

**MINUTES OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT MARYFIELD, SASKATCHEWAN  
ON THURSDAY, JULY 12, 2018**

The meeting was called to order by the Reeve Cameron Thompson at 12:59 p.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Robin Thompson, Thomas Botterill, Tyler Adamson and Administrator Daphne Brady.

**DELEGATES**

12:59 - 1:36 p.m. Don Adair – Foreman's Report

**MINUTES**

193/18. ADAMSON "That the minutes of the June 14, 2018 regular meeting of council be approved as read." CARRIED.

**CORRESPONDENCE**

194/18. CHAMBERS "That the following correspondence, as attached, be filed: CARRIED.

**RECEIPTS & PAYMENTS STATEMENT**

195/18. BOTTERILL "That the Statement of Cash Receipts and Payments for the month of July, 2018 be received and filed." CARRIED.

**BANK RECONCILIATION**

196/18. CHAMBERS "That the June 2018 Bank reconciliation be accepted." CARRIED.

**PAYMENT OF ACCOUNTS**

197/18. BOTTERILL "That the accounts in the amount of \$186,560.64 be hereby approved for payment as per the list attached hereto." CARRIED.

**REPORTS**

198/18. BOTTERILL "That the following reports be received:  
A: Forman's verbal report;  
B: Administrators written report;  
C: Written reports:  
- SARM update  
D: Verbal: Chambers & Hebert re: Village Meeting  
Hebert re: Red Coat Waste Meeting." CARRIED.

Councillor Louis Hebert claimed conflict of interest due to agenda item, mowing tender, and left the meeting 2:28 p.m.

**EQUIPMENT TENDERS**

199/18. C.THOMPSON "That the Rural Municipality No. 91 accepts the following tenders:  
2011 Schulte Mower - \$5,100.00 from Hebert Grain Ventures  
Handy Hitch - \$1,560.00 from Garth Cuddington." CARRIED.

Councillor Louis Hebert returned to the meeting at 2:32 p.m.

**MOWER ADVERTISEMENT**

200/18. HEBERT "That the Rural Municipality of Maryfield No. 91 advertise the 2013 Schulte Mower in the Moosomin World Spectator for \$10,000.00 obo." CARRIED.

**BYLAW NO. 5/2018**

201/18. HEBERT "That a bylaw be introduced to Establish Fees For The Provision of Tax Certificates And Other Assessment Or Taxation Information in the Rural Municipality of Maryfield No. 91" CARRIED.

202/18. BOTTERILL "That Bylaw No. 5/2018, being a bylaw to Establish Fees For The Provision of Tax Certificates And Other Assessment Or Taxation Information in the Rural Municipality of Maryfield No. 91, be read the first time." CARRIED.

203/18. CHAMBERS "That Bylaw No. 5/2018, being a bylaw to Establish Fees For The Provision of Tax Certificates And Other Assessment Or Taxation Information in the Rural Municipality of Maryfield No. 91, be read the second time." CARRIED.

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204/18. HEBERT "That Bylaw No. 5/2018, being a bylaw to Establish Fees For The Provision of Tax Certificates And Other Assessment Or Taxation Information in the Rural Municipality of Maryfield No. 91, be read the third time."

CARRIED.

As the above motion (204/18) was not carried unanimously as per section 103(4) of *The Municipalities Act*, the third reading will occur at a subsequent meeting.

#### **SICK DAYS AND SICK LEAVE POLICY**

205/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 amend the sick day and sick leave policy to read as follows:

##### **SICK DAYS AND SICK LEAVE**

Sick days are accumulated at 1.25 per month in months that you are not using them. An employee can earn a maximum of 45 sick days.

Should an employee become hospitalized for any reason they will be required to have a restrictions formed filled out by a Doctor before they can return to work.

Should an employee be sick for more than 5 consecutive days they are required to present a doctors certificate before returning to work.

CARRIED.

Councillors Louis Hebert and Robin Thompson claimed conflict of interest due to agenda item, Lower Souris Watershed Nominations, and left the meeting 3:23 p.m.

#### **LOWER SOURIS WATERSHED NOMINATIONS**

206/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 vote for the following four people to be a part of the Lower Souris Watershed Board:  
Robin Thompson  
Darlene Fisk  
Louis Hebert  
Chris Jones."

CARRIED.

Councillors Louis Hebert and Robin Thompson returned to the meeting at 3:33 p.m.

#### **ROAD MAINTENANCE AGREEMENT PAYMENT**

207/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 return the \$30,000.00 damage deposit received from Tundra Oil & Gas Ltd. and the \$15,000.00 damage deposit received from Fort Calgary Resources for the Road Maintenance Agreements that were in place during the 2018 road restriction season."

CARRIED.

#### **CO-OP ACCOUNTS**

208/18. BOTTERILL "That the Rural Municipality of Maryfield No. 91 increase the credit limits on Account Number 1806-9 from \$500.00 to \$20,000.00 and furthermore they request to close Account Number 91366-5."

CARRIED.

#### **ENBRIDGE ROAD MAINTENANCE AGREEMENT**

209/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 agrees to sign the road maintenance agreement with Enbridge Pipelines Inc. at a cost of 3.99 cents per tonne per km (summer rate) and 1.995 cents per tonne per km (winter rate)."

CARRIED.

#### **REQUEST FOR CONCENT TO TITLE**

210/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 proceed with the request for Consent to title on the following properties:  
NE 19-12-30 W1  
NE 34-11-30 W1  
NE 22-11-30 W1."

CARRIED.

#### **ROAD CLOSURE**

211/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 close Township Road 104 from Range Road 1301 to Range Road 1300 due to bridge failure."

CARRIED.

#### **BRIDGE 130-11-28E**

212/18. ADAMSON "That the Rural Municipality of Maryfield No. 91 close the west lane of traffic until repairs can be made due to bridge failure as per SARM and WSP recommendations."

CARRIED.

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**MREP APPLICATION BRIDGE 130-11-28E**

213/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 submit an application for Bridge 130-11-28 E to be replaced on the MREP Bridge Program."

CARRIED.

**COMMERCIAL TAX ABATEMENT**

214/18. VAN EATON "That the Rural Municipality of Maryfield No. 91 abate the following amounts of the municipal portion of the commercial taxes as per Bylaw No. 6/2017:

- \$3,209.25 - 02R/W MI LE W1
- \$1,086.53 - SE 20-10-30 W1
- \$4,395.64 - NE PT 19-10-30 W1
- \$ 113.85 - SE 28-11-31 W1
- \$ 419.93 - NW 15-10-30 W1
- \$1,089.83 - SE PT 22-09-30 W1
- \$ 51.15 - B K PLA
- \$ 209.55 - SE 19-10-30 W1
- \$ 176.22 - SE 19-11-31 W1."

CARRIED.

**GRAIN BIN DEVELOPMENT PERMIT**

215/18. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 approve the development permit for SE 17-11-31 W1 for additional grain bins, furthermore expiry date for this project is August 31, 2019."

CARRIED.

Councillor Tyler Van Eaton claimed conflict of interest due to agenda item, Grain Bin Development Permit, and left the meeting 4:15 p.m.

**GRAIN BIN DEVELOPMENT PERMIT**

216/18.C.THOMPSON "That the Rural Municipality of Maryfield No. 91 approve the development permit for NE 26-10-30 W1 for additional grain bin, furthermore expiry date for this project is August 31, 2019."

CARRIED.

Councillor Tyler Van Eaton returned to the meeting at 4:16 p.m.

Reeve Cameron Thompson claimed conflict of interest due to agenda item, Radio Tower and Electrical Building Development permit, and left the meeting 4:17 p.m.

Deputy Reeve Tyler Adamson assumed the chair.

**RADIO TOWER AND ELECTRICAL BUILDING DEVELOPMENT PERMIT**

217/18. VAN EATON "That the Rural Municipality of Maryfield No. 91 approve the development permit for NW 10-10-30 W1 for a radio tower and an electrical building, furthermore expiry date for this project is August 31, 2019."

CARRIED.

Reeve Cameron Thompson returned to the meeting at 4:19 p.m.

Deputy Reeve Tyler Adamson has vacated the chair and Reeve Cameron Thompson has assumed the chair.

**PESTICIDE APPLICATOR COURSE**

218/18. ADAMSON "That the Rural Municipality of Maryfield No. 91 approve Foreman, Don Adair, to take the course to become a licensed Pesticide Applicator for the municipality and furthermore all expenses be paid on his behalf."

CARRIED.

**EMPLOYEE CODE OF CONDUCT CHANGE**

219/18. CHAMBERS "That the Rural Municipality of Maryfield No. 91 change the "Use of Influence" portion of their Employee Code of Conduct to read as follows:

**USE OF INFLUENCE**

The municipality strives to ensure fairness and objectivity in its decision-making process.

Without restricting the scope of this principle, it is considered a breach of the Code of Conduct for an employee to accept any gifts over the amount of \$500.00 per year without it being reported to council or to use their position to seek the influence of a decision of another person so as to:

- Further, or seek to further, his or her private interests or those of his or her family.
- Seek to improperly further another person's private interests."

CARRIED.

**OFFICE CLOSURE**

220/18. ADAMSON "That the Rural Municipality of Maryfield No. 91 close the office from July 30 to August 6, 2018."

CARRIED.

**CASUAL PAY**

221/18. BOTTERILL "That the Rural Municipality of Maryfield No. 91 pay casual employees on the 15<sup>th</sup> and the 30<sup>th</sup> of the month.

CARRIED.

**C-CANS ON ROAD ALLOWANCE**


222/18. R.THOMPSON "That due to concerns from Enbridge Pipelines Inc. the Rural Municipality No. 91 send Clint Radke a reminder letter to remove the C-Cans from the road allowance adjacent to SE 19-10-30 W1, furthermore this task is to be completed by August 8, 2018."

CARRIED.

**ADJOURN**

223/18. BOTTERILL "That this meeting be now adjourned at 5:11 p.m."

CARRIED.

  
Reeve/Deputy-Reeve

  
R.M. Administrator

**CORRESPONDENCE OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT MARYFIELD, SASKATCHEWAN  
ON THURSDAY, July 12, 2018**

- Information from SARM re: Funding for Crime Reduction Teams, Ag-West Bio Funding, Nuclear Waste Management Organization Plan, Saskatchewan Hospital New Beginnings Fundraising Announcement, SARM Stance on carbon tax, New Peer Network Launch for Municipal Leaders, Asset Management Training, Rural Crime Innovation Challenge, Final Management Plan for the Hairy Prairie-Clover in Canada, Acce4ss training to support better infrastructure decisions, Aquatic species signs, Working towards a Provincial Crime watch Association;
- Lower Souris Watershed Committee re: July Newsletter, 2018 AGM and BBQ;
- Agriview re: July/August 2018 Issue;
- Infrastructure re: June Issue.

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Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: Direct - Direct Deposit for payroll/etc</b>				
Other:				
336	7/10/2018	SASKPOWER	Well Power SE 11-10-30 W1	161.84
413	7/10/2018	SASKPOWER	Well Power	81.02
1491	7/10/2018	Borderland Co-operative Ltd.	4729.9 ltrs of diesel	20,324.20
1678	7/10/2018	RBC Royal Bank	2 cans coffee	179.52
4227	7/10/2018	SASKPOWER	New shop/power	690.56
4537	7/10/2018	ACN	Office Long Distance	22.05
4637	7/10/2018	SASKPOWER	Well Power SE 28-09-31 W1	136.44
5199	7/11/2018	John Deere Financial - Lease	544K Loader Lease Pmt	2,712.26
6937	7/10/2018	South East Cornerstone School	June/18 collections	3,536.02
7591	7/10/2018	SASKTEL	June/18 Land Line Office	154.05
504	7/10/2018	John Deere Financial	Blower Motor in Tractor	1,738.89
8595	7/10/2018	SaskTel CMR	June 2018 Fusion Expenses	207.24
8865	7/10/2018	SASKPOWER	Well Power NW 34-10-31 W1	136.89
9648	7/10/2018	SASKPOWER	Old shop/power	615.04
9655	7/10/2018	SASKPOWER	Well Power NW 04-12-31 W1	152.76
356030	7/11/2018	Receiver General	Payroll June 2018	9,048.00
6301801	6/28/2018	Donald Adair	June 2018 wage	4,605.25
6301802	6/28/2018	Alberts, William	June 2018 Payroll	444.12
6301803	6/28/2018	Daphne Brady	June 2018 Wage	3,102.73
6301804	6/28/2018	Nathan Cairns	June 2018 wages	2,896.76
6301805	6/28/2018	Kenneth Radke	June 2018 Wage	5,255.05
6301806	6/28/2018	Charles Rowley	June 2018 Wages	4,256.72

Total for Direct: 60,457.41

**Bank Code: General - General Bank Account**

Computer Cheques:

8326	6/29/2018	Mun. Employees' Pension Plan	June/18 Contributions	3,797.22
8327	6/29/2018	Sask. Municipal Hail Ins Assoc	June 2018 Collections	2,092.62
8328	7/12/2018	Tyler Adamson	May 10/18- Jun 14/18 Indemnity	191.00
8329	7/12/2018	Thomas Botterill	May 10/18-Jun14/18 Indemnity	290.00
8330	7/12/2018	Jeff Chambers	May10/18-Jun14/18 Indemnity	192.50
8331	7/12/2018	Davidson Truck & Tractor Ltd.	Western Star Connector	115.90
8332	7/12/2018	Denray Tire Ltd.	Backhoe Tire Repair	1,247.69
8333	7/12/2018	Fort Calgary Resources Ltd.	Road Maintenance Refund	15,000.00
8334	7/12/2018	Gattinger Law Office	Tax Enforcement - File #17594	796.07
8335	7/12/2018	L. Penner Lumber Co. Ltd.	Raisbeck Pit Texas Gate	235.34
8336	7/12/2018	Midwestern Redi-Mix Concrete	Div 1 & 2 Graveling Invoices	26,457.84
8337	7/12/2018	Munisoft	Refresher Seminar - Moosomin	194.25
8338	7/12/2018	Piston Ring Service	Shop Supplies	1,366.76
8339	7/12/2018	Prairie Steel	Stock Culverts	25,485.40
8340	7/12/2018	Rhino Dirtworks Ltd.	Build up Road Allowance	11,460.75
8341	7/12/2018	SARM	Printer Cartiage	743.13
8342	7/12/2018	Scotsmun Steel Ltd	Set Screws	5.46
8343	7/12/2018	Sweeting Enterprises. Ltd.	Customer Gravel From Page	2,005.50
8344	7/12/2018	Robin Thompson	May 10/18 - June 14/18	390.00

or B

Report Date  
7/11/2018 3:44 PM

RM of Maryfield  
**List of Accounts for Ratification**  
As of 7/11/2018  
Batch: 2018-00042 to 2018-00046

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Payment #	Date	Vendor Name	Reference	Payment Amount
8345	7/12/2018	Tundra Oil & Gas Limited	Road Maintenance Refund	30,000.00
8346	7/12/2018	Village Of Maryfield	Municipal Office Water Bill	4,035.80
Total for General:				126,103.23
Grand Total:				186,560.64

Resolution # 197118 dated July 12/18 refers

Signatures: Daphne Brady  
R.M. Administrator

CT