

RURAL MUNICIPALITY OF MARYFIELD NO. 91

November 22, 2021

The Special Meeting of the Council of the Rural Municipality of Maryfield No. 91 was held on Monday, November 22, 2021 in the Municipal Office at 115 Main Street, Maryfield, SK.

ATTENDING

Reeve: Jeff Chambers (via Zoom)

Councillors:

Div. 1 Chad Lawless

Div. 4 Robin Thompson

Div. 2 Keith Raisbeck

Div. 5 Sheldon Clark

Div. 3 Tyler Van Eaton (via Zoom)

Div. 6 Tyler Adamson

Acting Administrator: Deborah C. Saville

CALL TO ORDER

With a quorum being present and electronically, Deputy Reeve Tyler Adamson called the meeting to order at 7:00 p.m.

REPORTS

Jeff Chambers gave report on reference checks done on applicants for the Administrator position.

CALL FOR A RECORDED VOTE

326 21 **CLARK:** That the Rural Municipality of Maryfield No. 91 call for a recorded vote on the next resolution regarding the hiring of an Administrator in Training.

Carried Unanimously

HIRE ADMIN IN TRAINING

327 21 **RAISBECK:** That the Rural Municipality of Maryfield No. 91 hire Raphael Paz as the Administrator in Training.

Chambers - Yes

Van Eaton - Yes

Adamson - Yes

Lawless - No

Clark - Yes

Raisbeck - Yes

Thompson - No

Carried

TERMS OF HIRING ADMIN

328 21 **CLARK:** That the Rural Municipality of Maryfield No. 91 offer the following terms of employment to Raphael Paz:

(1) Administrative duties to commence sometime between Dec 6th & 13th, 2021;

(2) Six Month Probationary Period with Employment Evaluation after Three months;

(3) Starting Wage of \$45,000/year until LGA Classes have been successfully completed;

(4) Wage increased to \$50,000 once all LGA classes have been completed; and

(5) Wage increased to \$57,000 once Rural Class "C" Certificate in LGA is earned.

Carried

MAIP PROGRAM

329 21 **THOMPSON:** That the Rural Municipality of Maryfield No. 91 make application to the Rural Municipal Administrator Internship Program (MAIP) thru S.A.R.M. for a grant to host an Intern for the next 52 weeks (1800 hours) of "hands on training".

Carried

ACCEPT NEW CONTRACT - MENTORING SERVICES

330 21 **CLARK:** That the Rural Municipality of Maryfield No. 91 having reviewed the new contract received from Debbie Saville for the services as a Mentor to the new Administrator in Training, accept the terms of employment which will commence January 1, 2022 and shall continue until such time that the newly hired Administrator in Training receives their "Rural Class C" certificate in Local Government Administration and mentoring is no longer required.

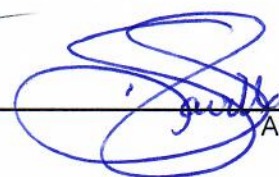
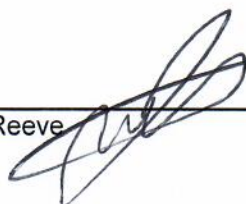
Carried

ADJOURN

331 21 **CLARK:** That this meeting be adjourned at 8:25 p.m.

Carried

Reeve



Administrator