municipality of Maryfield No. 91 will be changed from October 11, 2018 at 1:00 p.m. to October 11, 2018 at 8:00 a.m. in the council chambers located at 602 Assiniboia Avenue, Maryfield, Saskatchewan.

Dated this 1st day of October 2018 in the Village of Maryfield in the Province of Saskatchewan.



Daphne Brady, Administrator

Rural Municipality of Maryfield No. 91

BYLAW NO. 7/2018

A BYLAW TO ESTABLISH VARIABLE MILL RATE FACTORS FOR CLASSES OF PROPERTY WITHIN THE RURAL MUNICIPALITY OF MARYFIELD NO. 91 FOR THE 2018 TAXATION YEAR

The Council of the Rural Municipality of Maryfield No. 91, in the Province of Saskatchewan, enacts as follows:

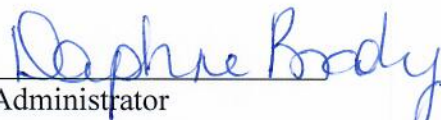
WHEREAS the council may set mill rate factors that are to be multiplied by the uniform mill rate established pursuant to Section 285 of *The Municipalities Act*;

1. The Rural Municipality of Maryfield No. 91 hereby sets the variable mill rate factors, for the taxation year 2018, as follows:

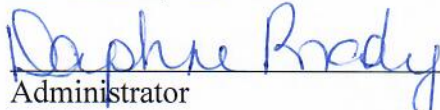
Agricultural Land	0.6500 times the uniform mill rate
Residential Land	1.0000 times the uniform mill rate
Commercial Land	1.6500 times the uniform mill rate
2. That Bylaw No. 5/2017 passed June 8th, 2017 is hereby repealed.
3. That this bylaw come into force and take effect on the final passing thereof.




Reeve


Administrator

Read a third time and adopted
this 11th day of October.


Administrator