

**MINUTES OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT 602 ASSINIBOIA AVENUE,  
MARYFIELD, SASKATCHEWAN  
ON THURSDAY, MARCH 7, 2019**

The meeting was called to order by the Reeve, Cameron Thompson at 1:06 p.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Robin Thompson, Thomas Botterill, Tyler Adamson and Administrator Daphne Brady.

**DELEGATES**

1:06 p.m. – 2:20 p.m. Don Adair Foreman's Report

Reeve Cameron Thompson and Councilor Jeffrey Chambers claimed conflict of interest due to agenda item, Seasonal Equipment Operator, and left the meeting at 1:20 p.m.

**SEASONAL EQUIPMENT OPERATOR**

56/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 hire Raymond Sweet as the Seasonal equipment operator at a wage of \$22.00, furthermore he is to start as soon as possible and his last day of employment will be October 31, 2019." CARRIED.

Reeve Cameron Thompson and Councilor Jeffery Chambers returned to the meeting at 1:47 p.m.

**GRAVEL SHORTAGE**

57/19. HEBERT "That the Rural Municipality of Maryfield No. 91 write off the pile discrepancy of 15,860 yd3 of gravel at the Fairlight Gravel Pit due to development of a new pit and hauling the of the gravel by weight and the measuring of the pile by volume." CARRIED.

**MINUTES**

58/19. ADAMSON "That the minutes of the February 12, 2019 regular meeting of council be approved as presented and read." CARRIED.

59/19. VAN EATON "That the minutes of the March 1, 2019 budget meeting be approved as presented and read." CARRIED.

**RECEIPTS & PAYMENTS STATEMENT**

60/19. R.THOMPSON "That the Statement of Cash Receipts and Payments for the month of February, 2019 be received and filed." CARRIED.

**BANK RECONCILIATION**

61/19. HEBERT "That the February 2019 Bank reconciliation be accepted." CARRIED.

**CORRESPONDENCE**

62/19. CHAMBERS "That the following correspondence, attached be filed:" CARRIED.

**PAYMENT OF ACCOUNTS**

63/19. R.THOMPSON "That the accounts in the amount of \$ 68,342.10 be hereby approved for payment as per the list attached hereto." CARRIED.

**REPORTS**

64/19. BOTTERILL "That the following reports be received:  
A: Forman's Verbal Report;  
B: Administrators Written Report;  
C. Written:  
Southeast Transportation Planning Committee February 2018 Meeting  
SEMHC 2017 Financial Statements  
D: Verbal Reports: ADAMSON re: Airport Committee Meeting  
VAN EATON re: Maryfield Fire Department Meeting  
Robin/Chambers re: Village meeting  
CARRIED.

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**GRAVEL SCREENING ON NW 30-12-31 W1**

65/19. CHAMBERS "Whereas resolution number 52/18 regarding the screening of 17,315 yd3 at \$2.60 per yard by Geoff Rutledge dated March 2018 has seen no progress, the Rural Municipality of Maryfield No. 91 resolve that resolution number 52/18 be rescinded due to no progress on the project, as well as due to the sale of the land." CARRIED.

**DESTRUCTION OF DOCUMENTS**

66/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 authorize the destruction of the following documents:

- 2010 - Assessment Worksheets
  - 2011 - Income Tax and T4's
  - 2011 - General Receipts
  - 2011 - Tax Receipts
  - 2011 - Working Copy of Financials
  - 2011 - SAMA Assessment Pickup lists
  - 2011 - Interest Discharge on Tax Enforcement Properties
  - 2011 - Accounts Payable January - December
  - 2011 - Accounts Receivable January - December
  - June 2010 to May 2011 - Bank Statements
  - 2011 - Budget Reports
  - 2011 - Tax Control Log
  - 2011 - General Ledger
  - 2011 - School Monthly School Statements
  - 2011 - Municipal Hail Monthly Statements
  - 2011 - Levy Calculation Reports
  - 2011 - Auditor workup sheets and statements
  - 2011 - Assessment Notices
  - 2011 - Eric Neufeld Disclosure of Holdings
  - 2018 - Division 4 Election Ballots
  - 2011 - Misc. Correspondence File
  - 1994 - 2008 - Van Eaton Quarry Quantity Amounts
  - 1986 - 2011 - EMO/Mutual Aid misc. letters and correspondence."
- CARRIED.

**HIGHWAYS SPRING ROAD RESTRICTIONS**

67/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91, opt out of the Saskatchewan Highways and Infrastructure Spring Road Restriction program for the 2019 year." CARRIED.

**WEED INSPECTOR REFRESHER COURSE**

68/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 authorize Foreman Don Adair to attend the Weed Inspector refresher course sponsored by SARM in Regina, SK on April 10, 2019, furthermore all expenses be paid on his behalf." CARRIED.

**DEVELOPMENT PERMIT NO. 01/2019**

69/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 approve the development permit for a new well on SE 25-12-30 W1 furthermore there will be an expiry date of March 30, 2019 for this project." CARRIED.

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**POLICY MANUAL CHANGES**

70/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 approves the amendment of the following points in the policy manual:  
 Page 12 - Council Chambers: The chambers may be open for use in the evening for council members, and the Sunrise Villa Board, the Sunrise Villa Staff Meetings.  
 Page 14 - Maps - Wall Maps \$11.00 each if picked up, \$14.50 each if mailed  
 - Booklets - \$25.00 each if picked up, \$30.00 each if mailed.  
 - Maryfield Lions Club and the Village of Maryfield will be charged annually for the number of copies printed at cost.  
 Page 15 - Tax Certificates - \$20.00 for up to four (4) parcels (Bylaw 8/2018).  
 Page 19 - Employment Insurance 1.181 over employees' contributions  
 SARM Health - Employee pays full level 5 family premium  
 SARM Dental - Employee pays full level 5 family premium.  
 Page 21 - Sick Days and Sick Leave (Res 205/18).  
 Page 53 - (3) Maps - \$11.00 per wall map. \$14.50 per wall map if mailed.  
 \$25.00 per book map. \$30.00 per book map if mailed.  
 Page 58 - Proximity to Road Allowances - All above ground facilities or structures and trees are required to be set back 150 ft (where there are 99 ft right of ways) from the centre of the road allowances and 300 feet from the centre of an intersection (Zoning Bylaw 4/2003) Fence lines are 50 feet from the centerline of the road, on grid 600 (super grid) 75 feet from centerline."

CARRIED.

**TAX ENFORCEMENT PROCEEDINGS**

71/19. C.THOMPSON "That the council of the Rural Municipality of Maryfield No. 91 authorize Gattinger Law Office proceed with the "Request for title" to the Provincial Mediation Board for the following land locations: SW 12-09-30 W1, NW 34-11-30 W1."

CARRIED.

**AIRPORT SUPPORT LETTER**

72/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 write a letter of support to the Rural Municipality of Moosomin No. 122 regarding a grant for the expansion of the Municipal Airport."

CARRIED.

**AIRPORT RUNWAY FUNDING**

73/19. HEBERT "That the Rural Municipality of Maryfield No. 91 donate \$75,000 to the expansion of the Moosomin Airport Runway, furthermore the administrator draw up and agreement to pay \$25,000 per year over three years."

CARRIED.

**BYLAW NO. 02/2019**

74/19. VAN EATON "That Bylaw No. 02/2019, being a Bylaw to Repeal Previous Bylaws, be read the first time."

CARRIED.

75/19. CHAMBERS "That Bylaw No. 02/2019, being a Repeal Previous Bylaws, be read the second time."

CARRIED.

76/19. R.THOMPSON "That Bylaw No. 02/2019, being a Bylaw to Repeal Previous Bylaws, be given three readings at this meeting."

CARRIED UNANIMOUSLY.

77/19. HEBERT "That Bylaw No. 02/2019, being a Bylaw to Repeal Previous Bylaws, be given a third reading, adopted, signed, sealed and form a part of these minutes."

CARRIED.

**BYLAW NO. 04/2019**

78/19. BOTTERILL "That Bylaw No. 04/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be read the first time."

CARRIED.

79/19. CHAMBERS "That Bylaw No. 04/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be read a second time."

CARRIED.

80/19. R.THOMPSON "That Bylaw No. 04/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be given three readings at this meeting."

CARRIED UNANIMOUSLY.

81/19. HEBERT "That Bylaw No. 04/2019, being a bylaw to close Township Road 104 in the Rural Municipality of Maryfield No. 91, be given third reading, adopted, signed, sealed and form a part of these minutes."

CARRIED.

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**MILITARY SERVICE RECOGNITION BOOK**

82/19. VAN EATON "That Rural Municipality of Maryfield No. 91 issue a cheque to the Military Service Recognition Book in the amount of \$295.24 (plus taxes) for a ¼ page, black and white advertisement." CARRIED.

**EMO CORRINATOR**

83/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 appoint John Van Eaton as the R.M. Emergency Measures Organization Coordinator." CARRIED.

**LIONS NEWSLETTER**

84/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 advertise the following in April Newsletter:  
- Controlled Burn Number  
- Club Root Info  
- Garbage tags  
- Cost of signs." CARRIED.

**HOLIDAYS**

85/19. BOTTERILL "That the council of the Rural Municipality of Maryfield No. 91 approve the following holidays:  
Daphne Brady - April 19-25, 2019." CARRIED.

**ADJOURN**

86/19. BOTTERILL "That this meeting be now adjourned at 4:18 p.m." CARRIED.

  
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Reeve/Deputy-Reeve

  
\_\_\_\_\_  
R.M. Administrator



**CORRESPONDENCE OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT  
602 ASSINIBOIA AVENUE, MARYFIELD, SASKATCHEWAN  
ON THURSDAY, March 7, 2019**

- MySAMA re: MySAMA Information Sheet;
- The Badger re: Winter 2019 Newsletter.

**EMAILED CORRESPONDANCE:**

- SARM re: Annual Convention Resolutions, Carbon Tax - Federal Fuel Charge, Meetings with Ministers, Compost Council of Canada Conference, Mobile wireless services, Provincial Metis Housing Corporation Call for Proposals, Asset Management Awareness Workshop, FCM Webinar to access clean energy products, MREP Survey, Release of Blueprint for Wildland Fire Science in Canada, Recent Changes to Canadian Free Trade Agreement, Community Economic Development Initiative, New Federal Immigration Program for Rural and Northern Communities, Survey: Provincial Disaster Assistance Program, Government of Canada invests over \$50 million to help the agricultural sector, Crown Lands Spring Auction, Canada Saskatchewan Job Grant, Recent Survey: Intensive Livestock Operations Survey, Proposed Amendments to Species at Risk Act, Spring Run-off Expected to be Below Normal;
- APAS re: Canadian Federation of Agriculture AGM.

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List of Accounts for Ratification

As of 3/21/2019

Batch: 2019-00010 to 2019-00014

Report Date

21/2019 1:52 PM

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Direct - Direct Deposit/Online Pmts</b>					
Other:					
2738	2/15/2019	John Deere Financial - Lease 6913974	544K Loader Lease Pmt	2,712.26	2,712.26
8380	3/06/2019	ACN 22022019	February 2019 Long Distance	24.36	24.36
8674	3/04/2019	Sask. Municipal Hail Ins Assoc 0219-01	February 2019 collections	0.06	0.06
8789	3/05/2019	SaskTel CMR 02232019	Feb/19 Internet Expenses	249.70	249.70
60	3/06/2019	SASKPOWER 251400436033	New shop/power	1,584.30	1,584.30
9295	3/06/2019	SASKPOWER 261300434572	Old shop/power	1,462.03	1,462.03
9436	3/04/2019	South East Cornerstone School 022018-03	Feb/19 collections	845.48	845.48
2281801	2/28/2019	Donald Adair 2281801	February 2019 wage	3,706.17	3,706.17
2281802	2/28/2019	Daphne Brady 2281802	February 2019 Wage	3,273.38	3,273.38
2281803	2/28/2019	Nathan Cairns 02281803	February 2019 Wages	2,826.09	2,826.09
2281804	2/28/2019	Charles Rowley 2281804	February 2019 Wages	3,901.49	3,901.49
7231463	2/28/2019	Receiver General 0219-01	Payroll February 2019	6,317.13	6,317.13
				Total for Direct:	26,902.45

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: General - General Bank Account</b>					
Computer Cheques:					
8578	2/28/2019	First Class Home Inspections 1835	Building Inspection	761.25	761.25
8579	2/28/2019	Mun. Employees' Pension Plan 0219-01	February/19 Contributions	3,916.16	3,916.16
8580	3/07/2019	Agriculture In The Classroom 44/19	Ag in the Classroom Donation	300.00	300.00
8581	3/07/2019	Void during printing			
8582	3/07/2019	Void during printing			
83	3/07/2019	Thomas Botterill 0219-01	Jan 10-Feb12 Indemnity	194.00	194.00
8584	3/07/2019	Brandt Tractor Ltd. 4175197 4175622	Hydraulic Hose for Grader Backhoe Oil Line	130.13 668.44	798.57
8585	3/07/2019	Void during printing			
8586	3/07/2019	Jeff Chambers 0219-01	Jan10-Feb12/19 Indemnity	192.50	192.50
8587	3/07/2019	Denray Tire Ltd. 42859	2018 Grader Tire Repair	144.25	144.25
8588	3/07/2019	Dionco Sales and Service Ltd. 14592	Grader Packer Rebuild Parts	404.02	404.02
8589	3/07/2019	Endless Creations 789	McConnell Bridge Signs	364.08	364.08
8590	3/07/2019	Flaman Sales Ltd. 227270	Hose for cystem @ Shop	109.68	109.68
8591	3/07/2019	Glasser's T.V. Service Ltd. 399742	Antenna and Base Grader	56.55	56.55
8592	3/07/2019	Hebert Legacy 02-19-01	Jan10-Feb12/19 Indemnity	194.00	194.00
8593	3/07/2019	Void during printing			
8594	3/07/2019	L. Penner Lumber Co. Ltd. 220458	Extention cord/Shovel	51.37	51.37
8595	3/07/2019	Meyers Norris Penny 8679410	Interm Billing for 2018 year	2,441.25	2,441.25
8596	3/07/2019	Konica Minolta Business 9005372075	January/19 photocopy expense	194.27	194.27
8597	3/07/2019	Munisoft 2019-20-00262	Printer support	48.84	48.84
8598	3/07/2019	Piston Ring Service 887902 893497	Ford F150 battery Backhoe Hydraulic Oil	182.86 85.74	268.60

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8599	3/07/2019	PitneyWorks 23128945	Prepaid Postage	105.00	105.00
8600	3/07/2019	Air Liquide Canada Inc. 69599901	Small Cylinder Lease	21.14	21.14
8601	3/07/2019	Red Coat Waste Resource Auth. 4954	2019 Capital fee/Rural Waste	26,386.56	26,386.56
8602	3/07/2019	Receiver General For Canada 20190025156	Radio Renewal - Transportation	434.00	434.00
8603	3/07/2019	SARM R981534 17515 SARM18783	Office and paper supplies Lawyer Info re: Building Council Indemnity Books	874.28 194.25 125.81	1,194.34
8604	3/07/2019	Scotsmun Steel Ltd 62745	Backhoe Hex Bolts	2.10	2.10
8605	3/07/2019	Robin Thompson 0219-01	Jan10-Feb 12/19 Indemnity	185.00	185.00
8606	3/07/2019	Valleyview Consumers Co-op Ltd 272107 272166	DEF Fluid Pump Repair DEF Fluid Pump Repairs	146.46 27.24	119.22
8607	3/07/2019	Tyler Van Eaton 0219-01	Jan10-Feb12/19 Indemnity	185.00	185.00
8608	3/07/2019	Village Of Maryfield 0219-01 0219-03 0219-02	February Cardlock fees Library/Office/Flooring/Clean Fire Hall Furnace/Power/Energy	937.86 547.52 882.52	2,367.90
				Total for General:	41,439.65
				Grand Total:	68,342.10

Resolution #

63/19 dated March 7/19 refers

Signatures:

Daphne Brady  
R.M. Administrator



**BYLAW NO. 2/2019**

**A BYLAW TO REPEAL PREVIOUS BYLAWS**


The Council of the Rural Municipality of Maryfield No. 91, in the Province of Saskatchewan, enacts as follows:

The following bylaws are hereby repealed:

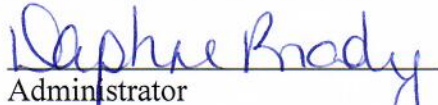
<u>Bylaw #</u>	<u>Date Adopted</u>	<u>Subject Matter</u>
2/2018	April 12, 2018	Bylaw to Repeal Previous Bylaws
1/2005	May 12, 2005	Bylaw to Restrict Vehicle Weight on Bridge N 24-10-30 W1



  
\_\_\_\_\_  
Reeve

  
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Administrator

Read a third time and adopted  
this 7th day of March, 2019.

  
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Administrator

**BYLAW NO. 04/2019**

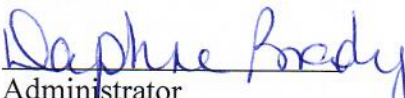
**A BYLAW TO PROVIDE FOR THE CLOSING OF A  
MUNICIPAL ROAD**

The Council of the Rural Municipality of Maryfield No. 91, in the Province of Saskatchewan, enacts as follows:

1. Local access Class 7 road known as Township Road 104 located south of Section 25-10-30 W1, from Range Road 1300 (Manitoba Border) to Range Road 1301, including all of registered plan no. U2330, is closed pursuant to *The Municipalities Act*.
2. Bylaw No. 01/2019 dated January 17, 2019 is hereby repealed.



  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 7<sup>th</sup> day of March 2019.

  
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Administrator