

WORKSTATION UPGRADE: COMPUTER	279 /22	<u>CLARK:</u> That the Rural Municipality of Maryfield No. 91, having reviewed the quote received from Munisoft for an ASUS Desktop - Personal Computer with 27" LED Wide Screen Color Monitor for \$2,396.00 (plus taxes), accept the quote and place the order so that it can be installed in January 2023. <u>Carried</u>
STOCKPILE PAYMENTS	280 /22	<u>VAN EATON:</u> That the Rural Municipality of Maryfield No. 91, as per the Pit Stockpile/Storage Agreements, make the 2022 annual lease fee & damage/compaction payments based on 5 acres of land as follows: (1) Adamson Farms - NE Sec 32, Twp 10, Rge 31 w1m - \$1,350.00 + gst; (2) Bruce/Janet Lemon - SE Sec 23, Twp 11, Rge 31 w1m - \$787.50 + gst and (3) City Farms Inc. - SE Sec 03, Twp 09, Rge 31 w1m - \$787.50 + gst. <u>Carried</u>
RENEW GRAVEL AGREEMENT: BRUCE & JANET LEMON	281 /22	<u>LAWLESS:</u> That the Rural Municipality of Maryfield No. 91 renew the Gravel agreement between the Municipality and Bruce/Janet Lemon on the SE 23-11-31 w1m making the following changes to the standard agreement: (1) Changed to three (3) year term from a five (5) year term: Jan 1/23 - Dec 31/25; (2) Lease Fee increased to \$70 per acre from \$50.00 per acre; and (3) Damage & Compaction increased to \$200.00 per acre from \$100 per acre. <u>Carried</u>
ANNUAL PAYMENTS	282 /22	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 remit the following annual payments to the Village of Maryfield as per the joint agreement: (1) \$1,000.00 - Unconditional Local Grant: Maryfield Auditorium; and (2) \$1,368.75 - Maintenance Services: Maryfield Fire Department. <u>Carried</u>
PAY YEAR END ACCOUNTS	283 /22	<u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 authorize the Deputy Reeve and Acting Administrator to pay any and all payment vouchers for the December 31, 2022 year end and further that those payments be approved at the next meeting. <u>Carried</u>
APPLICATOR LICENSE	284 /22	<u>THOMPSON:</u> That the Rural Municipality of Maryfield No. 91 apply for and submit the application form to SK Ministry of Agriculture, Crops and Irrigation Branch for a Pesticide Applicator License for Donnie Adair and further that the RM request that the overpayment made in 2022 be used to pay the 2023 licence fee. <u>Carried</u>
TUNDRA OIL & GAS DEVELOPMENT PERMIT FOR NEW LEASE & WELL 1-11- 09-30-1	285 /22	<u>RAISBECK:</u> That the Rural Municipality of Maryfield No. 91 approve the development permit submitted by Tundra Oil & Gas to develop a new lease and drill a well at 1-11-09-30-1 as the 150' setback from the grid road conforms with section 5.3.5 of the Zoning Bylaw; that the \$10 development fee has been paid online and further that this permit expires December 31, 2023. <u>Carried</u>
TUNDRA OIL & GAS NEW APPROACH - 1- 11-09-30-1	286 /22	<u>RAISBECK:</u> That the Rural Municipality of Maryfield No. 91 give approval to Tundra Oil & Gas for the construction of a new approach directly East of the lease at 1-11-09-30-1; that Tundra shall install a culvert in the approach and further that the construction of the approach is to be completed by Tundra Oil and Gas. <u>Carried</u>
TUNDRA OIL & GAS DEVELOPMENT PERMIT FOR NEW LEASE & WELL 8-35- 09-30-1	287 /22	<u>LAWLESS:</u> That the Rural Municipality of Maryfield No. 91 approve the development permit submitted by Tundra Oil & Gas to develop a new lease and drill a well at 8-35-09-30-1 as the 150' setback from the grid road conforms with section 5.3.5 of the Zoning Bylaw; that the \$10 development fee has been paid online and further that this permit expires December 31, 2023. <u>Carried</u>
TUNDRA OIL & GAS NEW APPROACH - 8- 35-09-30-1	288 /22	<u>LAWLESS:</u> That the Rural Municipality of Maryfield No. 91 give approval to Tundra Oil & Gas for the construction of a new approach directly East of the lease at 8-35-09-30-1; that Tundra shall install a culvert in the approach and further that the construction of the approach is to be completed by Tundra Oil and Gas. <u>Carried</u>

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WELLTRAXX LTD CONSENT LETTER	289 /22	<p><u>ADAMSON:</u> That the Rural Municipality of Maryfield No. 91 give authorization to administration to provide pertinent information regarding our oil and gas assets with the RM to WellTraxx Ltd. for the purpose of having WellTraxx Ltd. provide ongoing oil and gas administrative support to our RM.</p> <p style="text-align: right;"><u>Carried</u></p>				
RENEW: SARM FIDELITY BOND INSURANCE	290 /22	<p><u>CLARK:</u> That the Rural Municipality of Maryfield No. 91 renew the SARM Fidelity Bond Insurance - Money & Securities: \$25,000 coverage, Reg. Mail: \$50,000 coverage & Fidelity Bond Ins.: \$200,000 coverage.</p> <p style="text-align: right;"><u>Carried</u></p>				
MARYFIELD FIRE BRIGADE GRANT	291 /22	<p><u>CLARK:</u> That the Rural Municipality of Maryfield No. 91 forward the 2022 grant of \$6,000.00 for the Maryfield Fire Brigade.</p> <p style="text-align: right;"><u>Carried</u></p>				
MARYFIELD REC DIRECTOR WAGE	292 /22	<p><u>CLARK:</u> That the Rural Municipality of Maryfield No. 91, along with the Maryfield Recreation Board and the Village of Maryfield, support a 2023 wage increase for the Maryfield Recreation Director, Sara Van Eaton, to \$22.50/hour; that there be an increase of her working hours to forty (40) hours per month and further that the total cost share of the RM will be \$3,600.00 which will be remitted to the Maryfield Recreation Board.</p> <p style="text-align: right;"><u>Carried</u></p>				
EI RATE RETURN	293 /22	<p><u>THOMPSON:</u> That the Rural Municipality of Maryfield No. 91, as per the Notice received from Service Canada, opt to return 5/12 of the savings from the reduced rate to all employees to whom the reduced rate applies for the year 2022.</p> <p style="text-align: right;"><u>Carried</u></p>				
SASKTEL RENEWAL	294 /22	<p><u>LAWLESS:</u> That the Rural Municipality of Maryfield No. 91 renew the SaskTel wireless contract on (639)905-7018 which supplies internet to the RM Shop.</p> <p style="text-align: right;"><u>Carried</u></p>				
LETTERS OF CONCERN RCVD	295 /22	<p><u>RAISBECK:</u> That the Rural Municipality of Maryfield No. 91 acknowledge the letters of concern regarding various issues received from Wild Creek Fowler Farms, Rymair Fowler Farms and Fairfield Fowler Farms.</p> <p style="text-align: right;"><u>Carried</u></p>				
BUILDING OFFICIAL APPOINTMENT	296 /22	<p><u>THOMPSON:</u> That the Rural Municipality of Maryfield No. 91 appoint the following building officials of Municode Services Ltd. under the authority of Section 16 of <i>The Construction Codes Act</i>.</p> <table border="0" style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 50%;">Ryan Thiesen-BOL555</td> <td style="width: 50%;">Clayton Meier-BOL332</td> </tr> <tr> <td>Shenah Cartier-BOL762</td> <td>Travis Elkin-BOL580</td> </tr> </table> <p style="text-align: right;"><u>Carried</u></p>	Ryan Thiesen-BOL555	Clayton Meier-BOL332	Shenah Cartier-BOL762	Travis Elkin-BOL580
Ryan Thiesen-BOL555	Clayton Meier-BOL332					
Shenah Cartier-BOL762	Travis Elkin-BOL580					
AMEND PERMISSION TO WSA RE: HEBERT LAND HOLDINGS	297 /22	<p><u>RAISBECK:</u> That the Rural Municipality of Maryfield No. 91 give permission to Louis Hebert to cross under two municipal roads with 8" weeping tile pipe at locations Rng Rd 1313 & Twp Rd 113 that will allow him to amend his existing permit with WSA and further that a road maintenance agreement be signed where he will pay \$5,000 a year for each of 5 years.</p> <p style="text-align: right;"><u>Defeated</u></p>				
AMEND PERMISSION TO WSA RE: HEBERT LAND HOLDINGS	298 /22	<p><u>CLARK:</u> That the Rural Municipality of Maryfield No. 91 agree to amend the Municipality's permission further to Resolution #208/17 made at the August 10, 2017 Council meeting given to Hebert Land Holdings Ltd re: Water Security Permit #E5-105004 (NW 22-11-31 w1m) and Permit #E5-105005 (SW 22-11-31 w1m) for the installation of 8" weeping tile pipe under the above two road allowances contingent that a \$50,000.00 payment from Hebert Land Holdings Ltd. be received by the Municipality on or before December 31, 2022 along with the proposed agreement duly signed and further that should the payment and signed agreement not be received by the deadline, the Council will not provide its permission for the pipes to remain in the ground.</p> <p style="text-align: right;"><u>Carried</u></p>				

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SYNERGY LAND
PREVENTATIVE
MAINT. PROGRAM

299 /22 **LAWLESS:** That the Rural Municipality of Maryfield No. 91 acknowledge the letters received from Synergy Land Services, on behalf of their clients Enbridge Pipelines Inc. and Enbridge Southern Lights GP Inc., advising the Municipality that preventative maintenance work, under the Blanket Agreement, will be performed within their right-of-way according to the sketch plans submitted to the municipal office at the following locations:
SE 16-10-30-W1 (Dig ID 32010) Block A, SE 16-10-30-W1 (Dig ID 32011)
NW 11-10-30-W1 (Dig ID 32014) **Carried**

HOLIDAY/MEDICAL
LEAVE REQUESTS

300 /22 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 approve the following days off for municipal employees:
Lisa Pahl: Dec 9/22 (Medical) Lisa Pahl: Dec 20,23,28 & 29/22
Donnie Adair: Dec 1 & 2/22 **Carried**

L.PAHL HOLIDAYS
CARRY OVER

301 /22 **CLARK:** That the Rural Municipality of Maryfield No. 91 allow Lisa Pahl, Admin in Training, to carry over any days in excess of the standard five days of annual holidays in order for the RM office to be open on December 30, 2022 and **further that** the extra carry over days are to be taken on or before March 31, 2023. **Carried**

ACCOUNTS
PAYABLE

302 /22 **ADAMSON:** That the Rural Municipality of Maryfield No. 91 acknowledge the list of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments in the amount of \$46807.89 and 4,390.90 plus Cheques #10129 to #10159 in the amount of \$701,105.90 totalling \$752,304.69, be approved for payment. **Carried**

ADJOURN

303 /22 **RAISBECK:** That this meeting be adjourned at 6:26 pm. **Carried**


Reeve


Acting Administrator



RM of Maryfield
List of Accounts for Ratification
Batch: 2022-00341 to 2022-00381

Bank Code - Direct - Direct Deposit/Online Pmts

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11302201	11/30/2022	Adair, Donald Nov2022 Pay les	Nov2022 Pay less Adv.	4,986.58	4,986.58
11302202	11/30/2022	Cairns, Nathan Nov2022 Pay les	Nov2022 Pay less Adv.	1,980.79	1,980.79
11302203	11/30/2022	Pahl, Lisa Nov2022 Pay les	Nov2022 Pay less Adv.	1,939.61	1,939.61
11302204	11/30/2022	Saville, Debbie Nov2022 Pay	Nov2022 Pay	5,027.87	5,027.87
11302205	11/30/2022	Sweet, Raymond E. Nov2022 Pay les	Nov2022 Pay less Adv.	3,008.92	3,008.92
11302206	11/30/2022	Cairns, Nathan Nov2022 Corr.	Nov2022 Pay Correction	694.81	694.81
201000062856	11/30/2022	RBC Leasing Division Nov2022	2016 Gravel Truck Lease Pymnt N	2,487.77	2,487.77
2670-1	12/5/2022	RBC Royal Bank - (Mntnc) Dec2022 Arlngtn	Meal for Crews	134.68	134.68
2670-2	12/5/2022	RBC Royal Bank - (Mntnc) Crrn Str. Off.	Water for Office	21.60	21.60
2670-3	12/5/2022	RBC Royal Bank - (Mntnc) Valleyview Coop	Galv Coup/Galv. Nipple/Welding R	88.57	88.57
2670-4	12/5/2022	RBC Royal Bank - (Mntnc) Crnr St. Shop	Coffee Mate/ Coffee/Sugar	48.56	48.56
2670-5	12/5/2022	RBC Royal Bank - (Mntnc) Nov Interest Ma	Nov2022 Visa Interest Chg (Maint)	36.30	36.30
31291	12/5/2022	RBC Royal Bank (Offc) Dec2022 Int	Visa Interest Charge	5.02	5.02
31292	12/5/2022	RBC Royal Bank (Offc) Dec2022 Wshc	Washcard Dec2022 Fees	73.62	73.62
31293	12/5/2022	RBC Royal Bank (Offc) Can. Post	Reg. Mail Kingston Re: FT Calgary	12.27	12.27
31294	12/5/2022	RBC Royal Bank (Offc) Nov-Dec Zoom	Nov 8 - Dec 7, Zoom Subscription	22.20	22.20
31295	12/5/2022	RBC Royal Bank (Offc) Nov2022 Arlngtn	Nov Council Meeting Meal	45.12	45.12
31296	12/5/2022	RBC Royal Bank (Offc) Sarm Midterm	SARM Room Council	352.14	352.14
31297	12/5/2022	RBC Royal Bank (Offc) U of R-04	LGA Course Winter	1,895.90	1,895.90
31298	12/5/2022	RBC Royal Bank (Offc) Postage Wells	Postage for Well Sample	26.57	26.57
31299	12/5/2022	RBC Royal Bank (Offc) Coop Carlyle	Coffee	25.98	25.98
5238	12/7/2022	SaskTel Nov2022 SkTel	Nov2022 Office/Shop Phone	244.67	244.67
5390	12/7/2022	SaskTel Nov2022 Shop In	Nov2022 Shop Internet	205.10	205.10
5618	11/30/2022	Sask. Municipal Hail Ins Assoc Nov2022	Nov2022 Collections	4,621.68	4,621.68

RM of Maryfield
List of Accounts for Ratification
Batch: 2022-00341 to 2022-00381

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
5Rbml-8617589	11/30/2022	Receiver General Nov2022 RP001	Nov2022 Payroll RP0001	8,601.69	8,601.69
5S0Zh-1493332	11/30/2022	Receiver General Nov2022 Corr.	Nov2022 Payroll Corr. Cairns	520.82	520.82
6037	12/2/2022	SaskPower Nov2022 Office	Nov2022 Office Power	155.35	155.35
6169	11/30/2022	Mun. Employees' Pension Plan Nov2022 Corr.	Nov2022 Correction - Cairns	226.28	226.28
626	11/30/2022	Minister of Finance Nov2022 EPT	Nov2022 EPT Collections	8,297.62	8,297.62
6992	12/2/2022	SaskEnergy Nov2022	Nov2022 Office Energy	168.91	168.91
729	12/2/2022	SaskPower Nov2022 Power O	Nov2022 Old Shop Power	570.92	570.92
8524	12/2/2022	SaskPower Nov2022 Power N	Nov2022 New Shop Power	279.97	279.97
				Total Other:	46,807.89
				Total Direct:	46,807.89

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RM of Maryfield
List of Accounts for Ratification
Batch: 2022-00341 to 2022-00381

Bank Code - General - General Bank Account

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10129	11/14/2022	Deboys Equipment Ltd	RM91-2022-02	Progress Pymnt #2 - Seasonal Fin	261,483.01	261,483.01
10130	12/8/2022	Adamson Farms Ltd.	2022 Stkpl	2022 StockPile Pymt	1,417.50	1,417.50
10131	12/8/2022	Adamson, Tyler	Nov2022	Oct 12 - Nov 14 Indemnity	679.00	679.00
10132	12/8/2022	Advantage Co-op Assoc. Ltd.	5349	2340.0 L bulk diesel	4,444.95	4,444.95
10133	12/8/2022	Borderland Co-operative Ltd.	150945	Nov2022 Cardlock fuel: 669.28L	1,022.28	1,022.28
10134	12/8/2022	City Farm Inc.	2022 Stkpl	2022 StockPile Pymt	787.50	787.50
10135	12/8/2022	Clark, Sheldon	Nov2022	Oct 12 - Nov 14 Indemnity	400.00	400.00
10136	12/8/2022	Dauvin, Holly	Dec2022	Out-going Reeve gift	300.00	300.00
10137	12/8/2022	Endless Creations	1146	T-Grade Signs - 6 ACP	174.83	174.83
J138	12/8/2022	John Deere Financial - Lease	6916	JD Lease Payout - 2019 JD 544L I	172,838.00	172,838.00
10139	12/8/2022	Lawless, Chad	Nov2022	Oct 12 - Nov 14 Indemnity	521.00	521.00
10140	12/8/2022	Lemon, Bruce & Janet	2022 Stkpl	2022 StockPile Pymt	787.50	787.50
10141	12/8/2022	Maryfield Fire Brigade	2022 Grant	2022 General Revenue Grant	6,000.00	6,000.00
10142	12/8/2022	Nelson Motors & Equipment	D60937	Adapter fitting/cable chain	77.43	77.43
10143	12/8/2022	Piston Ring Service	165688-01	7018DC 3/32-5lbsm Polifan Flap D	50.74	
			229774	OW40 Rotella CK4 - 18.9L	226.98	
			229745	Skid Steer Filters	966.84	
			225130	Antifreeze for Equip.	203.93	1,448.49
10144	12/8/2022	Prairie Road Solutions Inc.	403	Eng: RIRG Prog/Post Const.	7,394.10	7,394.10
10145	12/8/2022	Raisbeck, Keith	Nov2022	Oct 12 - Nov 14 Indemnity	432.00	432.00
10146	12/8/2022	Rhino Dirtworks Ltd.	2022087	Channel Clear/Stockpile Gravel -FI	30,985.65	30,985.65
10147	12/8/2022	SARM	MID22-293	Midterm Convention Reg.- Van Ea	52.50	
			PSIP22091-11	SARMPSIP2022 JD 6190R Tractor	20.88	73.38
10148	12/8/2022	Saville, Debbie	Nov2022 Kms	Mileage - Nov2022	484.00	
			Dec2022	Coffee for Office/ Gift for Service	18.63	
			Dec2022 Gifts	Employee & Reeve Gifts	613.90	
			Dec2022 Choc	Xmas Party Gift	14.00	1,130.53
10149	12/8/2022	Scotsmun Steel Ltd				

RM of Maryfield
List of Accounts for Ratification
Batch: 2022-00341 to 2022-00381

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			81599	Tubing for Trailer	220.18	220.18
10150	12/8/2022	SGI Canada	2022 420EYE	Plate 420EYE/2002 Rainbow Trail	117.86	117.86
10151	12/8/2022	SMS Equipment Inc.	SA200805	2022 Komatsu Grader 655-6	191,612.10	191,612.10
10152	12/8/2022	Sweeting Enterprises. Ltd.	566	Village of Maryfield Gravel	157.50	157.50
10153	12/8/2022	TAXervice	2395374	Tax Enforcement Costs	346.50	
			2395377	Tax Enforcement Costs	300.30	
			2395376	Tax Enforcement Costs	300.30	
			2395375	Tax Enforcement Costs	346.50	1,293.60
10154	12/8/2022	Thiessen, Rebekah	Nov2022	Office Cleaning	300.00	300.00
10155	12/8/2022	Thompson, Robin	Nov2022	Oct 12 - Nov 14 Indemnity	540.00	540.00
10156	12/8/2022	Tridarom Construction Ltd.	1157	Haul dirt and clay S of Fairlight	11,954.25	11,954.25
10157	12/8/2022	The World-Spectator	00179412	Tax Enforcement List	170.10	
			00179554	Notice of Poll & Adv. Poll	264.60	
			00179257	Notice of 2nd Call for Reeve Nomi	189.00	623.70
10158	12/8/2022	Van Eaton, Tyler	Nov2022	Oct 12 - Nov 14 Indemnity	610.00	610.00
10159	12/8/2022	Saskatchewan WCB	175351675	WCB owing re: Red Coat Wst	1,279.56	1,279.56
					Total Computer Cheque:	701,105.90

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Nov2022	11/30/2022	Mun. Employees' Pension Plan	Nov2022 Contrib	Nov2022 Contributions	4,390.90	4,390.90
					Total Other:	4,390.90

Total General: 705,496.80
Grand Total: 752,304.69

Resolution # 302/22 dated December 8th, 2022 refers

Signatures:  _____
Acting Administrator

 _____ Reeve
 _____ Administrator



CORRESPONDENCE THURSDAY, DECEMBER 8th, 2022

AGENDA ITEMS

- Acutadata (Info re: Tsheets)
- Fowler, Deborah (Drainage and Restrictions Complaint)
- Hebert, Louis (Letter re: weeping tiles)
- Intuit (Info re: Tsheets)
- Kingston Midstream (re: Fort Calgary Letter)
- Maryfield Rec Board
- Millenium Land (Offer to Lease Mineral Rights)
- Municode
- Munisoft (Price Inc, System Upgrade Quote)
- Paymate (Software Renewal)
- Prairie Road Solutions (Traffic Accommodation re: signage, Proposal for Survey)
- RBC (Signature Card)
- SARM (Property Self Insurance Program (PSIP) & Fidelity Bond Renewal)
- SaskTel Wireless contract renewal
- SK Federation of Police Officers (Purchase Adv in Crime Prevention Guide)
- Tundra (New Lease&Approach Requests: 8-35-9-30 & 1-11-9-30)
- Weltraxx (Admin Consent Letter)

MISCELLANEOUS

- APAS (Updates,
- Baker Tilly (Year End Audit
- Brandt (Used Equipment, Lease Payout
- Canada Post (Small Business Catalogue)
- FCM (Portal Account)
- Flaman (Product Guide)
- HELP International (Shelterbelt Subsidy Program)
- ISC (Interest Discharge Notice, Statement)
- Maxim (Catalogue)
- Ministry of Agriculture (Pesticide Applicator Licence Renewal)
- Ministry of Government Relations (Centralized Board of Revision Option, Municipalities Today)
- Ministry of Highways (Winter Weight Restrictions & Orders)
- Moneris (Service Call Request, Deposits, Card Acceptance Form)
- MNP (Audit Response)
- Munisoft (Year End Webinars, Customer Portal)
- Nelson Motors (New policy)
- Pitney Bowes (Meter Update)
- RBC (new Signature Card)
- Ravenshoe (Pits measured 2 weeks)
- Red Coat Waste Resource (Meeting Minutes)
- SAMA (2023 Roll Maintenance Communication)
- SARM (Weekly Policy Bulletins, Insurance Updates, Lieutenant Gov. Award Nomination Form, Div 1 Director, News Release Bill C-21)
- SK Assoc. of Watersheds (Nitrogen Mgmt Workshops)
- Sask Heavy Construction (Think BIG Magazine, AGM Dec 21)
- Service Canada (Canada Summer Job Program)
- South East Municipal Healthcare Corporation (Reminder & Agenda, Letter)
- South East Regional Library (Trustee Telegraph)
- South East Transportation Committee (Call for Projects)
- TAXervice (30 day notice letters, TE files accepted)
- Verminator (Rat Control Program sheets)
- Washcard (Pricing)
- WCB (Premium Rates Increase)
- Wellraxx (no changes)
- World Spectator (Don't Drink and Drive Adv Campaign)

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