

**MINUTES OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT 115 MAIN STREET,
MARYFIELD, SASKATCHEWAN
ON THURSDAY, DECEMBER 10, 2020**

The meeting was called to order by the Reeve Cameron Thompson at 12:58 a.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Tyler Adamson, Robin Thompson, Sheldon Clark, and Administrator Daphne Brady.

DELEGATES

12:58 p.m.- 1:20 p.m. Don Adair - Foreman Report

MINUTES

311/20. CHAMBERS "That the minutes of the November 12, 2020 regular meeting of council be approved as presented and read. CARRIED.

RECEIPTS & PAYMENTS STATEMENT

312/20. VAN EATON "That the Statement of Cash Receipts and Payments for the month of November, 2020 be received and filed." CARRIED.

PAYMENT OF ACCOUNTS

313/20. CHAMBERS "That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Online Payments and Royal Bank Cheque Numbers 8908 to 9255 in the amount of \$591,437.³⁹, be approved for payment." CARRIED.

BANK RECONCILIATION

314/20. ADAMSON "That the October 2020 and November 2020 Bank reconciliation be accepted." CARRIED.

CORRESPONDENCE

315/20. HEBERT "That the following correspondence be approved as presented:

- Groeneveld Lubrications Solutions;
- Work Saver Magazine;
- Think Big Magazine;
- Fuel Lock re: Fuel Monitor system;
- Prairie Steel re: Merry Christmas;
- Gord Krismer re: Thank you for past support;
- Infrastructure Magazine;
- Sask Public Safety Program re: One Year Anniversary;
- Transitional Solutions Inc. Re: Governance Solutions.

EMAILED CORRESPONDANCE:

- SARM re: December 1 - Comments on The Speech from the Throne, Municipalities of Saskatchewan Name Change, Newly Elected and Re-elected Council Resources, Sheldon Kennedy - Respect in the Workplace, Municipal Revenue Sharing Eligibility Grant Requirements, Minister of Transport order to improve rail safety in the winter, Cabinet Shuffle Announcement, Canadian Agricultural Loans Act Program." CARRIED.

REPORTS

316/20. VAN EATON "That the following reports be received:

- A: Forman's verbal report;
- B: Administrators written report;
- C: Written reports:
 - Moosomin Airport Update
 - Maryfield Fire Department October 2020 Meeting Minutes;
- D: Verbal Reports:
 - Van Eaton - November Fire Department Meeting Minutes
 - Personnel Committee re: Reviews." CARRIED.

MOTION TO GO IN CAMERA

317/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 move to in camera session to discuss performance reviews." CARRIED.

318/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 resume regular session." CARRIED.



CLASS 1A LICENCE

318/20. VAN EATON "That the RM of Maryfield No. 91 assist our seasonal personal employee in attaining his Class 1A Drivers License by paying for the course at a cost of approximately \$11,500.⁰⁰, and provide a daily living allowance of \$100.⁰⁰ for room and board during training, furthermore, he sign a three year commitment contract with the municipality." CARRIED.

SARM CYBER INSURANCE

319/20. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase \$2,000,000.⁰⁰ cyber liability insurance from SARM in the amount of \$1,518.⁰⁰ for the 2021 year." CARRIED.

RATIFY RECLAIM RAISBECK GRAVEL PIT

320/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 ratify the hire of Dangstorp Services Ltd. to perform the reclamation at City Farms Inc. gravel Pit located at SE 03-09-31 W1 Land location as per the estimate in the amount of \$50,000.⁰⁰ plus taxes." CARRIED.

PIT RUN PURCHASE

321/20 C. THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase 12,359 yards of pit run from City Farms Inc. at the cost of \$3.⁰⁰ per yard." CARRIED.

CITY FARMS INC. STOCK PILE AGREEMENT

322/20. HEBERT "That the Rural Municipality of Maryfield No. 91 sign a stock pile agreement with the owner of SE 03-09-31 W1 to enter into a 5 year gravel stock pile agreement, that will expire on December 31, 2025, for the purpose of gravel placement and disbursement, for the fee of \$50.00 per acre rent on a yearly basis, as well as \$100.00 per acre yearly for land damages and compaction furthermore this agreement will only be in effect as long as there is gravel on the site." CARRIED.

GREEN BRIDGE CONTEMPLATED CHANGE ORDER #1

323/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 approve the Contemplated Change Order #1 as supplied by Zacaruk Consulting in the amount of \$1,634.76 for the pricing difference on drainage tile." CARRIED.

GREEN BRIDGE PROGRESS PAYMENT #2

324/20. ADAMSON "That the Rural Municipality No. 91 approve and pay progress Payment number 2 in the amount of \$265,571.91 to Harbuilt Construction which includes taxes and a 10% hold back as per the signed contract." CARRIED.

TRANSFER FROM RESERVES

325/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 transfer \$250,000.00 from the Bridge Reserve to General Operating as per the 2020 Budget." CARRIED.

SKID STEER MOWER

326/20. HEBERT "That the Rural Municipality of Maryfield No. 91 purchase a 72" rotary cutter mower for front of Skid Steer as per the quote of \$7,000.⁰⁰." DEFEATED.

AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN

327/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 renew the Agricultural Producers Association of Saskatchewan membership for the 2021 year, and that we submit the membership fee in the amount of \$10,731.⁴² immediately to participate in the 2% discount that has been offered." CARRIED.

FEDERATION OF CANADIAN MUNICIPALITIES

328/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 become a member of the Federation of Canadian Municipalities at 2021 subscription rate of \$203.⁵⁸." DEFEATED.

MARYFIELD AUDITORIUM GRANT

329/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 pay the yearly \$1000.⁰⁰ grant to the Maryfield Auditorium." CARRIED.

SPECTATOR HOLIDAY AD

330/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 purchase a Happy Holiday advertisement in the World Spectator in the amount of \$102.⁰⁰ for a 2 column by 3 inches black and white advertisement." DEFEATED.

SPECTATOR DRINKING AND DRIVING AD

331/20. HEBERT "That the Rural Municipality of Maryfield No. 91 purchase a Stay Safe over the Holiday advertisement in the World Spectator in the amount of \$55.00."
DEFEATED.

INTERNET FOR WATER DISCHARGE STATION

332/20. HEBERT "That the Rural Municipality of Maryfield No. 91 purchase a turbo hub internet from Today's Electronics in Redvers in the amount of \$400.00."
CARRIED.

FIRE DISPATCH CONTRACT

333/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 sign the dispatching contact with CanOps in Prince Albert."
CARRIED.

PROFESSIONAL DEVELOPMENT AND TUITION POLICY

334/20. CLARK "That the Rural Municipality of Maryfield No. 91 implement a Professional Development and Tuition Policy as follows:
Professional Development & Tuition
For courses where designations are achieved, the municipality will pay for tuition, examination fees and out-of-pocket expenses for employees if the courses are required to build skills for their current job. This policy outlines a declining scale of payback to the RM of Maryfield of these tuition fees should the employee leave within 3 years upon the completion of the courses. The Council may choose to implement this payback policy upon its own discretion.

- If the employee leaves within 1 year of the date of completion of courses paid for by the RM of Maryfield, they will be required to pay back 75% of the course tuition relating to attending the course.
- If the employee leaves within 2 years of the date of completion of courses paid for by the RM of Maryfield, they will be required to pay back 50% of the course tuition relating to attending the course.
- If the employee leaves within 3 years of the date of completion of courses paid for by the RM of Maryfield, they will be required to pay back 25% of the course tuition relating to attending the course.

CARRIED.

Administrator, Daphne Brady, left the meeting at 4:43 pm

Administrator, Daphne Brady, returned the meeting at 4:58p.m.

2021 WAGES

335/20. CLARK "That the council of the Rural Municipality of Maryfield No. 91 freeze wages for the 2021 year."
CARRIED.

PROCEED WITH SIX MONTHS' NOTICE OF INTENT

336/20. ADAMSON "That the Rural Municipality of Maryfield No. 91 proceed with the six months' notice of intent on the following properties:
Blk/Par A Plan No. 101912497
NE 03-12-30 W1
NE 32-10-31 W1
NW 06-09-30 W1
NE 06-09-30 W1
Blk/Par A Plan No. 101194567
NE 19-12-30 W1
NE 22-11-30 W1
NE 34-11-30 W1
NW 34-11-30 W1."
CARRIED.

PROCEED WITH CONSENT FROM PROVINCIAL MEDIATION

337/20. HEBERT "That the Rural Municipality of Maryfield No. 91 proceed with consent to Provincial Mediation on the following properties:
Plan No. 101214166 Ext 51."
CARRIED.

MUNICIPAL REVENUE SHARING GRANT

- 338/20. VAN EATON "That the Council of the Rural Municipality of Maryfield No. 91 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct;
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant." CARRIED.

MEETING DATES

- 339/20. C.THOMPSON "That council meet in Council Chambers of the municipal building in Maryfield, SK, at 1:00 p.m. on the following dates: January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 10, and December 9, 2021." CARRIED.

DECEMBER LEAVE OF ABSENTS REQUESTS

- 340/20. CHAMBERS "That the council of the Rural Municipality of Maryfield No. 91 approve the following leave of absents to the following employees for the month of December:
Daphne Brady – December 21-24, 2020
Don Adair - November 19 & 20, 2020
December 7 & 9, 2020." CARRIED.

JANUARY NEWSLETTER

- 341/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 advertise the following in the January 2021 newsletter:
- Pushing snow
 - Office Closure Dates
 - Progress report on the bridge." CARRIED

YEAR END ACCOUNTS

- 342/20. R.THOMPSON "That the Reeve and the Administrator be herein given authorization to pay any and all payment vouchers for the December 31, 2020 year end, and that those payments be approved at the January 2021 meeting." CARRIED.

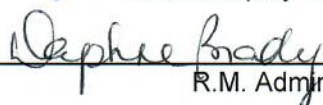
TRANSFER FROM RESERVES

- 343/20. CLARK "That the Rural Municipality of Maryfield No. 91 transfer the following from the the Gravel Crush Reserve to the following General Operating Funds for the 2020 year:
- \$150,000.00 from Gravel Crush Reserve." CARRIED.

ADJOURN

- 344/20. CLARK "That this meeting be now adjourned at 5:20 p.m." CARRIED.


Reeve/Deputy-Reeve


R.M. Administrator

RM of Maryfield
List of Accounts for Ratification
As of 12/10/2020
Batch: 2020-00068 to 2020-00072

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Direct - Direct Deposit/Online Pmts					
Other:					
247	12/09/2020	SASKPOWER 225000564008	New shop/power Nov	147.08	147.08
1344	12/09/2020	SASKPOWER 281100509661	Main Street Office Power Nov	150.17	150.17
2238	12/09/2020	RBC Royal Bank - Daph 24625 1875825 51059204 21698 25021 258567 406 8234 1878570	Elections Meals Flags - Office Zoom Subscription Elections Dinner Election Meals Garbage Bags Retirement Gift - Councillor Xmas Decor - Office Beautification Lights	43.21 87.65 22.20 29.55 48.62 21.75 100.00 53.28 26.35	432.61
2388	12/09/2020	RBC Royal Bank - Daph 36986383	Postage Meter lease	75.82	75.82
3823	11/10/2020	Borderland Co-operative Ltd. 00637207B	Circuit Breaker Well #3	38.84	38.84
5127	12/07/2020	SASKTEL 11282020-01	November/20 Telephone Expense	240.20	240.20
6088	12/08/2020	SaskEnergy 112020-01	Office Energy November	126.24	126.24
6231	12/09/2020	RBC Royal Bank - Don 1101571 704135566	Coffee Pods 2 - 1/4 ton chain hoist	28.97 288.58	317.55
70	12/09/2020	SASKPOWER 241500546386	Oldshop/power Nov	312.14	312.14
7555	12/08/2020	Mun. Employees' Pension Plan 1120-01	November/20 Contributions	5,549.24	5,549.24
9089	12/08/2020	Borderland Co-operative Ltd. 122677	1126.65 ltrs of card lock gas	1,107.73	1,107.73
9797	12/09/2020	Sask. Municipal Hail Ins Assoc 1120-01	Nov/20 collections	6,052.68	6,052.68
531205	12/09/2020	South East Cornerstone School 1120-01	November/20 collections	11,802.05	11,802.05
8283482	12/09/2020	Receiver General 1120-01	Payroll Nov 2020	9,626.42	9,626.42
11302001	11/30/2020	Donald Adair 11302001	November 2020 Wage	5,339.61	5,339.61
11302002	11/30/2020	Daphne Brady 11302003	November 2020 Payroll	3,984.47	3,984.47

Report Date
12/10/2020 10:15 AM

RM of Maryfield
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11302003	11/30/2020	Nathan Cairns 11302003	November 2020 Payroll	3,278.04	3,278.04
11302004	11/30/2020	Kenneth Radke 11302004	November 2020 Payroll	5,641.13	5,641.13
11302005	11/30/2020	Charles Rowley 11302005	November 2020 Wages	4,526.27	4,526.27
11302006	11/30/2020	Raymond Sweet 11302006	November 2020 Payroll	3,381.00	3,381.00
				Total for Direct:	62,129.29

B


Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: General - General Bank Account					
Computer Cheques:					
9215	12/10/2020	Donald Adair 1220-01	2020 Cellular Phone expense	900.00	900.00
9216	12/10/2020	Adamson Farms Ltd. 1220-01	Fairlight Stock Pile 2020 Pmt	787.50	787.50
9217	12/10/2020	Tyler Adamson 1120-01	Oct8-Nov12/20 Indemnity	216.00	216.00
9218	12/10/2020	Advantage Co-Operative 20380 20409	2500.10 ltrs bulk diesel 2932.30 ltrs bulk diesel	2,279.91 2,775.64	5,055.55
9219	12/10/2020	Brandt Tractor Ltd. 4198454 4198459 4199157	Carbide Grader Blades Teeth and Pins Wedges	3,549.72 140.63 599.40	4,289.75
9220	12/10/2020	Daphne Brady 136919 1220-01	Holiday Pot Decor 2020 Cellular Phone expense	110.00 300.00	410.00
9221	12/10/2020	Nathan Cairns 1220-01	2020 cell phone expense	300.00	300.00
9222	12/10/2020	Jeff Chambers 1120-01	Oct 8-Nov12/20 Indemnity	435.00	435.00
9223	12/10/2020	Sheldon Clark 1120-01	Oct 8-Nov 12/20 Indemnity	225.00	225.00
9224	12/10/2020	Dangstrop's Services Ltd. 11444 11443 11441	Stock pile gravel - City Farms Mair Grid West Bridge R&R Heron Church Bridge R&R	112,913.64 33,313.32 28,418.22	174,645.18
9225	12/10/2020	David Jacobi 713098	C&D Ditch Culvert R&R	1,680.00	1,680.00
9226	12/10/2020	Endless Creations 978	Green Bridge Signs	283.05	283.05
9227	12/10/2020	Hebert Legacy 1120-02	Oct8-Nov12/20 Indemnity	219.00	219.00
9228	12/10/2020	Gord Krismer & Associates Ltd SR3109	Residential Appeal SE20-10-30	819.14	819.14
9229	12/10/2020	Bruce & Janet Lemon 1220-01	2020 Stock Pile Pmt	787.50	787.50
9230	12/10/2020	Maryfield & District Lions 0920-01 1020-01 112020-01 122020-01	September Lions Newsletter October Newsletter November Newsletter Ad December Newsletter Ad	50.00 50.00 125.00 50.00	275.00

RM of Maryfield
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9231	12/10/2020	Maryfield Fire Brigade 2020-00157	Mutual Aid Call - Redvers	3,650.00	3,650.00
9232	12/10/2020	Peter & Rpxanne Nabholz 210	Sign rental Oct 28-Nov25	175.00	175.00
9233	12/10/2020	Nelson Motors & Equipment D39714 D39821	Shaft Return - Wrong - Mower Mower Caster	352.01- 775.30	423.29
9234	12/10/2020	OK Tire Redvers 9520	Mower tire repair	38.85	38.85
9235	12/10/2020	Penner Lumber 2019 AB0203 AB0244 AB0299 AB0815	Utility Knives Splatter Guard Plexi Glass 2x2 for Pledge Flag Shelving for front entrance	17.41 371.74 32.13 46.98	468.26
9236	12/10/2020	Piston Ring Service 38341	Air Chuck/Valve tool	19.34	19.34
9237	12/10/2020	Ministry of Finance FD2021433	Oct-Dec Fire Dept Radios	425.25	425.25
9238	12/10/2020	Kenneth Radke 1220-01	2020 Cell phone expense	175.00	175.00
9239	12/10/2020	Ravenshoe Outfitting 326	Measure Gravel Stock Piles	3,110.63	3,110.63
9240	12/10/2020	Rhino Dirtworks Ltd. 2020093	Reclaim Hall Pit	13,986.00	13,986.00
9241	12/10/2020	R.M. Of Moosomin No. 121 28920-01	Municipal Airport Funding	25,000.00	25,000.00
9242	12/10/2020	Charles Rowley 1220-01	2020 cellular phone expense	300.00	300.00
9243	12/10/2020	Raymond Sweet 1220-01	2020 Cell Phone Allowance	300.00	300.00
9244	12/10/2020	Rebekah Thiessen 1120-01	November Office Cleaning	250.00	250.00
9245	12/10/2020	Cameron Thompson 1120-01	Oct 8-Nov10/20 Indemnity	640.00	640.00
9246	12/10/2020	Robin Thompson 1120-01	Oct 8-Nov12/20 Indemnity	420.00	420.00
9247	12/10/2020	Tom's Electric Ltd. 31605	Walton Well Repair	166.50	166.50
9248	12/10/2020	Twin Auto & Ag Supply 403162	Loader Circulation pump	144.25	144.25
9249	12/10/2020	The World-Spectator 166132	Seasonal Personall Ad	183.75	183.75
9250	12/10/2020	Tyler Van Eaton			

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		1120-01	Oct8-Nov 12/20 Indemnity	210.00	210.00
9251	12/10/2020	Vertex Resouce Services Ltd. 26507804	Cleaning of Debris from Creek	7,738.50	7,738.50
9252	12/10/2020	Village Of Maryfield 1120-01 1120-03 1120-02	Office/Nov expense Fire Hall/power/energy/phone Nov/tank fill consumption	55.08 153.25 1,661.12	1,869.45
9253	12/10/2020	Welltraxx 6799	Pipeline Assessment	2,214.45	2,214.45
9254	12/10/2020	Zacaruk Consulting Inc. 20-087	Green Bridge Engineering	10,500.00	10,500.00
9255	12/10/2020	Harbuilt Construction 2020110	Green Bridge Rebuild	265,571.91	265,571.91
				Total for General:	529,308.10
				Grand Total:	591,437.39

Resolution # 313/20 dated December 10/20 refers

Signatures:

Daphne Brady
R.M. Administrator