

**MINUTES OF A COUNCIL MEETING
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91
HELD IN THE MUNICIPAL OFFICE AT 115 MAIN STREET,
MARYFIELD, SASKATCHEWAN
ON THURSDAY, SEPTEMBER 12, 2019**

The meeting was called to order by the Reeve Cameron Thompson at 12:52 p.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Van Eaton, Robin Thompson, Tom Botterill, Tyler Adamson, and Administrator Daphne Brady.

DELEGATES

12:52 p.m. – 1:22 p.m. Don Adair Foreman Report

MINUTES

217/19. ADAMSON "That the minutes of the August 8, 2019 regular meeting of council be approved as read." CARRIED.

CORRESPONDENCE

218/19. VAN EATON "That the following correspondence be accepted:
- InfraStructure Magazine;
- Southeast College Training Pamphlets;
- Think BIG Magazine;
- Enbridge re: Line 3 Replacement Program;
- STARS re: Thank you for the donation;

EMAILED CORRESPONDANCE:

- SARM re: Federal Election 2019, Building Standards Workshop, Energy Manager Program, Clubroot Survey, SARM Infrastructure and Development Committee, SUMA Webinar re: Recycling in Saskatchewan, Minister Meetings, Cabinet Changes, New Whistleblower Resources for Municipalities, Workers Compensation Board Clearances, Issues around Rural Crime, Western Canadian Municipal Associations Meeting, Community Safety Seminar, Applications for Provincial Traffic Safety Fund Grants Due, Federal Election - Highlighting Carbon Tax Issues, AgriRisk Initiatives Program, Water and Wastewater Infrastructure Improvements, SARM Meetings." CARRIED.

GRADER TRAINING

219/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 require mandatory grader training for every maintenance employee." CARRIED.

RECEIPTS & PAYMENTS STATEMENT

220/19. CHAMBERS "That the Statement of Cash Receipts and Payments for the month of August, 2019 be received and filed." CARRIED.

BANK RECONCILIATION

221/19. R.THOMPSON "That the July 2019 and August 2019 Bank reconciliations be accepted." CARRIED.

PAYMENT OF ACCOUNTS

222/19. ADAMSON "That the accounts in the amount of \$912,933.66 be hereby approved for payment as per the list attached hereto." CARRIED.

REPORTS

223/19. ADAMSON "That the following reports be received:
A: Forman's verbal report;
B: Administrators written report;
C: Written reports:
- Southeast Transportation Planning Committee - August 2019 Meeting;
D: Verbal - Nil." CARRIED.



MOTION TO GO IN CAMERA

224/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 move to in camera session to discuss personnel." CARRIED.

Administrator, Daphne Brady, left the meeting at 2:40 pm

Administrator, Daphne Brady, returned the meeting at 3:07p.m.

225/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 resume regular session." CARRIED.

Councillor Chambers requested a recorded vote for the following resolution:

OFFICE SHARE AT 602 ASSINIBOIA AVENUE

226/19. HEBERT "That the Rural Municipality of Maryfield No. 91 offer to sell their half (1/2) share of the office building located at 602 Assiniboia Avenue to the Village of Maryfield for \$1.00, furthermore the titles be transferred by December 31, 2019 at the expense of the Village as per the letter from the Village dated July 3, 2019." CARRIED.

Reeve - Cameron Thompson - For
Councillor Division 1 - Louis Hebert - For
Councillor Division 2 - Jeff Chambers - Against
Councillor Division 3 - Tyler Van Eaton - Against
Councillor Division 4 - Robin Thompson - Against
Councillor Division 5 - Thomas Botterill - For
Councillor Division 6 - Tyler Adamson - For

WATER PRICING

227/19. VAN EATON "The Rural Municipality of Maryfield No. 91 send a letter the Village of Maryfield inquiring as to how the price of \$8.00 per cube for the water sold to the R.M. through the R.M.'s water discharge station is calculated." CARRIED.

HIGHWAY MOWING PROPOSAL

228/19. ADAMSON "That the Rural Municipality of Maryfield No. 91 extend an invite any municipality wanting join them in their proposal to the Ministry of Highways for a three-year rotational mowing proposal." CARRIED.

NEW WINDOW AND DOOR

229/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 accept the quote from Chimo Building Centre for the new front window and install at a cost of \$641.30 plus labor and taxes, as well as a new back door at a cost of \$1,146.00 plus labor and taxes." CARRIED.

ADMINISTRATOR DUTIES

230/19. C.THOMPSON "That council of the Rural Municipality of Maryfield authorize Administrator, Daphne Brady, delegate the following administrative duties to Foreman, Donald Adair, to allow general office function during her absents:

- Take charge of and safely keep all books, documents and records of the municipality.
- Ensure the safe keeping of the corporate seal, bylaws, minutes, funds, securities and any other records or documents of the municipality;
- Provide receipt for tax payment on request of taxpayer or agent;
- Provide general and accounts receivable receipts;
- Apply partial tax payments on arrears first and if undesignated decide to which taxable property or properties the payment is to be applied;
- Issue Tax Certificates;
- Disperse Well Keys, Maps, Pest Control Supplies and Water Cards."

CARRIED.

METAL BIN FOR RM YARD

231/19. HEBERT "That the Rural Municipality of Maryfield No. 91 get a metal bin from Kreutzer Metals at Oak Lake, Manitoba for the R.M. yard." CARRIED.

HIGHWAYS SAND

232/19. HEBERT "That the Rural Municipality of Maryfield No. 91 sell 4,000 yards of sand from Walton's pit to the Department of Highways for the Highway 48 project at a cost of \$1.37 per yard." CARRIED.



COLLINS PIT GRAVEL

233/19. R.THOMPSON "That the Rural Municipality of Maryfield No. 91 hire Ravenshoe Outfitting to measure the screened stock pile and reject rock pile at the Collins pit."
CARRIED.

234/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 haul the screened gravel and the reject rock out of the Collins pit and stock pile elsewhere as soon as time permits."
CARRIED.

QUESTERRE WATERFLOOD EXPANSION PROJECT

235/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 authorize the administrator, Daphne Brady, to sign the Questerre Energy Waterflood Expansion Project Notification."
CARRIED.

MUNICIPAL WEBSITE

236/19. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase a domain name, create and manage their own website with the Wix Website program."
CARRIED.

MARYFIELD LIBRARY

237/19. HEBERT "That the Rural Municipality of Maryfield No. 91 authorize the \$300.00 grant to the Maryfield Library for their telephone expenses for the 2019 year."
CARRIED.

MARYFIELD FIRE BRIGADE

238/19. VAN EATON "That the Rural Municipality of Maryfield No. 91 authorize the yearly \$3,000.00 grant to the Maryfield Volunteer Fire Brigade for the 2019 year."
CARRIED.

MOTOH

239/19. CHAMBERS "That the Rural Municipality of Maryfield No. 91 make a donation to the Moosomin MOTOH (Moosomin Organization for Transportation of Handicapped)."
DEFEATED.

UMAAS/RMAA WORKSHOP

240/19.C.THOMPSON "That the Rural Municipality of Maryfield No. 91 authorize administrator, Daphne Brady, to attend the ISC/LAFOIP Workshops in Regina, October 23, 2019, furthermore, all expenses shall be paid on her behalf."
CARRIED.

OCTOBER NEWSLETTER


241/19. VAN EATON "That the Rural Municipality of Maryfield No. 91 advertise the following in the October issue of the Lions Newsletter:
- Tax discounts,
- Removal of temporary fence from road allowance,
- Office Closed dates: October 14, & 23, 2019,
- Speed limit on gird roads are MAX 80 km,
- Recycle Bin and Scrap Bin location,
- New Website location."
CARRIED.

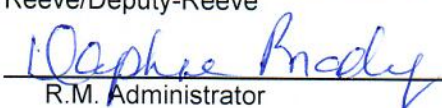
HOLIDAY REQUESTS

242/19. BOTTERILL "That the Rural Municipality of Maryfield No. 91 approve the following holiday requests:
Nathan Cairns - September 9-13, 2019
Donald Adair - September 13, 2019."
CARRIED.

ADJOURN

243/19. BOTTERILL "That this meeting be now adjourned at 5:16 p.m."



Reeve/Deputy-Reeve


R.M. Administrator

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Direct - Direct Deposit/Online Pmts					
Other:					
1111	9/05/2019	Sask. Municipal Hail Ins Assoc 0819-01	July 2019 Collections	124,556.41	124,556.41
1892	9/04/2019	SASKTEL 082819-01	Aug/19 Telephone Expense	265.03	265.03
4123	9/11/2019	John Deere Financial - Lease 7205649	544K Loader Lease Pmt	2,712.26	2,712.26
4208	9/06/2019	RBC Royal Bank - Daph 1013619431 TR259622 9368373601 TR259731 202 AP1289302678	Postage Lables Water Sample Postage Fire Control Magnets Postage to Vital Stats Office Hammer Norton Antivirus x3	256.92 19.51 188.57 26.63 17.85 155.39	664.87
4310	9/04/2019	SASKPOWER 2350400284953	Main Street Office Power Aug	81.75	81.75
5015	8/14/2019	John Deere Financial - Lease 7171492	544K Loader Lease Pmt	2,712.26	2,712.26
5221	9/04/2019	SASKPOWER 261300462765	Old Shop Power	141.25	141.25
5540	9/04/2019	SaskTel CMR 08232019	Internet Office/Tank Fill/Shop	111.00	111.00
5715	9/06/2019	RBC Royal Bank - Don 25/1 25169	Gravel Pit Meal w/Rhino Drill, Bits, Spray 9	52.29 83.95	136.24
6063	8/06/2019	RBC Royal Bank - Don 213437-02	Shop water & Clock Batteries	14.35	14.35
7321	9/04/2019	SaskEnergy 454033931515	Office Energy August	42.45	42.45
7511	9/11/2019	Borderland Co-operative Ltd. 3308 6055 107671	2511.92 ltrs of bulk diesel 3530.5 ltrs of bulk diesel 1055.56 ltrs cardlock fuel	2,637.52 3,985.05 1,189.00	7,811.57
7956	9/04/2019	SASKPOWER 238200479158	New Shop Power	462.91	462.91
170001	9/04/2019	South East Cornerstone School 0819-01	August/19 collections	679,048.87	679,048.87
4182620	9/05/2019	Receiver General 0819-01	Payroll August 2019	10,333.70	10,333.70
8311901	8/30/2019	Donald Adair 8311901	August 2019 wage	4,781.22	4,781.22
8311902	8/30/2019	Daphne Brady			

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Report Date
9/11/2019 4:32 PM

RM of Maryfield
List of Accounts for Ratification
As of 9/11/2019
Batch: 2019-00054 to 2019-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8311903	8/30/2019	Nathan Cairns 8311902	August 2019 Wage	3,273.38	3,273.38
8311904	8/29/2019	Kenneth Radke 8311903	August 2019 Wages	3,095.95	3,095.95
8311905	8/30/2019	Charles Rowley 8311904	Aug 2019 Wage	4,994.06	4,994.06
8311906	8/30/2019	Raymond Sweet 8311905	August 2019 Wages	4,404.20	4,404.20
		8311906	August 2019 Payroll	3,291.68	3,291.68
				Total for Direct:	852,935.41

WB CT

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: General - General Bank Account					
Computer Cheques:					
8787	8/29/2019	Mun. Employees' Pension Plan 0819-01	August/19 Contributions	5,340.72	5,340.72
8788	8/29/2019	PitneyWorks 0819-01	Prepaid Postage	316.00	316.00
8789	9/11/2019	Tyler Adamson 0819-01	Jul11-Aug8/19 Indemnity	191.00	191.00
8790	9/11/2019	Thomas Botterill 0819-01	July 11-Aug 8/19 Indemnity	194.00	194.00
8791	9/11/2019	Brandt Tractor Ltd. 1174138	Grader Repair	50.40	50.40
8792	9/11/2019	Clark's Contracting & Maint 2376 2377	Dust Control on Enbridge Sites Dust Control for Residence	8,809.38 636.58	9,445.96
8793	9/11/2019	Davidson Truck & Tractor Ltd. CI032906	Restocking chg for Mirror	211.03	211.03
8794	9/11/2019	Denray Tire Ltd. MIN045974	Mower Tire Repair	101.02	101.02
8795	9/11/2019	Dionco Sales and Service Ltd. 15706	Grader Packer Repairs	542.91	542.91
8796	9/11/2019	Flaman Sales Ltd M231746 M232003	Flang Hub for Mower Mower Repair	269.05 25.47	294.52
8797	9/11/2019	Hebert Legacy 0819-01	Jul11-Aug8/19 Indemnity	194.00	194.00
8798	9/11/2019	Lincoln Farm Supply Ltd. 297107	Weed Spray	141.60	141.60
8799	9/11/2019	Maryfield Library 0919-1	2019 telephone grant	300.00	300.00
8800	9/11/2019	Midwestern Redi-Mix Concrete 34540 34543 34546 34548 34581 34582	Road Repair on E 10-11-31 Rd Repair N 30-11-31 Rd Repair E22&27-11-31 Rd Repair E 10&15-11-31 Rd Repair 30&3-11-31 Rd Repair 11&12-31	3,285.24 2,704.38 1,933.45 2,519.48 2,680.13 2,687.48	15,810.16
8801	9/11/2019	Minister of Finance RP-2019-209	2019 RCMP Rural policing	15,063.06	15,063.06
8802	9/11/2019	Saskatchewan Health Authority 2149351 2149350 2149348 2149339	Water Well Test - Well #5 Water Well Test #6 Water Well Test- Well #3 Water Well Test- Well #7	23.00 23.00 23.00 23.00	92.00

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RM of Maryfield
List of Accounts for Ratification
As of 9/11/2019
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8803	9/11/2019	Munisoft 2019/20-02022	Printed Cheques	742.30	742.30
8804	9/11/2019	Maryfield Fire Brigade 0919-01	2019 General Revenue Grant	3,000.00	3,000.00
8805	9/11/2019	Mazergroup Napa Moosomin 200-010420	Small Tools	375.17	375.17
8806	9/11/2019	Penner Lumber 2019 AA1938	Cupboard door painting/keys	31.33	31.33
8807	9/11/2019	Piston Ring Service 935576 937891 938060	Windshield Washer Fluid 2WD Brake Pads Grader Oil Filter	202.99 66.58 99.73	369.30
8808	9/11/2019	Purolator Inc. 441838758	Freight for Genset Light	59.74	59.74
8809	9/11/2019	Rite Line Sales and Service 473	Repair Arnies Trailer	1,354.17	1,354.17
8810	9/11/2019	SARM CN1000 ST091190830	400 cheques - Not ours -credit White Board/Cartirdges	287.53- 574.87	287.34
8811	9/11/2019	Scotsmun Steel Ltd 65866	Mower Bolts	10.27	10.27
8812	9/11/2019	Cameron Thompson 0819-01	July 11-Aug8/19 Indemnity	290.00	290.00
8813	9/11/2019	Robin Thompson 0819-01	July 11-Aug8 2019 Indemnity	197.50	197.50
8814	9/11/2019	Today's Furniture & Electronic 35323	Repair Ethernet Connection	65.47	65.47
8815	9/11/2019	Tom's Electric Ltd. 30365	Finish Electrical Upgrade	2,126.24	2,126.24
8816	9/11/2019	Twin Auto & Ag Supply 355612 356337	Truck Filters/Cut off Wheels Fuel Line Hose	54.67 11.46	66.13
8817	9/11/2019	Village Of Maryfield 0819/01 0819-06 0819-05	Aug19 Office Expenses Aug/19 Fire Hall Exoenses 262.930 m3 tank fill water	492.26 139.21 2,103.44	2,734.91
				Total for General:	59,998.25
				Grand Total:	912,933.66

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Report Date
9/11/2019 4:32 PM

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As of 9/11/2019
Batch: 2019-00054 to 2019-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Resolution # 222/19 dated September 12/19 refers

Signatures: Daphne Brady
R.M. Administrator

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