

**MINUTES OF A COUNCIL MEETING  
OF THE RURAL MUNICIPALITY OF MARYFIELD NO. 91  
HELD IN THE MUNICIPAL OFFICE AT 115 MAIN STREET,  
MARYFIELD, SASKATCHEWAN  
ON THURSDAY, MAY 7, 2020**

The meeting was called to order by the Reeve, Cameron Thompson at 8:10 a.m. with the following members of council present: Louis Hebert, Jeffrey Chambers, Tyler Adamson, Thomas Botterill and Administrator - Daphne Brady. Councillor Tyler Van Eaton attended via teleconference. Absent was Councillor Robin Thompson.

**DELEGATES**

8:10 a.m. – 8:30 a.m. Don Adair – presented the Foreman's Report

**CONDUCT A MEETING VIA TELECONFERENCE**

142/20. C. THOMPSON "That the Rural Municipality of Maryfield No. 91 conduct this meeting via teleconference due to the restrictions in place by the Provincial Government to manage Covid-19." CARRIED.

**MINUTES**

143/20. CHAMBERS "That the minutes of the meeting dated April 9, 2020 be approved as read." CARRIED.

**CORRESPONDENCE**

144/20. ADAMSON "That the following correspondence, attached be filed:  
- Worksaver Magazine.  
**EMAILED CORRESPONDANCE:**  
SARM re: AgriStability Interim Payments Increased, Saskatchewan Public Safety Agency - Fire Safety, Canada Post - Mail Forwarding Service, Road Ban Exemption Reminder, SARM Meetings, FCM - COVID-19 Resources for Municipalities, TC Energy Scholarships, WSA Reporting - Spring Runoff, Water Management Trends in Canadian Municipalities, Ministry of Environment - Temporary Enforcement Policy During COVID 19, ICIP Application Deadline Extended, Tax Deferral Resource for Municipalities, Roadside Development Permits - New Application System, FCM Green Municipal Fund - Community Efficiency Financing, Solid Waste Management, SCIC Crop Insurance Information, AgriStability Deadline Extended, Saskatchewan Public Safety Agency - PPE, SHA Response Plan, Ministers Orders, Case Studies Asset Management." CARRIED.

**RECEIPTS & PAYMENTS STATEMENT**

145/20. ADAMSON "That the Statement of Cash Receipts and Payments for the month of April, 2020 be received and filed." CARRIED.

**PAYMENT OF ACCOUNTS**

146/20. BOTTERILL "That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Online Payments and Royal Bank Cheque Numbers 9024 to 9049 in the amount of \$92,833.47, be approved for payment." CARRIED.

**REPORTS**

147/20. BOTTERILL "That the following reports be received:  
A: Foreman's verbal report;  
B: Administrator's written report;  
C: Written reports:  
- Airport Update - April 29, 2020  
- Maryfield Fire Department Meeting Minutes - February 11, 2020  
- SMHI Annual Report  
- Southeast Transportation Planning Committee - April 20, 2020.  
D: Verbal:  
- Hebert re: Airport Meeting  
- C.Thompson re: Health Care Foundation Meeting." CARRIED

**FUEL TENDER**

148/20. HEBERT "That the Rural Municipality of Maryfield No. 91 awarded the fuel tender to Advantage Co-operative Ltd at a quoted price of \$0.73395 cents including gst." CARRIED.

**ADVANTAGE COOP MEMBERSHIP**

149/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 apply for a dividend membership at the Advantage Co-operative Ltd. at a cost of \$10.00." CARRIED.





**AUDITOR APPOINTMENT**

150/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 appoint Meyers Norris Penny LLP for their auditor for the 2020 tax year at a quoted price of \$8150.00."  
CARRIED.

**WELL SWITCHES/KEYS**

151/20. ADAMSON "That the Rural Municipality of Maryfield No. 91 purchase 6 new well switches at an approximate cost of \$4300.00."  
CARRIED.

**BYLAW NO. 03/2020**

152/20. ADAMSON "That Bylaw No. 03/2020, being a Bylaw to Establish Variable Mill Rate Factors be given its third reading, be signed, sealed and form a part of these minutes."  
DEFEATED.

**MAINTENANCE COMPUTER**

153/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 purchase a tablet for the use at the shop and for the Foreman to utilize out in the country."  
CARRIED.

**BYLAW NO. 4/2020**

154/20. BOTTERILL "That Bylaw No. 04/2020, being a Bylaw to Establish Accounts Receivable Penalties be introduced."  
CARRIED.

155/20. HEBERT "That Bylaw No. 04/2020, being a Bylaw to Establish Accounts Receivable Penalties be read the first time."  
CARRIED.

156/20. CHAMBERS "That Bylaw No. 04/2020, being a Bylaw to Establish Accounts Receivable Penalties be read a second time."  
CARRIED.

157/20. C.THOMPSON "That Bylaw No. 04/2020, being a Bylaw to Establish Accounts Receivable Penalties be given three readings at this meeting."  
CARRIED UNANIMOUSLY.

158/20. ADAMSON "That Bylaw No. 04/2020, being a Bylaw to Establish Accounts Receivable Penalties be given its third reading, be signed, sealed and form a part of these minutes."  
CARRIED.

**EDUCATION PROPERTY TAX MILL RATES**

159/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 levy the confirmed education property tax mill rates and collect the education property tax on behalf of the South East Cornerstone School Division and submit collected taxes to SECSO."  
CARRIED.

**WELL KEY # 47**

160/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 write off well key number 47 as well as accrued interest as the rate payer has moved away and cannot find their well key to return it."  
CARRIED.

**HAIL WITHDRAWALS**

161/20. BOTTERILL "That council of the Rural Municipality of Maryfield No. 91 hereby approves Saskatchewan Municipal Hail Insurance Association's hail withdrawal list dated March 31, 2020."  
CARRIED.

**COMMUNITY SAFETY PATROL OFFICER**

162/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 contract the services of a Community Safety Patrol Officer."  
DEFEATED.

**STARS DONATION**

163/20. VAN EATON "That the Rural Municipality of Maryfield No. 91 donate \$1,000.00 to STARS."  
CARRIED.

**STYCHNINE LETTER**

164/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 write a letter of support to Health Canada regarding the discontinuation of the production of strychnine."  
CARRIED.

**GAS TAX FUNDING APPLICATION**

165/20. ADAMSON "That the Rural Municipality of Maryfield No. 91 apply for Gas Tax Funding to be put towards the Bridge 130-10-35N project."  
CARRIED.

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**NOTARY PUBLIC RENEWAL**

166/20. BOTTERILL "That the Rural Municipality of Maryfield No. 91 renew Administrator Daphne Brady's Notary Public License, furthermore this cost is paid on her behalf.  
CARRIED.

**RESCIND RESOLUTION # 96/20**

167/20. ADAMSON "That the Rural Municipality of Maryfield No. 91 rescind resolution number 96/20 as no vacations days were used due to Covid 19."  
CARRIED.

**EMPLOYEE HOLIDAYS/MEDICAL DAYS**

168/20. CHAMBERS "That the council of the Rural Municipality of Maryfield No. 91 approve/ratify the following Holidays/Medical:  
Daphne Brady - May 11-15, 2020, May 22, 2020 (PM)  
Don Adair – April 15, 16, 17, 2020."  
CARRIED.

**JUNE LIONS NEWSLETTER**

169/20. C.THOMPSON "That the Rural Municipality of Maryfield No. 91 advertise the following in the June Lions Newsletter:  
Hail insurance rates and information  
Mowing of ditches - Mower will mow 15 ft min from the road allowance  
Development permits  
Driving in the ditches  
Control Burn number  
Club Root  
Well Keys - the upcoming change in well keys  
Green Bridge Update."  
CARRIED.

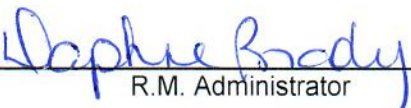
**ROAD MAINTENANCE AGREEMENT PAYMENT**

170/20. CHAMBERS "That the Rural Municipality of Maryfield No. 91 return the \$30,000.00 damage deposit received from Tundra Oil & Gas Ltd. for the Road Maintenance Agreement that was in place during the 2020 road restriction season."  
CARRIED.

**ADJOURN**

171/20. BOTTERILL "That this meeting be now adjourned at 10:42 a.m."

  
\_\_\_\_\_  
Reeve/Deputy-Reeve

  
\_\_\_\_\_  
R.M. Administrator



RM of Maryfield  
**List of Accounts for Ratification**  
As of 5/08/2020  
Batch: 2020-00029 to 2020-00033

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Direct - Direct Deposit/Online Pmts</b>					
Other:					
1254	5/05/2020	<b>SASKPOWER</b> 258000497420	Old shop/power	601.32	601.32
1550	5/05/2020	<b>Minister Of Finance</b> 032020-01	Jan -Mar 2020 Sask PST	944.30	944.30
3145	5/05/2020	<b>RBC Royal Bank - Daph</b> 236793 271138 77152 1850440 14864506 41363	Paper Towel Pest Control Postage Hand Sanitizer - Equip/Shop 2 Sask Flags, 1 Can Flag Zoom Subscription - April WS and Small Trailer Plates	7.75 16.19 59.88 156.48 20.00 3,029.22	3,289.52
3573	5/05/2020	<b>SaskEnergy</b> 454209057293	Office Energy April	116.99	116.99
5825	5/04/2020	<b>Mun. Employees' Pension Plan</b> 042020-01	April/20 Contributions	5,068.00	5,068.00
5905	4/21/2020	<b>John Deere Financial - Lease</b> 7514819	544K Loader Lease Pmt	2,965.73	2,965.73
6707	5/05/2020	<b>Sask. Municipal Hail Ins Assoc</b> 042020-01	May/20 collections	9,550.98	9,550.98
6751	5/05/2020	<b>Borderland Co-operative Ltd.</b> 6616 116025	2903.7 ltrs clear diesel 405.60 ltrs cardlock gas	2,545.82 302.38	2,848.20
7691	5/04/2020	<b>SaskTel CMR</b> 04232020	Apr/20 Internet Expenses	111.00	111.00
50	5/04/2020	<b>SASKTEL</b> 04282020-01	Apr Office/Shop Phone Bill	241.65	241.65
8610	5/05/2020	<b>SASKPOWER</b> 218400536913	New shop/power	580.04	580.04
8778	5/05/2020	<b>SASKPOWER</b> 211800537366	Main Street Office Power Mar	89.25	89.25
9943	5/05/2020	<b>RBC Royal Bank - Don</b> 237522	Coffee Supplies - Shop	36.48	36.48
379440	5/05/2020	<b>South East Cornerstone School</b> 0420-01	Apr/20collections	5,492.38	5,492.38
4248857	5/05/2020	<b>Receiver General</b> 042020-01	Payroll April 2020	8,366.17	8,366.17
4302001	4/30/2020	<b>Donald Adair</b> 4302001	April 2020 wage	4,515.25	4,515.25
4302002	4/28/2020	<b>Daphne Brady</b> 4302002	April 2020 Payroll	3,483.20	3,483.20
02003	4/28/2020	<b>Nathan Cairns</b>			

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Report Date  
5/08/2020 10:36 AM

RM of Maryfield  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		4302003	April 2020 Payroll	3,061.43	3,061.43
4302004	4/28/2020	Charles Rowley 4302004	April 2020 Wages	3,987.50	3,987.50
4302005	4/28/2020	Raymond Sweet 4302005	April 2020 Payroll	2,754.91	2,754.91
33106233	4/24/2020	Pitney Bowes 3201415684	Postage Meter Lease	75.82	75.82
				Total for Direct:	58,180.12

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Report Date  
5/08/2020 10:36 AM

RM of Maryfield  
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<b>Bank Code: General - General Bank Account</b>					
Computer Cheques:					
9024	5/07/2020	<b>Tyler Adamson</b> 022020-01	13 Ways Presentation Ticket	20.00-	
		042020-02	Mar5/20 - Apr9/20 Indemnity	216.00	196.00
9025	5/07/2020	<b>Brandt Tractor Ltd.</b> 4188829	Grader Blade Inventory	11,099.79	
		4190594	Filter Inventory	2,596.97	13,696.76
9026	5/07/2020	<b>Jeff Chambers</b> 022020-01	13 Ways Presentation Ticket	20.00-	
		042020-01	Mar5/20-Apr9/20 Indemnity	217.50	197.50
9027	5/07/2020	<b>Davidson Truck &amp; Tractor Ltd.</b> CS036448	Hood Cable - WS	42.59	42.59
9028	5/07/2020	<b>Dionco Sales and Service Ltd.</b> 16705	15 rolls Geotextile	8,741.25	8,741.25
9029	5/07/2020	<b>Endless Creations</b> 921	RM Gravel Pit Signs - 6	319.68	319.68
9030	5/07/2020	<b>Heartland Vac &amp; Sanitary</b> 2020-106	March 21 Septic Tank Pump	115.50	115.50
9031	5/07/2020	<b>Hebert Legacy</b> 02102020-01	13 Ways Presentation Tickets	20.00-	
		042020-02	Mar5-Apr9/20 Indemnity	219.00	199.00
9032	5/07/2020	<b>ISC</b> 183787170	Collins pit title	12.00	12.00
9033	5/07/2020	<b>Ken Barath Contracting</b> 1183	Truck/Trailer Safety & Repairs	1,344.17	1,344.17
9034	5/07/2020	<b>Lower Souris Watershed</b> 042020-01	2020 municipal levy	2,500.00	2,500.00
9035	5/07/2020	<b>Munisoft</b> 2020/21-00777	Printer support	148.00	148.00
9036	5/07/2020	<b>Piston Ring Service</b> 984911	Wedling Rods	88.06	
		988418	Grader Snow Plow Repair	21.74	109.80
9037	5/07/2020	<b>Postage by Phone</b> 05012020-01	Prepaid Postage	210.00	210.00
9038	5/07/2020	<b>Ministry of Finance</b> 2034519204	Jan-Mar Fire Dept Radios	399.60	399.60
9039	5/07/2020	<b>Air Liquide Canada Inc.</b> 71409662	Cylinder Lease x 4	219.51	219.51
9040	5/07/2020	<b>SARM</b> R030680	Labels/Coloured Paper	163.99	163.99
9041	5/07/2020	<b>Sara Schmidt</b> 042020-01	7 hours cleaning office	140.00	140.00

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9042	5/07/2020	<b>Cameron Thompson</b> 317 042020-01	SARM Meals - Earls Mar5/20-Apr9/20 Indemnity	36.80- 2,030.00	1,993.20
9043	5/07/2020	<b>Robin Thompson</b> 042020-01	Mar5-April9/2020 Indemnity	210.00	210.00
9044	5/07/2020	<b>Today's Furniture &amp; Electronic</b> 39276	TV/mount/Cables/Install	1,514.45	1,514.45
9045	5/07/2020	<b>Twin Auto &amp; Ag Supply</b> 379774	15W40 oil	60.18	60.18
9046	5/07/2020	<b>The World-Spectator</b> 162542	Notice of Assessment Roll 2020	183.75	183.75
9047	5/07/2020	<b>Tyler Van Eaton</b> 042020-01	March 5-April 9/20 Indemnity	210.00	210.00
9048	5/07/2020	<b>Village Of Maryfield</b> 042020-01 042020-03 042020-02	April 2020 Library Cleaning April/2020 Wash Card April/20 fire department exp	50.00 1,365.44 241.76	1,657.20
9049	5/07/2020	<b>Westwood Ranch and Garden Ctre</b> R450421606 R491104423	Flowers for step pots Potting Soil for outside pots	32.82 36.40	69.22
				Total for General:	34,653.35
				Grand Total:	92,833.47

Resolution # 146/20 dated May 7/20 refers

Signatures: Daphne Roddy  
R.M. Administrator

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## BYLAW NO. 4/2020

### A BYLAW TO ESTABLISH ACCOUNTS RECIEVABLE PENALTIES

The Council of the Rural Municipality of Maryfield No. 91, in the Province of Saskatchewan, enacts as follows:


1. Due Date  
All accounts receivable charges imposed by the Rural Municipality of Maryfield No. 91 shall be due 30 days after the day of invoicing.
2. Penalty on Arrears of Accounts Receivable Accounts
  - a) Accounts which remain unpaid after the 30<sup>th</sup> day of invoicing shall be subject to penalty.
  - b) The method of calculating the penalty shall be:
    - \* a compound rate of 2.00% per month, added on the first day of each month applied to the total outstanding amount and penalties that remain unpaid at the end of the month preceding the month in which the penalty is being applied.
  - c) The penalty charges are to be added to and shall form part of the accounts receivable.
3. That this bylaw come into force and take effect on the final passing thereof.



  
Reeve

  
Administrator

Read a third time and adopted  
this 7th day of May, 2020.

  
Administrator